

THE ANGLICAN PARISH OF ST ANDREW AND ST MARK

Whether serving our community,
worshipping on Sunday mornings,
seeking understanding
of the meaning of Jesus' teachings,
supporting one another through hard times, or
cooking up and enjoying pancakes together on Shrove Tuesday,
we seek to joyfully
live the good news of Christ Jesus who said simply,

—
"I give you this command, that
you love one another as I have loved you."
—

Wherever you come from,
whatever burdens you carry,
whatever hopes you hold dear,
we invite you to question, laugh, learn, serve and connect with us.



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THE ANGLICAN PARISH OF ST ANDREW AND ST MARK

Parish Profile – Executive Summary

We, the Parish of St Andrew and St Mark, are looking for a Priest who is dynamic, well organized and with a broad mix of skills. We would welcome someone who contributes his or her own spiritual gifts, passions, imagination and provides leadership. We also wish to find someone who recognizes abilities in the congregation and helps us bring out our own gifts. If you are seeking a Parish that is vibrant and positive in spirit, we encourage you to consider this position.

We are located in the city of Dorval, Quebec and in the Diocese of Montreal. We are currently in discussions with the Church of the Resurrection, Pointe-Claire, one of our neighbouring parishes, to consider uniting our two communities.

Sacraments and worship are central to our church life. Sunday services are at 8am (said) and 10am (choral). Both are celebrations of the Eucharist. We also celebrate services on some holy days of the church year as well as Remembrance Day, World Day of Prayer, a Christmas Carol Service and also a Christmas afternoon service for families with children. After the Maundy evening service, we begin a Good Friday prayer vigil. A Bible Study group meets on Wednesday mornings.

Our Parish team has many willing participants, be they lay readers, chalice administrators, sides persons, choir and Altar Guild members, etc.

Community outreach includes amongst others: visits and support for St Michael's Mission (a downtown drop-in mission for homeless people), Dorval Community Aid Food Bank, Auberge Madeleine (women's shelter) and Primate's Fund. We would like to increase our outreach with more participants.

Our fellowship activities include the coffee hour after the 10am service, potluck dinners, a Shrove Tuesday pancake supper, a book club and a biannual garage sale.

Some of our long term goals are to increase our diversity and make ourselves better known in our community. We are financially stable for the time being, but are working on stewardship issues.

Our parish has traditionally been very supportive of its clergy. We are a welcoming and inclusive community. We are thoughtful, forward looking and open to new and different ideas.

Come to Dorval!

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Our Neighbourhood

Civic

The City of Dorval was first settled as a Sulpician Mission in 1665. To-day Dorval is a bilingual city of about 19,000 people located on the north shore of the St Lawrence River, west of the city of Montreal and immediately across the river from Kahnawake Mohawk Territory. It is bordered by the river to the south, Lachine to the east, Pointe-Claire to the west and by Highway 40 to the north. 42% of the population is identified as English speakers, 32% French and the rest are Allophones. About 13% of its residents are younger than 15, 70% are between 15 and 65, and the remaining 20% are 65 and older.

The principal industry is Pierre Elliot Trudeau International Airport – it is also the biggest employer on the West Island. There is an industrial park north of Highway 20. Air Canada, Bombardier and Canadian Aviation Electronics are three of the largest companies located in Dorval.

Dorval has a Via Rail Station, connecting trains going east and west. There is also commuter train service to Montreal. Bus links to Montreal and the rest of the Island are available by an efficient and regular service. It is twenty minutes by car to downtown Montreal.

Dorval has a public library, cultural centre, a museum, recreation facilities including two arenas, tennis courts, swimming pools, gymnasium, boating dock, several parks and playgrounds and a golf course. There are two public elementary schools: one English and one French. There is also a private bilingual elementary school. There is a French high school. English high schools for Dorval students are available in neighbouring communities. There is a large shopping centre. As well as our church, there are other Christian churches and a mosque. There are several seniors' residences and a Community Health Clinic.

Approximately three quarters of our parishioners reside in Dorval or its neighbouring communities. The remainder come from such places as downtown Montreal (16km), and on or off the Island to the west. Dorval is considered a nice place to live with an enviable program of culture and recreation for people of all ages.

Faith Community

The faith Community in Dorval is quite diverse; Appendix 4 lists local places of Worship.

There have been a number of contacts with the mosque – most recently our previous rector worked with the Imam to prepare and hold a mixed-faith funeral, and we have also donated household goods for the refugees they sponsor.

Every year a service and lunch is held to mark the World Day of Prayer, the 'hosting' rotating through a group of four or five churches.

