

*The Ballroom Suite*

Consists of two large banquet rooms that are reserved together, offering flexibility in layout and use

*The Gallery*

The gallery is perfect for smaller weddings, banquets, meetings, or workshops

*Both Venues*

For larger events, both venues can be rented

**Room Rental Includes:**

- Six hours for event, one hour after event for clean-up, decorating day of event beginning at 9:00 a.m. All events must end by midnight
- Tables, chairs, white linen tablecloths & napkins as needed
- Colored linens and floor length linens are available for an additional charge
- White skirting – subject to availability
- Room set-up and clean-up (client is responsible for clean-up of any decorations brought in)
- Sound system - check with Event Coordinator for details
- Use of screen - projector is available for an additional charge
- (3) sections staging – subject to availability

**Room Rental with Ceremony Includes:**

- Additional set-up for ceremony
- One hour for Thursday evening rehearsal - additional rehearsal time may be purchased
- Two extra hours for photographs
- Bride room and Man cave beginning at noon on the day of your event

**Additional Hours May be purchased for:**

- Additional time on site for photographs
- Longer event time (events must be finished by midnight)

**Event Minimums:**

- The combined charges for room rental, food and beverage purchases for your event (exclusive of sales tax and service charge) must meet the minimum charge. Event minimums apply to weekends and holidays