Board of Directors Meeting Agenda
June 16, 2015
Elk’s Lodge – 150 Jewel St, Santa Cruz, CA 95060

Attendees: MaryAnn Hilton, Melissa Weiss, Sean Clarke, Rebecca Rounds, Tori Delfavero, Tiffani Hughes, Alicia Young, Carlos Chagolla, Susie Nowak
Call to Order 7:10 PM

Present: Sean, Cory, Alicia, Melissa and Tiffani, MaryAnn Hilton, Russell Hilton, Whitney Smith

Guests: Rebecca Rounds, Accountant

President’s Report:
Attended District Meeting last week; discussion regarding new rules
1) Allow more guest players and allow any player from any club to play on any team because Nor Cal is doing it this way. This may open up opportunities for stacking teams.
2) Team officials check opponents’ playing cards instead of referees. This may open up opportunities for gamesmanship, especially in youth soccer.

Accountant’s Report:
1) Financial Statements presented for Fiscal Year 2015 ended March 31, 2015 and Year-to-Date for the two months ended May 31, 2015
2) Existing insurance policy is extremely limited in regards to “Errors and Omissions”:
   This insurance is limited to "bodily injury", "property damage" and "personal and advertising injury" arising out of the conduct of the operation or conduct of "sports activities" only; and
   Only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
   A. acts or omissions; or
   B. The acts or omissions of those acting on your behalf.
3) Next step: Create a budget

Action Items: Sean will get a full copy of new insurance policy to review E&O coverage.
Rebecca will amend financial statements to segregate Affinity revenue into competitive soccer and Sportability revenue into recreational soccer.

The minutes above were taken by Rebecca Rounds, MBA PMP CRTP

III. Approval of Last Month’s Minutes
   Whitney moved to approve the minutes. Melissa 2nd. Approved.

A. Rec Coach’s Training – Melissa
   - July 29 6-8PM (Wed) at Anna Jean
   - Saturday, Aug. 15, 9-11 at Anna Jean (Same day as Ref Training)
   - layout change - all coaches need to get on the field training (last time stations)
   - Will run on the field training at coaches training
1. Check in first (Welcome & expectations) - will ask new coaches to come 30 minutes early) **Sean**
2. at check in if need to be live scanned will do that then.
3. Then off to On the Field Training - 1 hour (Hillel on July 29 and **Sean** on August 15)
4. Opening day Flyer sheet/information
5. Field Day and protocols (**Russell** - every field has a different protocol per field ie. bathroom codes, school event times, field closures)
6. Break/food/snacks (**Alicia** will get food)
7. Practice locations/field assignments. Returning coaches will sign up first (Russ will man this station)
8. Age group rules (**Melissa** created a U6 layout for focus lessons last year, this year will create one for U8)
9. Sponsorship - (**Tiffani**) forms will be in packet
10. Uniforms - (**Whitney**)
11. Important dates and information to remember for packet: Picture forms in packet, uniform pick up date, Opening Day, equipment
12. Equipment (**Carlos**) - Sean will get Soccer Magic information to Melissa for packet

- Uniform pick up, field set up and work party - August 28th
- Melissa and Sean will talk about On Field Coach training
- Money: Hillel will charge $100/hour, $250 total for food, $100 for printing at Mission printers. Total of $450 for Coaches Training days.
  - Russell made a motion for $450 for both days of coaches training. Carlos 2nd. All in favor

**B. Comp Goalkeeping Training – ****Sean** -- Trainer: Joe Mootz (# of sessions, cost.)
- 4 sessions (after 4 families know if they need more)
- played on Earthquakes Dev. team
- trained current Breakers goal-keeping coach
- Sean proposed for comp July 31st - November 12, every Thursday at Anna Jean 4-6pm
  (14 weeks of goal-keeping training, 28 hours at $85/hour for a total of $2,380. (U9 and up). Sean would like to offer this for free for comp only.
- **Melissa** - would like players/teams to pay a certain amount. and recommend to use U10 and up.
- **Russell** suggested Mid county pay for first 7 weeks and ask teams to pay for the following 7 weeks.
- **Whitney** - Doesn’t feel comfortable paying $2,380 for goal training. The Board still doesn’t have a good handle of finances. Just got financial report, potential tax bill, equipment needs. We need to make budget first.
- **Melissa** - suggested Sean approach comp coaches regarding this training and see if teams are willing to pay for some of the goal-training.
- Take actuals to budget- Board needs to come back in 3 weeks (July 14th)
  - fields
  - camps
C. Rec Goalkeeping Training – Trainer