Archdeaconry of St Lawrence

The Archdeaconry of St. Lawrence is currently in a period of transition & discernment. The Bishop has given approval in principle for the Deanery of Pointe-Claire & the Deanery of Ste. Anne to be merged;

the details have yet to be worked out. The two deaneries currently contain 10 parishes – see Appendix 3 for a complete list. There have been 4 closures: St Andrew merged with St Mark in 1969; St Augustine closed in 2009 when a large group set up a new ACNA (Anglican Church in North America) parish, most of the remaining parishioners joining the Church of the Resurrection. In 2012 St Paul in Lachine closed – a number of parishioners joined other parishes, including St Mark but a group unfortunately have not found a new church home. An effort to reach out to them was made by St Mark before Easter 2017. The Inuit Community Ministry which met there has been at St Mark. Also, the Evergreen Mission in St Lazare was discontinued – a number of its parishioners now attend St George’s Church, Ste Anne de Bellevue. All three buildings were sold and are currently used by other denominations and faiths.

The Archdeaconry has embarked on a series of Consultations (November 2016 – June 2017), a visioning process to re-imagine how churches on the West Island can make more strategic, mission-oriented decisions about our future. This involves assessing the sustainability of existing parishes and considering ways that current congregations can develop a more outward-looking, disciple-making approach, as well as determining where completely new & fresh expressions of church and ministry might be implemented on the West Island.

The parish of St. Andrew & St. Mark, Dorval has been an active participant in these Consultations, and our response is reflected in the next section of this document.

Diocese of Montreal

The *Diocesan Mission Statement* is found at <http://www.montreal.anglican.ca/2020-vision-plan/>

Through our parish worship and daily life at St Andrew and St Mark we seek to align ourselves with the ideals of the Diocesan Vision and mission statements - more details can be found in several sections of this profile. More specifically responding to the Diocesan Mission Statement:

Through 2020Vision we recommit ourselves to inspired, able leadership; healthy, sustainable parishes and community ministries; effective communications; and transparent governance and management.

Response: strong lay involvement in both worship and management of the parish; very conscious of the need to keep people informed and recognition of the need for different means of communications.

We reaffirm our value for diversity and we continue to develop ministry that speaks to the realities of Quebec society and its peoples: its cultures, languages, ages, and ethnicities.

Response: examples of our respect for diversity can be found in the sections on Worship, and “Good Things”.

Motivated by ministry rather than maintenance, we embrace the courage we need in order to take risks and make difficult decisions for the sake of God’s mission.

Response: participation in West Island Consultations, and detailed discussions concerning a merger with an adjacent parish

A number of parishioners have been, and are, active participants in Diocesan life, as have been our Parish priests.

The Diocese of Masasi in Tanzania is a Prayer Partner of our Diocese, as is the Territory of the People of Northern BC. We have had interactions with both - see mention in the Foreign Mission and Relief section later in this profile.

Our Parish: St Andrew and St Mark

Our History and our Future

During the late 1800's the "Lakeshore" became increasingly popular as a country retreat. Originally the visitors met in each others' homes on Sundays but as their numbers increased they wanted a permanent place of worship. The original St Mark's Chapel was built in 1898 and became a mission church of St Paul's Anglican Church, Lachine. The Priest from Lachine would come after services in his church to serve at St Mark's. The chapel is still fully functioning and continues to be used for weddings, funerals, baptisms, meetings and special occasions. The present St Mark's Church was built in 1958 to accommodate the growing numbers of families in Dorval.



St Andrew's Anglican Church, built in 1959 to serve western Dorval, functioned until 1969 when the two congregations merged, becoming the Parish of St Andrew and St Mark.

Our church is presently in conversation with the Church of the Resurrection in Valois (Pointe-Claire), one of our neighbouring parishes, to consider merging the two communities at the Dorval location. Some joint services have already - and continue to be - held, and three exploratory meetings, with a facilitator, took place in the last two months. We have found a

lot of common ground, and now discussions will be broadened to include our congregations. The opportunity to be able to do more things, with more people, more energy, and more resources, is indeed an exciting one – appealing in many ways but not being entered into lightly by either congregation.

The world has changed around us and continues to do so rapidly and we are conscious of the need to change and adapt, but are still trying to work through just how to accomplish this. Encouragingly a recent parish survey showed that 70% of respondents were hopeful about the future of the parish – 21% were worried and 36% were excited – and yes, people could give more than one response. (See Appendix 8 for an overview of the complete survey)

Another Congregation in our midst

St Mark's has until recently offered a home to an Inuit Community Ministry, led by the Rev Annie Ittoshat. The benefit for Inuit Anglicans of being able to hear services in their own language, delivered

by a priest who shares their cultural background, are immeasurable. This Ministry is funded by the Diocese. Besides offering worship services in Inuktitut, Rev Annie also regularly visits patients at local hospitals, and makes monthly visits to serve as a chaplain to inmates at the federal prison in Laval.

