

**HIGH PLAINS UNDERGROUND WATER CONSERVATION DISTRICT NO. 1
BOARD OF DIRECTORS REGULAR MEETING
MAY 13, 2014**

The Board of Directors of the High Plains Underground Water Conservation District No. 1 (*the Board*) convened a regular meeting at the High Plains Underground Water Conservation District office, located at 2930 Avenue Q, Lubbock TX, Lubbock County, with the following members present:

Lynn Tate, President
James Powell, Vice-President
Mike Beauchamp, Secretary-Treasurer
Ronnie Hopper, Member
Brad Heffington, Member

(Attached to these minutes is the *Notice of Meeting of the Governing Body of the High Plains Underground Water Conservation District No. 1 [District]* calling said meeting, which was served upon the directors and publicly posted in accordance with applicable law.)

CALL TO ORDER

President Tate called the regular Board of Directors meeting to order at 1:37 p.m. with the above-referenced directors in attendance. A quorum was present.

Visitors signing in for today's meeting were Steve Barrett, Rich Belt, Cheryl Brock, Linda Cain, Linda Chamales, Kathy Cornett, J. O. Dawdy, Audrey DeLeon, Carol Griffin, Jerald Griffin, Sandra Harris, Carrie Pavlowsky, Dr. Dana Porter, Dillon Pool, Joy Shadid, Leland Stuke, Sarah Whitworth, and Amy Wilhite.

District staff members in attendance were Jason Coleman, General Manager; Kody Bessent, Legislative Affairs; Adeline Fox, Outreach and Education; Jed Leibbrandt, GIS Specialist; Carmon McCain, Information/Education Group Supervisor; Juan Pena, Permit Supervisor; Regen Reding, Information/Education Group intern; Gray Sanders, Information Technology; and Keith Whitworth, Field Technician Supervisor.

President Tate welcomed the Board members, staff, and members of the public to today's meeting.

CONSENT AGENDA

President Tate called on the Board to approve the consent agenda for today's meeting as follows:

- Approval of minutes of the April 8, 2014 Board of Directors regular meeting at Lubbock.
- Adoption of report on the financial status of the District from the General Manager for the month of April 2014.
- Approval of the bills incurred by the District for the month of April 2014 and travel vouchers for the Board members and eligible staff.

Mr. Heffington made a motion to approve the consent agenda. Mr. Beauchamp seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda. No action was taken.

PUBLIC COMMENT

President Tate invited those present to offer public comment. (*Only persons that completed a registration form indicating their desire to comment were recognized.*) Leland Stuke and J. O. Dawdy offered public comment. Kelly Young completed a registration form but opted not to comment. For the record, President Tate noted that no other audience members submitted a completed comment registration form. All persons were given an opportunity to provide comment, if desired, and the agenda item concluded.

PRESENTATION OF LUBBOCK CHAMBER OF COMMERCE WATER SMART AWARD

President Tate introduced Sandra Harris, chair of the Lubbock Chamber of Commerce's WaterSmart Task Force. Ms. Harris presented the Fall 2013 Water Smart Business Award to President Tate and Mr. Coleman. She commended the High Plains Water District for its water conservation efforts—especially for the passive rainwater harvesting feature incorporated into its employee parking area.

PRESENTATION REGARDING TAX INCREMENT FINANCING REINVESTMENT ZONES

President Tate introduced Cheryl Brock and Linda Chamales with the City of Lubbock. Ms. Chamales gave a brief overview of the Tax Increment Financing Act (TX Tax Code Chapter 311) and the local Tax Increment Financing Reinvestment Zones (TIFs) that it creates. TIFs reinvest tax dollars for public improvements within the TIF redevelopment area. The High Plains Underground Water Conservation District is a participant in the North Overton TIF, the Central Business TIF, and the Lubbock Business Park TIF. Mr. Coleman serves as the district's representative. Ms. Brock concluded the presentation by giving a brief overview of the 2013 annual reports for each of the three TIFs in which HPWD is a participant. There being no questions, President Tate thanked Ms. Brock and Ms. Chamales for their presentation.

Ms. Brock, Ms. Chamales, Ms. DeLeon, and Ms. Harris left the meeting at this time.

PURCHASE OF TABLET COMPUTERS FOR FIELD PERSONNEL

Mr. Coleman asked Gray Sanders, Information Technology Administrator, to discuss a sales quotation for the purchase of seven Motion Computing tablet computers for use by field technicians. Mr. Sanders explained that these tablet computers would replace the current laptop computers that have been in use for the past five years. These computers have received a great deal of wear and tear with field work and installing/removal from mounting hardware in district trucks. The new tablet computers are equipped with Windows 8 and allow better use of current technologies, such as capturing electronic signatures for permits and zooming/panning to view interactive maps. HPWD

field staff has been using a trial tablet for the past month and it meets with their approval. The sales quotation from CDW-G is for \$32,460.00, which includes purchase of seven Motion Computing tablets, seven additional batteries, six docking stations, three protective film displays, eight locking mobile docks, and eight 12 volt adapters. After discussion, Mr. Beauchamp moved that the Board approve the purchase of the tablet computer equipment as presented in the sales quotation. Mr. Hopper seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

APPLICATIONS FOR WATER WELL PERMITS

President Tate called on the Board to discuss and take possible action on approval of applications for water well permits received during the month of April 2014.

President Tate called the Board's attention to information relating to the average time for permit requests to be fulfilled by District permit staff. It takes an average 9.4 days from the time a permit request is received to the time it is mailed to the applicant. (This calculated time includes weekends.) President Tate commended Mr. Peña and the permit staff for their efforts to reduce the waiting time for permit applications.

