

*Application for Short-term Missions*

Please include the following when turning in your application:

- Completed Application
- Deposit
- Copy of Passport
- Medical Release Form
- Parent Consent Form (if under 18)
- Team Covenant

If you have any questions feel free to contact Will Gatling at [wgatling@bayleaf.org](mailto:wgatling@bayleaf.org) or Christina Schooley at [cschooley@bayleaf.org](mailto:cschooley@bayleaf.org)

Make sure you have an up-to-date passport. Your passport needs to be valid for 6 months following your return.

Please visit the webpage ([bayleaf.org/missions](http://bayleaf.org/missions)) for Immunizations Requirements for individual trip.



*Application for Short-term Missions*  
**Bay Leaf Baptist Church**

12200 Bayleaf Church Road • Raleigh, NC 27614 • 919.847.4477 • 919.847.8289 (fax)

**PLEASE NOTE: APPLICATIONS ONLY ACCEPTED WITH \$150 TRIP DEPOSIT ATTACHED**

Your deposit is non-refundable and will be applied to your total trip cost.

Mission Trip Destination: \_\_\_\_\_

**PERSONAL INFORMATION**

Male  Female

Name as it appears on passport: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Do you have a passport?  Yes  No If Yes, Passport Number: \_\_\_\_\_

**(Must include a copy of your passport)**

If NO, Date Passport applied for: \_\_\_\_\_

Date of Issue: \_\_\_\_\_ Date of Expiration: \_\_\_\_\_

Beneficiary to be listed on insurance and relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Numbers (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Parent's E-Mail Address if applicant is under 18: \_\_\_\_\_

Adult Marital Status *(please check one)* (if applicant is under 18 please skip this section)

- Single  Married  Separated  Divorced  
 Engaged  Widowed  Annulled  Divorced & Remarried

Spouse's Name: \_\_\_\_\_

Is your spouse supportive of you applying for this trip?  Yes  No If No, please explain: \_\_\_\_\_

Names and ages of children: \_\_\_\_\_

**In case of an emergency, please notify:** \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Numbers (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

## HEALTH

My health is: Excellent Good Fair Poor

Please state any major illness(es) you have had in the last 5 years.

Are you currently under the care of a physician? Yes No

If yes, explain:

Are you currently taking any medication? Yes No

If yes, what?

Please list any allergies you have:

Do you have any special health needs? Yes No

If yes, please explain:

## CHURCH INVOLVEMENT

How long have you been attending Bay Leaf Baptist Church? \_\_\_\_\_ Are you a member? Yes No

If you do not attend Bay Leaf, where do you attend? \_\_\_\_\_

Please list the ministries with which you have been involved at Bay Leaf. (Please include time of involvement and any leadership positions held.) \_\_\_\_\_

Please list any ministries with which you have been involved outside of BLBC. (Please include time of involvement and any leadership positions held.) \_\_\_\_\_

## TESTIMONY

Please attach a separate sheet with your personal testimony. Please include how long you have been a believer.

## MOTIVATION

Please explain briefly what you hope to see the Lord do in and through you on this mission project and explain why you want to participate: \_\_\_\_\_

## REFERENCES

Please provide two references. One reference should be a Bay Leaf Baptist Church minister or teacher in the area you serve or have served.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Zip Code \_\_\_\_\_ Telephone Numbers: (H) \_\_\_\_\_ (W) \_\_\_\_\_  
E-Mail address: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Zip Code \_\_\_\_\_ Telephone Numbers: (H) \_\_\_\_\_ (W) \_\_\_\_\_  
E-Mail address: \_\_\_\_\_  
Relationship: \_\_\_\_\_

## GIFTS/EXPERIENCE

Do you speak any foreign languages? Yes No

If yes, please list them and indicate your level of proficiency. \_\_\_\_\_  
\_\_\_\_\_

Please indicate any skills, talents, spiritual gifts or Christian ministry experience that you feel may be helpful on the field. \_\_\_\_\_  
\_\_\_\_\_

Please list previous missions experience:

| Country | Mission Organization | Dates | Ministry |
|---------|----------------------|-------|----------|
| _____   | _____                | _____ | _____    |
| _____   | _____                | _____ | _____    |
| _____   | _____                | _____ | _____    |

## COMMITMENT

### Bay Leaf Baptist Church Short-Term Mission Trip

I make a commitment to:

- faithfully go through the training process prior to departure and after I return from the trip
- raise the necessary prayer and financial support,
- submit to the trip leader's and the host on-the-field's authority,
- conduct myself in a manner worthy of the Lord while serving Him on the project, and
- refrain from any behavior which may compromise my witness

Additionally, if at any time while on the project my behavior constitutes a problem, the team leader has the authority to ask me to return home. Any additional cost incurred as a result of this action will be at my cost.

