Board of Directors Meeting Agenda
August 11, 2015
Elk’s Lodge – 150 Jewel St, Santa Cruz, CA 95060

Attendees: MaryAnn Hilton, Rebecca Rounds, Mike Fong, Sean Clark, Whitney Smith, Melissa Weiss, MaryAnn Hilton, Tiffani Hughes, Carlos Chagolla, Kelly Binger
Guests: Tim Martin, Julie O’Rourke, Mike Weichmann, Phil Buehrig, Geoff Rilling

Call to Order 7:04 PM

Agenda
Attendance

Approve Minutes:
- Would like more time to go over minutes. Secretary will remove names and add position.
- Will suspend approving minutes publicly until we go through it, will table until next meet.

Top Business:
- attach Sean’s official resignation to the books
- Board is still waiting for receipts on account
- currently the league financial issues
  - $2300 in expenditures made by former pres. on debit card
  - Board asked former president to pay back expenses, he denied
  - Board have has not made any motions asking Sean to pay the Board back
  - The former president has provided some of the receipts from the purchases made with MCYSL Board account
  - 98 Boys team, $350 worth of expenditures made without knowledge of team
    - according to initial agreement from team, Sean has not been paid team training fees owed
    - However, accounting procedure must be followed for paying coaches training fees
    - Team could, pay money back into team, then team could pay Sean his training fee
      - Then the Board could pursue the
    - Sean owed $1000 from futsal and camp
  - Question: Players showed up for futsal, but no one was there. Was it canceled? Also, players were expecting a t-Shirt
    - Futsal Camp: 2 sessions of the 10 have been missed ($85 reg fee, or $10 drop in fee)
    - Next week- Tournament weekend: Sean has been hiring others to run camps
  - Question from a coach (Mike) regarding checks written by a coach for himself
    - Former Treasurer signed checks to himself
Was the process broken? He felt it was.
However, he also knew that funds were not spent inappropriately.
Also, feels that Sean is doing a great job as a coach
Would like Board not to take additional actions against Sean as a coach

Julie - Agrees with Mike Weichmann
Sean is a big value to team

Tim asked if Sean has any financial responsibility to the team
The President - says that at this time there is no financial responsibility on his part.
Every account now has two signers for each account
for training fees, now funds go to League then back to trainer
  • all trainers need to be 1099'd
Tim applauds group for the way things have been handled
  • for the health of the club
  • Things have been treated delicately

President concerned about email sent out to comp coaches regarding health of the club due to the way the Board is running
Coaches have called angry about decisions President is running the club and specifically about the situation that occurred with Sean

Team Accounts
98 Boys team accounting - Whitney motions that the League pays the team back, so that their account can get reactivated
Melissa made a motion to play the 98 Boys account$349.54?
  • Russell 2nd
  • All in favor

Whitney - asked if the League wanted to make a motion that Sean pay back $2,200

How are we handling the camp and futsal? T-shirts? Reimbursements for cancelled games?
Questions- will cancelled games and T-Shirts be subtracted from Gross earnings, from the amount due
Coach felt amount spent that was not approved should be repaid
$893.29 of hotel costs has been deducted from revenue from Soccer camp
Melissa moved to pay Sean minus the $349.54, deducted from what is owed to Sean. $10 per registered player and $10 for the t-Shirt per registered player.
  • camp $15 refund per cancelled game
  • Sean will be paid whatever is left over?

Discussion:
  • Mike- Questions regarding how the effects Hillel?
    o Why would we pay out, if so much money is owed?
Sean spent $1,400 - food a beverage, $1,084 in Fed Ex kinkos, $98 for gas without Board approval

Since Panthers, MCYSL never had paid coaches, only paid trainers

Possibility of legal action if we do not pay
- Cal North could come in as an outside mediator

Phil- expenses has been documented pretty well. Club shouldn’t out stretch too much for one coach

If we go down PAD path - and remove

Rebecca - has worked with a mediator in town
- $85/hour

Board member proposed- two choices:
- Option1: Subtract outstanding expenses (Money to League $2300 and $349.54 from U18 Boys) from camp money owed and Sean Continues to coach. Board will get a cease and desist letter regarding information going out to the public.
  - If we do this Sean will owe the League money
- Option2: - we can hire a mediator

Coach asked - if trainers have a contract
- We currently do not have a contract with trainers

Kelly - go in with option 1 and ask him to finish the season with 3 teams
- or say we will pursue with a lawyer

Melissa has withdrawn her motion..

