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Kelly Prineas

**HIGH PLAINS UNDERGROUND WATER CONSERVATION DISTRICT NO. 1
BOARD OF DIRECTORS
WORK SESSION**

**TUESDAY, SEPTEMBER 9, 2014
1:30 P.M.**

**HIGH PLAINS UNDERGROUND WATER CONSERVATION DISTRICT OFFICE
2930 AVENUE Q, LUBBOCK TX 79411-2499**

AGENDA

- 1) The President will call the work session to order.
- 2) Review and discuss the Consent Agenda items:
 - a. Minutes of the August 12, 2014 regular meeting at Muleshoe, TX.
 - b. Report on the financial status of the District from the General Manager for the month of August 2014.
 - c. Bills incurred by the District for the month of August 2014 and travel vouchers for the Board members and eligible staff.
- 3) *(This item intentionally left blank.)*
- 4) *(This item intentionally left blank.)*
- 5) Review and discuss possible action to cancel the Nov. 4, 2014 general election for Precinct Two District Director and the Nov. 4, 2014 special election to fill the vacancy for Precinct Three District Director to wit:
 - a. Review and discuss certification of unopposed candidates;

- b. Review and discuss an order declaring unopposed candidates for the offices of District Director Precinct Two and District Director Precinct Three as elected; providing that the Nov. 4 2014, general election in the counties of Cochran, Hockley and Lamb and the special election in the counties of Bailey, Castro and Parmer shall not be held; and containing other provisions relating to the cancellation of said elections;
 - c. Review and discuss any other action necessary to cancel the Nov. 4, 2014 general election in Precinct 2 and the special election in Precinct 3.
- 6) Review and discuss an amendment to the order for the general election for District Director's Precincts One and Five to be held on Nov. 4, 2014, to wit: (a) discuss and review possible action of an order approving election day personnel, precincts and polling places for Lubbock County and early voting dates, times and location for Lubbock and Swisher Counties; (b) review and discuss possible action approving a joint election agreement with Lubbock County and (c) review and discuss possible action approval of election services contract with Lubbock County.
- 7) Review and discuss possible action to approve payment of deposit for estimated election costs from the counties of Crosby, Floyd, Hale, Lubbock, Lynn and Swisher per the election services contracts approved for these counties to conduct the general election for District Directors' Precincts One and Five to be held Nov. 4, 2014.
- 8) Review and discuss possible action to amend the adopted 2014 budget.
- 9) Review and discuss a resolution adopting a Tax Rate for the 2014 Tax Year.
- 10) Review and discuss both new and revised management policies for the district, including but not limited to Code of Ethics, Disposition of Surplus Equipment, Employee Policy, Investment Policy, Records Retention, and Tuition Reimbursement.
- 11) Review and discuss a resolution authorizing the Board Secretary-Treasurer, the District's General Manager, and up to three of the Manager's designees to sign disbursements on behalf of the Board of Directors.
- 12) Review and discuss revisions to the HPWD By-Laws, including but not limited to Articles 2 & 5.
- 13) Review and discuss an agricultural water conservation grant contract between the Texas Water Development Board and the High Plains Water District.

- 14) Review and discuss a request for exception to the district's water well spacing requirements by the City of Amherst, TX.
- 15) Review and discuss applications for water well permits received for the month of July 2014.
- 16) Review and discuss a resolution establishing application fees for water well registration.
- 17) Review and discuss possible action on County Advisory Committee members.
- 18) Hear reports on the status of other District programs and items of possible interest from the General Manager:
 - a. Legislative Activity
 - b. Staff Reports
 - c. Correspondence
 - d. District current work efforts

NOTE:

Work Sessions are primarily for the benefit of the Board of Directors, although they are open to the public. No public comment will be heard during Board Work Sessions. Public comment may be made at the regularly-scheduled Board of Directors meeting.

No Board action will be taken at the Work Session and any items ultimately warranting Board action will be revisited at a regularly-scheduled Board of Directors meeting.



