Incidental Childcare/Daycare Questionnaire

The Anglican Church insurance program provides coverage for childcare/daycare operations that are incidental to the church operations, e.g. Sunday school, congregation meetings, church sponsored events. If your church provides more than incidental childcare you may require separate coverage.

1. Name of Parish

2. Address of Church
   City ________________________________ Province _________ Postal Code ____________

3. Contact Person ___________________________ Position ___________________________
   Tel ___________________________ Fax ___________________________

4. Does your church provide childcare/daycare services on the premises? □ yes □ no
   If yes, please describe

5. Is the daycare operated in conjunction with church activities only (e.g. Sunday school, congregation meetings, church-sponsored events)? □ yes □ no
   If no, please complete the following questions.

6. Name of daycare/Montessori ___________________________

7. Is the daycare/Montessori operated by the church? □ yes □ no
   If yes, please proceed to question 11.

8. Is childcare/daycare/Montessori operated by an outside or independent group? □ yes □ no

9. If operated by an independent group, are any church staff, directors or officers, involved in the operation of the daycare, e.g. board duties, involvement in decision-making policy, working with the children? □ yes □ no
   If yes, please describe

10. If operated by an independent group, do they provide a Certificate of Insurance and include the church as an Additional Insured with respect to liability arising from their operations? □ yes □ no
    If yes, please explain

If the church provides childcare/daycare/Montessori services on a “for fee” basis then the church may require additional liability insurance coverage.

11. Full legal name of childcare/daycare/Montessori ___________________________
    -----------------------------------------------
    Contact Person ___________________________ Tel ___________________________
Anglican Church of Canada Insurance Program

12. □ Childcare/daycare  □ Montessori

13. Location of Operations ____________________________________________________________

14. Do you maintain a separate childcare/daycare/Montessori insurance policy? □ yes □ no

15. Is this a non-profit operation? □ yes □ no
   If yes, what is the annual income? $ ______________________

16. Non-profit registration no. ______________________

17. Provincial or federal childcare/daycare/Montessori registration no. ______________________

18. Number of students childcare/daycare/Montessori is licensed to accommodate ______

19. Total number of employees ______

20. Number of licensed early childcare educators or licensed instructors ______

21. Does this childcare/daycare/Montessori operation have a separate board of directors? □ yes □ no

22. If yes to question 7., do they carry Directors’ and Officers’ insurance coverage? □ yes □ no

Signature ______________________________________________________________________
(Warden)  Dated ______________________

Return to: Plans, Programs & Associations
Attention – Anglican Church of Canada Insurance Program
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