D. Rec Coach’s Clinic – Trainer: Hillel Rom (two dates, cost, one and a half hour)
   - $85/player
   - July 27-31 at Anna Jean (9:30-11:00)

E. Comp Coach’s Training – Trainer: Hillel Rom (two dates, cost, two hour sessions, incentive for attendance.)

F. Rec Players Camp (U6-U8, July 27-31, AJC, 9:30-11, $85, early bird?)

V. Board Member Reports (5 minutes max)

Treasurer- Whitney
   - Whitney - IRS letter has been written and sent
   - Money in, money out - nothing else to note

C. Accountant – Rebecca
   - needs an itemized list of deposits (ie. sponsorship income, Rec. deposits, comp/SURF deposits, etc.)
   - submitted a “Statement of Activities Prev. Year Comparison”
   - Rebecca has reconciled bank statements as of June 15, 2015
   - $9000 bill to IRS - needs to be reflected on notes
   - Club needs to create a tighter system - “Cash Flow Management” better practice to know what’s coming, instead of reporting as it’s spent
   - Club needs to build a budget

E. Registrar - Whitney (registration update: comp, rec and skills camp.)
   - 230 comp players in system (20 teams)
   - waiting to print out player passes until teams are finales
   - 600 rec players (still accepting registrations)
   - still rounding coaches - short 40 coaches)
   - mid July, will begin forming rec. teams
   - Uniform have been ordered with the same vendor, different vendor
   - **Action:** Committee (Alicia Young and Sean) to go over how to use “Scholarship” families

F. Field Coordinator - Russell
   - Shoreline Middle School has 3 mock ups for turf field
     - Bill Simpkins has promised a$3 million for track, turf field, lights
- open to the community with preference for Mid County and Gals
- Mid County willing to be a contributor
- County Parks - Santa Cruz County Parks (Summer contract and Fall Contract)
- Coaches training need Anna Jean July 29 6-8pm
- Need General “Liability insurance Certificate”

H. Equipment Coordinator
- would like to get rid of U8 goals (pieces), $4,416.26 for 4 goals
  - last meeting the purchase of new goals was pending on tax fine
- needs to get a hold of Sacramento and family to see what they need
- Brommer Street storage - will go through balls and inventory balls
- **Action:** Carlos will inventory equipment in storage

I. Volunteer Coordinator - Alicia
- Alicia will make flyers for opening day with information for clothing swap
- will place flyer in coaches folder
- **Action:** Alicia will create a flyer for opening. Will go to Mission printer and print 600 on half sheet. (about $50)
- Carlos made a motion to pay $100 budget for flyers for opening day. Melissa 2nd. All in favor.

J. Live Scan Coordinator - Tori
- Comp Coach - through Cal North
- Comp and Rec coaches Live scan information is not shared
- if there is an alert, the department of justice
- **Action:** Melissa will send the dates

K. Photo Day Coordinator
- October 3rd

L. Sponsor Coordinator

M. Comp DOC

Summer Camp - Sean
- 18 people for summer skills camp
- saved 1,100 on futsal goals (bought smaller ones)

- Board will meet on Thursday, July 9th to discuss the budget and approve items (short and sweet- let’s keep it under an hour)
- Whitney proposed that everyone send Rebecca a budget ASAP (no later than Friday, June 3)
- Email Rebecca Rounds: contact@onepointservices.co

Minutes taken by MaryAnn Hilton