FILED FOR RECORD

2014 SEP -4 AM 9:18

Kelly Prion

HIGH PLAINS UNDERGROUND WATER CONSERVATION DISTRICT NO. 1 BOARD OF DIRECTORS MEETING

TUESDAY, SEPTEMBER 9, 2014

2:30 P.M.

HIGH PLAINS UNDERGROUND WATER CONSERVATION DISTRICT OFFICE
2930 AVENUE Q, LUBBOCK TX 79411-2499

AGENDA

1. The President will call the meeting to order and establish a quorum.
2. Consent Agenda
 - a. Approval of minutes of the August 12, 2014 regular meeting at Muleshoe, TX.
 - b. Adoption of report on the financial status of the District from the General Manager for the month of August 2014.
 - c. Approval of the bills incurred by the District for the month of August 2014 and travel vouchers for the Board members and eligible staff.
3. Take up any items removed from the Consent Agenda.
4. Public comment (*Only persons that complete a registration form indicating their desire to comment will be recognized.*) **Comments will be limited to three (3) minutes per person regarding agenda items only.**
5. The Board will discuss and take possible action to cancel the Nov. 4, 2014 general election for Precinct Two District Director and the Nov. 4, 2014 special election to fill the vacancy for Precinct Three District Director to wit:
 - a. Receive from the District's Election Agent certification of unopposed candidates;

- b. Discuss and take possible action an order declaring unopposed candidates for the offices of District Director Precinct Two and District Director Precinct Three as elected; providing that the Nov. 4 2014, general election in the counties of Cochran, Hockley and Lamb and the special election in the counties of Bailey, Castro and Parmer shall not be held; and containing other provisions relating to the cancellation of said elections;
 - c. Discuss and consider any other action necessary to cancel the Nov. 4, 2014 general election in Precinct 2 and the special election in Precinct 3.
6. Discuss and take possible action to amend the order for the general election for District Director's Precincts One and Five to be held on Nov. 4, 2014, to wit: (a) discuss and consider for possible action approval of an order approving election day personnel, precincts and polling places for Lubbock County and early voting dates, times and location for Lubbock and Swisher Counties; (b) discuss and consider for possible action approval of joint election agreement with Lubbock County and (c) discuss and consider for possible action approval of election services contract with Lubbock County.
7. Discuss and take possible action to approve payment of deposit for estimated election costs from the counties of Crosby, Floyd, Hale, Lubbock, Lynn and Swisher per the election services contracts approved for these counties to conduct the general election for District Directors' Precincts One and Five to be held Nov. 4, 2014.
8. The Board will discuss and take possible action to amend the adopted 2014 budget.
9. The Board will discuss and take possible action to approve a resolution adopting a Tax Rate for the 2014 Tax Year.
10. The Board will discuss and take possible action to adopt both new and revised management policies for the district, including but not limited to Code of Ethics, Disposition of Surplus Equipment, Employee Policy, Investment Policy, Records Retention, and Tuition Reimbursement.
11. The Board will discuss and take possible action to adopt a resolution authorizing the Board Secretary-Treasurer, the District's General Manager, and up to three of the Manager's designees to sign disbursements on behalf of the Board of Directors.
12. The Board will discuss and take possible action to consider revisions to the HPWD By-Laws, including but not limited to Articles 2 & 5.
13. The Board will discuss and take possible action to consider approval of an agricultural water conservation grant contract between the Texas Water Development Board and the High Plains Water District.
14. The Board will conduct a public hearing on a request for exception to the district's water well spacing requirements by the City of Amherst, TX.

15. The Board will discuss and take possible action on a request for exception to the district's water well spacing requirements by the City of Amherst, TX.
16. The Board will discuss and take possible action on approval of applications for water well permits received for the month of July 2014.
17. The Board will discuss and take possible action to adopt a resolution establishing application fees for water well registration.
18. The Board will discuss and take possible action on County Advisory Committee members.
19. The Board will hear reports on the status of other District programs and items of possible interest from the General Manager:
 - a. Legislative Activity
 - b. Staff Reports
 - c. Correspondence
 - d. District current work efforts
20. The Board will convene a Closed Executive Session as authorized by Chapter 551 of the Texas Government Code (*Open Meetings Act*).
21. The Board will reconvene to consider any action needed following the Closed Executive Session.
22. Adjourn.

