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25, female  
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TEFL Certificate  
The Language House, 08/16

Journalism and mass  
communication BS,  
design studies minor  
Iowa State University, 12/14

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Mandatory Reporter  
Servsafe certified  
Level one sommelier  
Event planning  
SEO research  
Brand development  
Basic HTML and CSS  
Strategic social media  
Photography

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### **English Teacher | Jazyková škola Hany Vavrečkové**

*Beroun, Czech Republic | 08/16 - Present*

Following a loose subject syllabus, self-programmed lessons with various methodologies and consistently high STT for a wide range of levels and class sizes in a traditional school setting.

### **English Teacher | Self-employed**

*Prague, Czech Republic | 06/16 - Present*

After graduating from a one month intensive TEFL training course, private students were found through online resources and held at various locations throughout Prague. Taught personalized A2, B1, B2, C1 lessons and CAE test preparation.

### **Manager | Proof Restaurant**

*Des Moines, Iowa, USA | 02/15 - 05/16*

Led a staff of 13 through writing schedules, upholding policies, and acting as liaison between staff and owner. Implemented online presence through website, monthly newsletters, and social media. Oversaw bar program including training, bar methodology, and producing weekly cocktail recipes.

### **Food Writer | Meredith Corporation**

*Des Moines, Iowa, USA | 08/13 - 06/14*

Conducted food-related research to predict trends and gain search engine optimization insight. Produced original recipes, copy, and photography for Recipe.com as well as recipe roundups and original copy for Better Homes and Gardens. Eventually, Excel data tracking, managing multiple brand's Facebook customer service communication, and digital design for social media were added to my workflow.

### **International Reporter | Urbino Project**

*Urbino, Italy | 06/13 - 08/13*

Worked closely with Italian translators to interview locals in an attempt to delve into the underground world of Italian Art Noir and produce an intriguing magazine article accompanied by a multimedia video production.

### **Design Studies Teacher Assistant | Iowa State University**

*Ames, Iowa, USA | 05/12-05/13*

Taught 15 students ages 18-45 for three hours at a time, twice a week. Led discussions on methodology of design, and guided students through projects relating to elements of graphic design, sculpture, architecture, and design history.

### **Camp Counselor | Camp Adventure**

*Okinawa, Japan | 05/10-8/10*

While living on a marine base, 50 hour work weeks were divided between teaching Red Cross certified swim lessons, lifeguarding, and aiding with day camp programming. Day camp programming was geared toward children ages six to nine, and swim lessons ranged from parent-infant guidance to adult stroke refinement.