Should any illness or medical emergency be required, I agree to pay all medical expenses in excess of the amount provided by any applicable insurance policy. \_\_\_\_\_(please initial here)

I understand and agree that Bay Leaf Baptist Church its staff or other representatives assume no responsibility for the loss of property, damage to the same, personal harm, illness, or loss of life, that may occur during the execution of this volunteer mission project; and I, for myself, my heirs, executor, administrators, distributes, and assigns, in consideration of my admission to volunteer service and other good and valuable considerations, do hereby absolve said Bay Leaf Baptist Church, and hold them harmless from any claim or demand which I or they might conceivably assert upon the basis of the foregoing. I understand that I will be under the policies of Bay Leaf Baptist Church and my field supervisor. I agree to abstain from the use of tobacco products, alcoholic beverages, illegal drugs, and any other behavior that would hinder Christian ministry. I understand that the breach of this contract will be cause for dismissal from the volunteer project and return home at my own expense.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR PARTICIPATING MINORS ONLY:

Date: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Telephone (H): \_\_\_\_\_(W): \_\_\_\_\_(C): \_\_\_\_\_

# BAY LEAF | Baptist Church

## Contact Information/Medical Permission & Release Form

I fully realize that any activity involves a risk of personal injury, property damage, or loss of my person or property. I hereby for myself, my heirs, executors, and administrators, waive and release any claims or rights against Bay Leaf Baptist Church, all of its officers, directors, and coordinators, all owners of equipment which may be used and those who volunteered their equipment, vehicles, and services for any church activity, for any and all injury, damage, or loss to my person or property incurred during a church sponsored activity.

If Bay Leaf Baptist Church staff members, chaperones, or any other Bay Leaf leaders cannot reach my emergency contact, then I authorize Bay Leaf Baptist Church to secure any medical treatment necessary for me by any licensed physician or dentist, including the admission for such emergency care to any hospital reasonably accessible. This authorization does not include major surgery unless two licensed physicians or dentists concur that immediate surgery is necessary. I give my permission to the doctor or other health-care professional to provide the medical services he or she may deem necessary. I will accept responsibility for medical expenses so incurred.

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Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

(Please include your zip code)

Parent's Telephone Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Contact in case of Emergency: \_\_\_\_\_

Contact's Telephone Number: \_\_\_\_\_

Secondary Contact in case of Emergency: \_\_\_\_\_

Secondary Contact's Telephone Number: \_\_\_\_\_

Any Medical Problems? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe: \_\_\_\_\_

Medications Currently Prescribed? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# BAY LEAF | Baptist Church

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Date: \_\_\_\_\_

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

(Please include your zip code)

Parent's Telephone Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Contact in case of Emergency: \_\_\_\_\_

Contact's Telephone Number: \_\_\_\_\_

Secondary Contact in case of Emergency: \_\_\_\_\_

Secondary Contact's Telephone Number: \_\_\_\_\_

Any Medical Problems? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe: \_\_\_\_\_

Medications Currently Prescribed? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Parental Consent Form

## Travel Agreement

I, \_\_\_\_\_ understand that my child,  
Parent's Name

\_\_\_\_\_, will be traveling to  
Child's Name

\_\_\_\_\_ on \_\_\_\_\_  
Destination Date of Travel

with \_\_\_\_\_  
Accompanying Adult(s)

\_\_\_\_\_  
(Print Name/Mother)

\_\_\_\_\_  
(Print Name/Father)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

On this day, personally appeared before me \_\_\_\_\_,  
to me known to be the person(s) described in and who executed the within and foregoing instrument, and  
acknowledged that he/she signed the same as his/her voluntary act and deed, for the uses and purposes therein  
mentioned.

Witness my hand and official seal hereto affixed  
this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public in and for the State of North Carolina.  
My Commission expires \_\_\_\_\_ (seal)



# TEAM COVENANT

**We, the members of the Bay Leaf Mission Team, believe that God has called us together to serve and agree together concerning the following:**

## OUR VISION

We desire to be a team of people characterized by Christ-like behavior exhibited through unconditional love, unselfish service and unified teamwork. Our ultimate purpose as a team and as individuals is in accordance with I Corinthians 9:12, "I do all this for the sake of the gospel that I may share in its blessings."