NOTES:

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above, which represents an estimate of the schedule at the time notice is issued. The Board of Directors may discuss, consider, and take all necessary action, including possible expenditure of funds, regarding any item on the agenda.

At any time during any meeting or hearing and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, the District Board may meet in a closed executive session on any agenda item or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in closed session may be subject to action during an open meeting. Closed sessions on individual agenda items will not be posted separately in any manner other than the notice provided in this paragraph, regardless of any past practice of the District.

The District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the District office at (806) 762-0181 at least 24 hours in advance if accommodation is needed.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named political subdivision, is a true and correct copy of said Notice, and that a true and correct copy of said Notice was furnished via electronic transmission to the Office of Texas Secretary of State and posted on the bulletin board, located at a place convenient to the public in its administrative office at 2930 Avenue Q, Lubbock, Texas, and said Notice was posted on September 4, 2014 and remained so posted continuously for at least 72 hours immediately preceding the day of said Meeting. A true and correct copy of said Notice has been filed with the Lubbock County Clerk on September 4, 2014, a true and correct copy of said Notice was posted on the bulletin board of the Lubbock County Courthouse on September 4, 2014, and said Notice remained so posted continuously for at least 72 hours immediately preceding the day of said Meeting.

Dated this the 4th day of September, 2014.

High Plains Underground Water Conservation District No. 1

By 

Jason Coleman, P.E., General Manager

**HIGH PLAINS UNDERGROUND WATER CONSERVATION DISTRICT NO. 1
BOARD OF DIRECTORS REGULAR MEETING
SEPTEMBER 9, 2014**

The Board of Directors of the High Plains Underground Water Conservation District No. 1 (*the Board*) convened a regular meeting in the A. Wayne Wyatt Board Room of the High Plains Underground Water Conservation District office, 2930 Avenue Q, Lubbock Texas, with the following members present:

Lynn Tate, President
James Powell, Vice-President
Mike Beauchamp, Secretary-Treasurer
Ronnie Hopper, Member
Brad Heffington, Member

(Attached to these minutes is the *Notice of Meeting of the Governing Body of the High Plains Underground Water Conservation District No. 1 [District]* calling said meeting, which was served upon the directors and publicly posted in accordance with applicable law.)

CALL TO ORDER & ESTABLISH QUORUM

President Tate called the regular Board of Directors meeting to order at 2:44 p.m. with the above-referenced directors in attendance. A quorum was present.

Visitors signing in for today's meeting were: Charles Allison, Steve Barrett, Mayor Joe A. Miller of Amherst TX, Dan Seale, and Joy Shadid.

District staff members in attendance were Jason Coleman, General Manager; Tammy Anderson, Accountant; Kody Bessent, Legislative Affairs Director; Carmon McCain, Information/Education Group Supervisor; Juan Peña, Permit Supervisor; Gray Sanders, Information/Technology Administrator; and Keith Whitworth, Field Staff Supervisor.

President Tate welcomed the Board members, staff, and members of the public to today's meeting.

CONSENT AGENDA

President Tate called on the Board to approve the consent agenda for today's meeting as follows:

- Approval of minutes of the August 12, 2014 regular meeting at Muleshoe, TX.
- Adoption of report on the financial status of the District from the General Manager for the month of August 2014.
- Approval of the bills incurred by the District for the month of August 2014 and travel vouchers for the Board members and eligible staff.

Mr. Beauchamp made a motion to approve the consent agenda. Mr. Heffington seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda. No action was taken.

PUBLIC COMMENT

President Tate invited those present to offer public comment. *(Only persons that completed a registration form indicating their desire to comment were recognized.)* No completed registration forms were received. All other persons were given an opportunity to provide comment, if desired, and the agenda item concluded.