Kelly made a motion to go with Option1 with regards to Sean Clark. Board will subtract outstanding expenses (Money to League $1490 and $349.54 owed to 98 Boys) and will ask Sean to continue to coach. Board will get a cease and desist letter regarding information going out to the public. Kelly Binger and Carlos Chagolla will inform Sean regarding proposal.
- Melissa 2nd
- All in favor

Whitney asked for a motion to approve $2500 to be executed as a retainer for an attorney.
- Melissa 2nd
- All in favor

Whitney would like to nominate Carlos Chagolla as Director of Comp
- Russell 2nd
- All in favor

Team accounts/ Coach Training Fees Policy and Procedures
- Russell made a Motion to pay trainer fees once a month (at the end of August, September, October, November).
  - Trainers will have to issue an invoice and a W-9 prior payment
- Mike will forward a copy of a contract to Whitney - for Mid County to use for future use
- Board will take into consideration paying trainers by-monthly this season, however after this season League, Trainers will be paid at the end of each month
- For this year, will also write into the contract that teams will be either pay up front.
  - Melissa 2nd.
  - All in favor
- Need a volunteer to take on Earthquakes relationship
  - No one volunteer
  - MaryAnn will email Elfin and see if he is interested
  - 68 tickets already sold online
  - Melissa will forward email to MaryAnn
- CYSA - Ethics Committee
  - New territory now due to Trainer fees
  - Need a committee: a board member, a parent, and a coach
    - Whitney motioned to created an ethics committee with Tim Martin, Mike Fong, and Kelly Binger (Board REP), Carlos Chagolla (Board Rep), Jeff
    - Will take on Policies around trainer fees, caps etc.
- DNO insurance had expired
  - independent
  - past $1000-1200/ year
- Team Bank Account
  - would like to retain Rebecca to create a team bank acct process
  - Rebecca will put together a policies and procedures document
  - will Include learning/mistake
- Melissa moved to bring Julie O’Rourke on the Board as be uniform coordinator
  - Whitney 2nd.
  - All in favor.
  - Uniform distribution is coming up
- Rebecca Heinz
  - Uniforms have been paid in full
    - last year spent $1005 for uniforms
    - This year, we bought extra socks for sell
    - $1300, will recoup with sock sells
  - On track with financials
- Tiffani - Rec Coordinator
  - 16 rec sponsors
- Opening Day - Sept 12 (Comp Season starts before labor day)
  - tent, socks to sell
- Photo Day
  - Sept 19th, at Anna Jean near field 4 (softball area)
Make up day Oct. 3

- Schedule - Mike Fong
  - rec schedule for U6-10 finished
  - U12 and U14 farmed out to Santa Cruz
  - U10 reached out to Aptos (worked with last year), but still no response
    - Still have
  - right now play each team twice
  - fields are full as of now
  - Do we have the field for August 28, 29th?
    - Action: Russell will request August 28 and 29th field space - Santa Cruz County Parks and Rec
    - Need field 4 and 3 for for August 28th and 29th
    - Lines for Field 5 need to lengthened -
      - Action: Russell needs to communicate with Santa Cruz County Parks and Rec.
      - or can take field 3 goals and move them 5 yards towards the walkway
  - U12 - Allowed for 4 home games until 6PM on field 1
  - Schedule is favorable, just need to get August 28 and 29th
  - Mike will put a legend on the bottom and send to Melissa
    - Melissa will add to website

- August 24th - field prep and uniform hand out
  - 5-8PM
  - Coaches who missed rec coaches who missed training

- Comp UPdate
  - All coaches set up
  - Michael is working on schedule
  - prelim is out, almost finalized
  - Russell needs
    - Jade Street for Saturdays 8-6PM)
    - Sunday games:
      - Anan Jean 3 and 4 for Sept and after
      - Then request Soquel Saturday and Sunday

- Carlos - Equipment update
  - All equipment has arrived
  - has paint for field stripping (enough for half the season)
  - Russell will stripe the fields
    - Action: Russell will contact Ray for key
  - Sacramento is ready, they are waiting for a schedule
  - Needs to purchase tie down, bungees
Whitney motioned $300 for Carlos to purchase field equipment (tie downs and paint)
  ● Russell 2nd
  ● All in favor

● Melissa - Rec DOC, Sunday
  ○ needs support for check in and greeting coaches
  ○ will not post field sign ups during on the field training
  ○ feedback was good
    ■ a couple felt training was repetitive and geared towards new coaches
    ■ next year optional on the field coaches for returning coaches

● Sean’s spring team owes $385 for Ref fees (Susie Nowak is collecting)
  ○ Board will pay this bill

Next meeting Sept 8, 2015