## OUR TEAM OBJECTIVES

We believe that we can fulfill this vision through the following commitments to each other:

- **Teamwork:** We commit ourselves to be a group of individuals who unite as one, striving to accomplish the same goal: glorifying Christ and increasing His church.
- **Communication:** We commit ourselves to resolve all inter-team conflicts according to Biblical principles. This involves prayer as the first step, personal confrontation as the follow-up step, and the counsel of a third party (namely, a leader) as a third and final resort. In all issues of conflict, we commit ourselves to maintain a humble spirit of confidentiality, while seeking to obey Ephesians 4:29, "Do not let any unwholesome talk come out of your mouths, but only what is helpful for building other up according to their needs, that it may benefit those who listen."
- **Spiritual Growth:** We commit ourselves to personal worship and fellowship with God through obedience to the Lordship of Jesus Christ and an openness to learn from God's spirit in all situations.

# TEAM COVENANT

(CONTINUED)

- **Team Meetings:** Before, during, and after the project, our team meetings will be crucial for fulfilling the commitments mentioned.
- **Personal Quiet Times:** We will attempt to be as faithful as possible in our daily time with God because we believe that growing individually is essential to growing as a team.
- **Affirmation:** We commit ourselves to encourage one another through verbal affirmation and /or the sending of notes of encouragement to one another as often as possible.
- **Ministry Opportunities:** We will seek to be a witness of the love of Jesus Christ to the people we meet throughout our trip. This shall include testimonies, speaking at churches, and Christ-like behavior. John 4:35, “Do you not say, ‘Four month more and then the harvest?’ I tell you, open your eyes and look at the fields! They are ripe for harvest.”
- **Work:** We recognize that if our objectives are to be completed, we must all commit ourselves to work to the best of our God-given ability every day of the project. I Corinthians 10:31, “So whether you eat or drink or whatever you do, do it all for the glory of God.”
- **Prayer:** We commit ourselves to daily prayer for each team member and the project.
- **Leadership:** We recognize the official leader of our team. In situations of team concern, we commit ourselves at all times to be in a submissive attitude to our leader. We also recognize that this mission trip is an opportunity for all of us to develop God-given leadership ability, and we commit ourselves to that end through the pursuing of individual growth opportunities that may arise.

*As a member of the Team, I commit myself  
to abide by this covenant to the best of my God-given ability.*

Trip Location: \_\_\_\_\_ Trip Dates: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

## TEAMWORK FACTOR

Just what does teamwork mean? What are the traits of a team player? There are fourteen traits that form the basis of what we call the “**TEAMWORK FACTOR.**” These traits are exhibited by those who are pitching in to do their part for the good of the group.

- T** **Teachable**  
A teachable spirit creates a noncompetitive environment in which learning and sharing come naturally. Teachability give all members the freedom to make mistakes as they learn.
- E** **Encouraging**  
Encouraging words enhance the development of a community. What differences do they make?
- A** **Appreciative**  
What can we appreciate in other ion the team? How can we show our appreciation?
- M** **Motivated**  
Take initiative! Do all things as unto the Lord! (Colossians 3:17,23)
- W** **Willing**  
Team members may have different levels of strength, skill, and health, but each should be willing to work to the best of his or her capabilities. Willingness also includes accepting uncomfortable conditions in the host country. Willingly take on the heat, good, bugs, and germs.
- O** **Open**  
Be open with what you are learning, experiencing, feeling, thinking, etc. express both the positive and negative. Your vulnerability with other builds community.
- R** **Refreshing**  
The times may be tough, heat, sickness, exhaustion, physical labor, emotional drain, and so on. in those times it will be incredibly refreshing to have another team member help pick up your spirits! Think about how you can replenish one another on a daily basis.
- K** **Kindred Spirit**  
There’s a sense of camaraderie as we pursue this together. We are all part of the Christian family and we’re all in this together!
- F** **Flexible**  
Anything can change from day to day. A flexible team member will learn to accept the unexpected as the norm.
- A** **Agreeable**  
Living together in close quarters, sharing crowded bathing facilities and every other aspect of group travel requires everyone to be gracious.
- C** **Cooperative**  
Share with one another, help and assist one another. Instead of grumbling about problems, propose solutions!
- T** **Thoughtful**  
What can you do to make a teammate’s day a little easier?
- O** **Obedient**  
There will be times when the team leader has to “pull rank” and make unpopular decisions. A team player will respect the leader’s authority and encourage other to do the same.
- R** **Relational**  
Get to know the others on your team. God out of your way to learn about their hopes, their dreams, their history.

Get the picture? The “**TEAMWORK FACTOR**” spells out the difference between a group of isolated individuals and a team of interconnected members. Together, we can accomplish so much more than we can alone. Remember the illustration of the rope. How much stronger is the completed rope than the strength of the individual twines that make up the rope?