CANCELLATION OF NOVEMBER 4, 2014 GENERAL ELECTION FOR PRECINCT TWO DIRECTOR AND THE NOVEMBER 4, 2014 SPECIAL ELECTION TO FILL THE VACANCY FOR PRECINCT THREE DIRECTOR

President Tate invited Betty Brown, local government elections specialist with Bickerstaff, Heath, Delgado, and Acosta LLP of Austin to discuss this agenda item.

Ms. Brown noted that the following candidates are unopposed for election, that there are no declared write-in candidates, and no propositions appear on the ballot for said elections scheduled to be held on Nov. 4, 2014.

- Brad Heffington, Precinct Two District Director
- Mike Beauchamp, Precinct Three District Director

Mr. Kody Bessent, HPWD Elections Agent, presented President Tate with a document certifying the unopposed candidates.

Ms. Brown noted that Texas Election Code, Chapter 2, Subsection C authorizes the Board to declare the unopposed candidates to be elected, and further authorizes the Board to cancel that part of the General Election and to cancel the Special Election.

Cancellation makes it unnecessary for the District to continue its participation in the Joint Election Agreements and Election Service Contracts associated with the general election in Precinct Two and the special election in Precinct Three.

Mr. Hopper made a motion to approve the order declaring unopposed candidates for director positions elected to office; cancelling the Nov. 4, 2014 general election in District Director's Precinct Two and the special election in District Director's Precinct Three; terminating related joint election agreements and election services contracts with counties; repealing conflicting orders; and providing for other matters in connection with cancellation of the two elections. Mr. Powell seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

AMEND THE GENERAL ELECTION ORDER FOR DISTRICT DIRECTORS' PRECINCTS ONE AND FIVE

Ms. Brown then presented an amended order of general election approving (a) early voting dates, times, and locations for Lubbock and Swisher Counties; (b) election day personnel, precincts, and polling places for Lubbock County; (c) approval of a joint election agreement with Lubbock County; and (d) the election services contract with Lubbock County.

There being no discussion, Mr. Beauchamp made a motion to adopt the amended order for the general election for District Directors' Precincts One and Five. Mr. Heffington seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

RECESS

President Tate briefly recessed the meeting at 2:49 p.m. to allow the Board of Directors to sign the election documents.

RECONVENE

President Tate reconvened the meeting at 2:53 p.m.

PUBLIC HEARING ON REQUEST FOR EXCEPTION TO THE DISTRICT'S WATER WELL SPACING REQUIREMENTS BY THE CITY OF AMHERST TX

President Tate then asked the Board to consider Agenda Item 14, which is to convene a public hearing on a request for exception to the District's water well spacing requirements by the City of Amherst. This agenda item is being considered in a different order to allow Joe A. Miller, Mayor of Amherst, to honor another commitment later this afternoon.

President Tate said notice of today's public hearing was posted on August 25, 2014, in accordance with the Texas Open Meetings Act. In addition, notice of the public hearing was provided to 43 property owners on July 25, 2014 and August 20, 2014, respectively.

President Tate asked Mr. Peña to discuss the request for exception. The City of Amherst desires an exception to the spacing regulation for a well, located inside the city limits, which will produce a maximum capacity of 165 gallons per minute. The well is situated 12 yards north of the property line (fence line) and 21 yards east of the property line (paved road). The District rules require a minimum distance of 200 yards from the nearest well/proposed well site and 50 yards from the property line. There are no valid wells within 540 yards of the well site.

Mr. Peña said the District received no objections from property owners regarding the exception. One letter was returned to the district office as it was unable to be forwarded to a new address.

President Tate asked Mayor Miller for any comments. He told the Board that the City of Amherst is currently in Stage 3 restrictions, which constrains all outdoor watering. The City has five other wells with production ranging from 0 to 50 gallons per minute. Saturated thicknesses in the area range from 40 to 120 feet.