Mr. Peña reported the following:

There was one application from Deaf Smith County and one application from Swisher County received in April 2014 for wells to be completed into the Dockum Aquifer.

There were 140 applications for wells to be completed into the Ogallala Aquifer during April 2014. They include 11 from Bailey County; 12 from Castro County; 10 from Cochran County; seven from Deaf Smith County; four from Floyd County; 48 from Hale County; eight from Hockley County; 18 from Lamb County; eight from Lubbock County; six from Lynn County; seven from Parmer County; and one from Randall County.

There were 88 water well completions during April 2014.

All permit applications comply with the rules of the District. There being no questions or comments on the report, Mr. Hopper moved the Board approve the applications for water well permits for the month of April 2014 as presented. Mr. Powell seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

There have been 293 wells completed within the district during the period Jan. 1-April 30, 2014. This includes one well in the Dockum Aquifer, three wells in the Edwards-Trinity Aquifer, and 289 wells in the Ogallala Aquifer.

CONSIDERATION OF BICKERSTAFF, HEATH, ACOSTA, & DELGADO LLP FOR ELECTION SERVICES

President Tate called on the Board to consider engaging Bickerstaff, Heath, Delgado, and Acosta LLP of Austin to assist the district in conducting a general election and special election to be held Nov. 4, 2014.

Mr. Coleman reported that the law firm has assisted the district the past few years with election matters. Mr. Bessent has already visited with Betty Brown, the firm's election specialist, in preparation for the Nov. 4 elections.

Mr. Beauchamp said he was very pleased with Ms. Brown's work in past elections. President Tate agreed and stated that the law firm's fees were very modest for the amount of work completed.

There being no additional discussion, Mr. Beauchamp moved that the district engage Bickerstaff, Heath, Delgado, and Acosta LLP to assist the district with election services in 2014. Mr. Hopper seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

COUNTY ADVISORY COMMITTEE MEMBERS

President Tate called on the Board to discuss and take possible action on County Advisory Committee members. No new appointments were suggested and no action was taken on this agenda item.

DISCUSSION OF POTENTIAL MEETING SITES FOR SUMMER 2014 MEETINGS

President Tate called on the Board to discuss potential meeting sites for summer 2014 meetings. Mr. Hopper told the Board that he felt it would be a good idea to hold one of the monthly Board of Directors meetings in each of the District Directors' precincts this summer. This would provide an opportunity for local community and agribusiness leaders to attend the meetings. Some suggested locations include the Bailey County Electric Co-op in Muleshoe, Hereford ISD Administration Building in Hereford, Mallet Event Center in Levelland, Ollie Liner Center in Plainview, and the Texas A&M AgriLife Extension Center (Kuhlman Center) in Canyon. It was the consensus of the Board to have staff check availability of these locations on the second Tuesday and report back in advance of the June meeting. No action was taken on this agenda item.

REPORTS ON STATUS OF DISTRICT PROGRAMS FROM THE MANAGER

Mr. Coleman reported on the following:

- Recent meetings attended.
- Mr. Coleman asked Mr. Bessent to report on current legislative matters. He said he is working with several organizations, including the Texas Alliance of Groundwater Districts (TAGD) on proposed legislation for the 84th Texas Legislature, which convenes Jan. 13, 2015. Much of this legislation deals with use of brackish groundwater within the state.
- Mr. Bessent also reported the results of the district's customer satisfaction survey relating to public presentations. He reported that 134 surveys have been returned. Of these, 85 percent were very satisfied with the quality of information presented by district staff.
- President Tate asked Mr. Bessent to comment on his recent two-week trip to Brazil as a member of the Texas Agriculture Lifetime Leadership (TALL) Class. He said the class saw

many different facets of agricultural production in Brazil. Producers in Brazil are facing many similar issues as U.S. agricultural producers, including high input costs and government regulations. Mr. Bessent thanked the HPWD Board and management for allowing him to continue in the two-year TALL program, which he started while employed with the Texas Wheat Producers Board and Association.

- Mr. Coleman asked Mr. Whitworth to update the Board on the district's Irrigation Assessment Program. Mr. Whitworth reported that 85 producers are currently enrolled in the program. Each farm is being visited to obtain either water level measurements or flow meter data. There is quite a bit of interest in the program.
- Mr. Coleman reported that the results of the district's annual water level measurements are complete and will be presented to the public in a magazine-style format—rather than in The Cross Section newsletter as in years past. The magazine is currently at the printer and will be mailed to all subscribers on the newsletter mailing list. It will also include a courtesy reply card asking people to indicate if they wish to receive the newsletter in a print or electronic format. People may also opt out of the mailing list, if desired.

CLOSED EXECUTIVE SESSION

President Tate then announced that the High Plains Underground Water Conservation District Board of Directors would begin a closed Executive Session at 3:30 p.m. to discuss personnel matters as authorized by Chapter 551.074 of the Texas Government Code (Open Meetings Act).

President Tate adjourned the closed Executive Session at 4:10 p.m. and immediately reconvened the regular Board of Directors meeting.

ACTION FOLLOWING EXECUTIVE SESSION

President Tate called upon the Board to consider any action needed following the Executive Session. There being none, no action was taken on this agenda item.

ADJOURNMENT

There being no other business, Mr. Beauchamp made a motion to adjourn the meeting. Mr. Heffington seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was approved. The meeting adjourned at 4:15 p.m.

Respectfully submitted,

/s/ Mike Beauchamp

Mike Beauchamp, Secretary-Treasurer