Mayor Miller said HPWD and Texas Water Development Board data indicated that the City of Amherst would be out of water by 2010. It is now looking as it will now be 2015. The City is looking to secure more water rights. However, regulations by the Texas Commission on Environmental Quality (TCEQ) make it more difficult and more costly for municipalities to consider use of irrigation wells as municipal source wells. It is for these reasons that the City of Amherst is seeking this exception to property line spacing.

President Tate thanked Mayor Miller for his comments.

There being no other discussion, President Tate adjourned the public hearing at 3:02 p.m.

EXEMPTION TO DISTRICT WATER WELL SPACING REQUIREMENTS BY CITY OF AMHERST TX

President Tate reconvened the meeting and called on the Board to discuss and take possible action on approval of a request for exception to the district's water well spacing requirements by the City of Amherst.

There being no discussion, Mr. Hopper made a motion that the Board approve the request for exception by the City of Amherst. Mr. Heffington seconded the motion. All voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

APPLICATIONS FOR WATER WELL PERMITS

President Tate called on the Board to discuss and take possible action on approval of applications for water well permits received during the month of August 2014.

Mr. Peña reported the following:

There were no applications for wells to be completed into the Dockum Aquifer during August 2014.

There were 26 applications for wells to be completed into the Ogallala Aquifer during August 2014. These include: one from Bailey County; four from Castro County; two from Cochran County; five from Floyd County; two from Hale County; one from Hockley County; one from Lamb County; seven from Lubbock County; and three from Lynn County.

All permit applications comply with the rules of the District. There being no questions or comments on the report, Mr. Beauchamp made a motion for the Board to approve applications for water well permits for the month of August 2014 as presented. Mr. Hopper seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

There were seven water well completions in the Dockum Aquifer and 207 water well completions in the Ogallala Aquifer during August 2014.

There have been 961 wells completed within the district during the period Jan. 1-August 31, 2014.

This includes 16 wells in the Dockum Aquifer, five wells in the Edwards-Trinity Aquifer, and 940 wells in the Ogallala Aquifer.

Mayor Miller and Mr. Peña left the meeting at this time.

DISCUSS AND TAKE POSSIBLE ACTION TO APPROVE PAYMENT OF DEPOSIT FOR ESTIMATED ELECTION COSTS IN PRECINCTS ONE AND FIVE

President Tate called on the Board to discuss and take possible action on approving payment of deposit for estimated election costs for Crosby, Floyd, Hale, Lubbock, Lynn, and Swisher Counties as per the approved election services contracts to conduct the general election within District Directors' Precincts One and Five on Nov. 4, 2014.

Ms. Brown reported the estimated costs by county as follows:

Crosby	\$4,147.52	Lubbock	\$124,907.99
Floyd	\$4,599.65	Lynn	\$800.00
Hale	\$9,456.15	Swisher	\$2,299.00

This is a total of \$146,210.31.

Based upon discussion in the earlier work session, a motion was made by Mr. Beauchamp to pay 50 percent of the estimated cost (\$73,107.00) before the current fiscal year ends on September 30, 2014. Mr. Heffington seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

President Tate thanked Ms. Brown, Mr. Bessent, and Ms. RaeAnn Morris for their work on the 2014 election to date.

AMEND ADOPTED 2014 BUDGET

President Tate called on the Board to discuss and take possible action to amend the adopted 2014 budget for operation and maintenance of the High Plains Underground Water Conservation District.

During the earlier work session, Mr. Coleman recommended the following:

- Move \$9,000 from building improvements to field equipment.
- Move \$1,500 from building rent to dues.
- Move \$5,000 from land appraiser to audit.
- Move \$56,666 from medical insurance to consulting.
- Move \$20,000 in building improvements to legal.
- Move \$5,000 from vehicle maintenance/fuel to legal.
- Move \$7,000 from land appraiser to telephone/internet.

There being no discussion, Mr. Heffington made a motion to amend the adopted 2014 budget as per Mr. Coleman's recommendations. Mr. Powell seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

DISCUSS AND TAKE ACTION TO APPROVE A RESOLUTION ADOPTING A TAX RATE FOR THE 2014 TAX YEAR

President Tate called on the Board to discuss and take possible action to approve a resolution adopting a tax rate for the 2014 tax year.

Mr. Coleman presented a resolution to the Board of Directors which authorizes a tax rate of \$.008026 upon each \$100.00 of assessed valuation of property as rendered to or assessed upon the tax rolls of each of the counties within the High Plains Underground Water Conservation District No. 1. He noted that this is also the effective tax rate.

The resolution also designates/authorizes the Tax Assessor and Collector or Tax Appraisal Districts within the district's 16-county service area to collect taxes and delinquent taxes for the district.

Mr. Beauchamp made a motion to adopt the resolution setting the 2014 tax rate at \$.008026 per \$100.00 of assessed valuation of property. Mr. Powell seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

DISCUSS AND TAKE POSSIBLE ACTION TO ADOPT NEW AND REVISED MANAGEMENT POLICIES FOR THE DISTRICT

President Tate called on the Board to discuss and take possible action to adopt new and revised management policies for the district.

Mr. Coleman provided a brief overview of the following new policies: "Code of Ethics for the High Plains Underground Water Conservation District No. 1," "Disposition of Surplus Equipment," and "Records Retention." He also gave a brief overview of the revisions to the current HPWD Investment Policy.

Mr. Heffington made a motion to adopt these policies as presented. Mr. Hopper seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

RESOLUTION AUTHORIZING SIGNATURES FOR DISBURSEMENTS ON BEHALF OF THE BOARD OF DIRECTORS

President Tate called on the Board to discuss and take possible action to adopt a resolution authorizing the Board Secretary-Treasurer, the District's General Manager, and the Manager's Designees to sign disbursements on behalf of the HPWD Board of Directors.

Having the manager and designees sign checks on behalf of the Board of Directors has been a customary practice for many years. However, during the recent audit conducted by the State Auditor's Office, HPWD staff was unable to locate a resolution to that effect.

Current designees to sign disbursements are Mr. Coleman, Mr. McCain, Mr. Peña, and Mr. Whitworth. Mr. Beauchamp, the current District Secretary-Treasurer, is not authorized to sign disbursements.

Mr. Coleman recommends that the Board of Directors adopt a new resolution in accordance with Chapter 36 of the Texas Water Code.

Mr. Heffington made a motion to adopt the resolution. Mr. Powell seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

AMENDMENT TO HPWD BY-LAWS

President Tate called on the Board to discuss and take possible action to consider proposed revisions to the HPWD By-Laws, including but not limited to Articles 2 and 5.

Mr. Coleman noted that the proposed revisions to the By-Laws include (a) eliminating the reference to Chapter 52 of the Water Code and replacing it with Chapter 36 of the Texas Water Code; and (b) removing responsibilities associated with permit applications, fees, and well logs from Article 5 – County Secretaries.

Mr. Hopper made a motion to approve the amendments to the HPWD By-Laws as presented. Mr. Beauchamp seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

AGRICULTURAL WATER CONSERVATION GRANT CONTRACT

President Tate called on the Board to discuss and take possible action to consider approval of an agricultural water conservation fund irrigation metering grant contract between the Texas Water Development Board and the High Plains Underground Water Conservation District No. 1.

Mr. Coleman noted that Texas Water Development Board staff had forwarded updated information about the grant contract between the time that the meeting materials were e-mailed to the board and today's meeting.

The irrigation metering grant is designed to provide cost-sharing reimbursement to agricultural producers who purchase flow meters to quantify effects of water conservation. The total project costs are \$1,235,000.00. Of this, the TWDB share of total costs is the lesser of \$617,500 or 50 percent of the metering equipment cost. The local share of the project costs is \$617,500 or 50 percent of the metering equipment cost. The project duration is 2017-2022.

Some Board members were concerned that flow meters are now an outdated technology—since many producers now use AgSense, PivoTrac, and WagNet to obtain similar information.

After discussion, Mr. Powell made a motion to table this agenda item until the October 14 regular meeting. Mr. Hopper seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

ADOPT RESOLUTION ESTABLISHING APPLICATION FEES FOR WATER WELL REGISTRATION

President Tate called on the Board to discuss and take possible action to adopt a resolution establishing application fees for water well registration.

Mr. Coleman explained that recent revisions to Section 4.2 of the HPWD rules require that the Board establish an application fee for well registration. Such registration protects exempt wells from interference caused by potential wells that could be drilled nearby in the future.

The resolution establishes a \$100 fee when the landowner has supplied all necessary information, including latitude and longitude, of the well on the district's registration form. It also establishes a \$250 fee when district personnel visit the well site to obtain the position of the well.

Mr. Hopper made a motion to adopt the resolution as presented. Mr. Beauchamp seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was unanimously approved.

COUNTY ADVISORY COMMITTEE MEMBERS

President Tate called on the Board to discuss and take possible action on County Advisory Committee members. No new appointments were suggested and no action was taken on this agenda item.

REPORTS ON STATUS OF DISTRICT PROGRAMS FROM THE MANAGER

Mr. Coleman asked for reports by the following staff members:

Keith Whitworth, Field Staff Supervisor, provided an update on the Irrigation Assessment Program. At present, there are 51 producers participating in the program, which also includes 76 irrigation systems and 357 wells. The assessment sites are evenly distributed throughout each of the 16 counties of the district.

He told the Board that the district's field staff will probably not conduct any additional flow tests of wells due to recent rains. They hope to get static water level measurements at the assessment sites between October and the start of the annual water level measurements in December. Approximately 64 water quality samples have been made at the assessment sites to date.

Mr. Whitworth also updated the Board on the district's rain gauge network. The current HPWD budget does not include funding for maintaining the 300-400 gauges at individual sites. Some of these gauges will be decommissioned and will be put to use in conjunction with the district's irrigation assessment program.

President Tate thanked Mr. Whitworth and his staff for their hard work on the irrigation assessment program.

Adeline Fox, Education and Outreach Coordinator, entered the meeting at this time.

Kody Bessent, Legislative Affairs Director, reported on upcoming meetings of interest. These include the Texas Alliance of Groundwater Districts' (TAGD) leadership training on Oct. 16-17 at Lubbock; the Texas Water Conservation Association fall conference in San Antonio on Oct. 15-17; the TAGD meeting in Kingsville on Oct. 29-30; and the National Water Resources Association Annual Conference on Nov. 12-14 in Coronado, California.

He also reported on legislative matters, including proposed legislation relating to aquifer storage and recovery (ASR) projects, use of brackish groundwater, and long-term permits.

Other discussion included a summary of presentations given at the recent TAGD Groundwater Summit in San Marcos; HR 5078--the "Waters of the United States Regulatory Overreach Protection Act of 2014;" legislation being considered by the 113th United States Congress; and the Senate District 28 election to determine a successor for former Senator Robert Duncan.

CLOSED EXECUTIVE SESSION

President Tate announced that the High Plains Underground Water Conservation District Board of Directors will begin its closed Executive Session at 4:10 p.m. as authorized by Chapter 551.074 (*personnel matters*) of the Texas Government Code (Open Meetings Act).

President Tate announced that the closed Executive Session was completed at 4:55 p.m.

ACTION FOLLOWING EXECUTIVE SESSION

President Tate reconvened the Board Meeting at 4:55 p.m. No action was needed following the Executive Session.

ADJOURNMENT

There being no other business, Mr. Beauchamp made a motion to adjourn the meeting. Mr. Powell seconded the motion. All members voted in the affirmative as expressed by a show of hands. The motion was approved. The meeting adjourned at 4:56 p.m.

Respectfully submitted,



Mike Beauchamp, Secretary-Treasurer