The community is now moving to an area closer to where many members live, but the Nunavik Regional Health Board and the Inuulitsivik Health Centre have a residence on Cote de Liesse in Dorval for Inuit to stay while undergoing health treatment in the south. It is called ULLIVIK, 'a place to stay' in the Inuktitut language, is decorated with Arctic scenes, and has comfortable rooms, a common room, craft facilities, and a dining room.

Staff

We normally have one full-time stipendiary priest – until recently, the Reverend Elizabeth Welch, who moved to Victoria, BC upon her marriage.

There is also one non-stipendiary Honorary Assistant who works full time at other duties in the diocese, the Reverend Jennifer Bourque. She was available for special occasions and as support for the Incumbent, and worked with Rev Elizabeth on a number of children's projects, including the successful new Christmas Eve family service.

Our Lay Reader is Yvonne Wakeland who helps out with many activities in the Parish and the Diocese, and is co-ordinating Pastoral Care/visiting during this interim period.

A Parish Administrator, Jennifer Gibb, working equivalent to half time, keeps the parish running very smoothly, and handles all contacts with tenants/renters, preparation of bulletins and other paperwork, and some updating of the website.

A professional organist, William Hutton, on a contract basis, deals with all musical and choral requirements. There is a small and very experienced choir of about 10, with a large repertoire.

The cleaning is done under contract by a small company; the City of Dorval handles snow-clearing of the parking lot; grass cutting and shovelling the walk are done by a casual worker paid on an hourly basis.

The Corporation – comprising two Wardens and two Deputy Wardens – together with the Treasurer – take a very active role in managing the Parish under the leadership of the Incumbent.

The Parish Council (advisory) of about a dozen people meets 9 times a year and acts as a source of ideas and plans.

Who we are – our Mission Statement

The Anglican Parish of St Andrew and St Mark, Dorval, is a welcoming and inclusive community centred in Christ. We strive to share God's love and compassion in our neighbourhood and beyond. We rejoice in meaningful and inspiring worship. We aim to be thoughtful stewards of God's creation.

How we show this in our Parish Life



Worship: Services and Sacraments

Our Sunday services comprise the Eucharist at 8 a.m. using "the form in the language of the Book of Common Prayer" in the Book of Alternative Services [page 230], and a choral Eucharist at 10a.m, also using the B.A.S. [page 185] Most of the 10 a.m. service, including the readings, is printed in the pew leaflet. Portions of the Prayer of Consecration are often in French and people are encouraged to say the Lord's Prayer "dans la langue de son choix" (and for some, that is an old Book of Common Prayer version, learned in childhood!). Each bulletin also states that: "Everyone seeking God is invited to come forward to receive communion. If you do not wish to receive communion, you are most welcome to come forward to receive a blessing" - a very clear statement of our inclusive approach. There is no tradition of Morning Prayer in the parish.

There are no mid-week services at this time.

Special services are held on Ash Wednesday, Maundy Thursday [including an all night vigil], Good Friday, and Christmas Eve. We also include various celebrations such as Mother's Day, Father's Day, and P.W.R.D.F. Sunday. These include special readings, ceremonies, prayers, music and guest speakers, both lay and clergy, to highlight the event. Soundly based preaching which is thought-provoking, informative, inspiring and with practical application, is very important to us.



Lay participation is very evident at both Sunday services. There are 18 lay "jobs" at the two services – unfortunately now quite a few people have to do more than one! At the 8 a.m. service, the lay assistant reads two lessons, the prayers of the people, the comfortable words, and acts as both server and chalice administrator.

At the 10 a.m. service the lessons are read by members of the congregation. Two lay assistants administer the chalice; about 15 members of the congregation have been licensed by the Bishop for this purpose. The intercessions are led by the laity, who often write their own prayers. The prayer list, naming parishioners and friends in poor health or other need, as well as other parts of the Church, is particularly important.

A Worship Committee has been re-established, and we are currently trying to recruit more Servers.

The Altar Guild plays a vital role in the smooth functioning of Services. There are five teams of two. Each week one group is responsible for preparing the church for regular services as well baptisms, weddings, funerals and other events as they occur. At Christmas, Easter and Thanksgiving, the whole membership of the Altar Guild augmented by other parishioners come to do a special cleaning, silver and brass polishing and decorating for these Feast days.

Worship: Music

Music is a key aspect of our congregational life. Our organist and musical director, William Hutton, joined us in 1995 after many years as a church musician elsewhere. Our choir of ten voices sings 10 months of the year. In addition to singing the liturgy, they sing an anthem, and chant or sing the Psalm each Sunday. The choir also sings extra services such as Ash Wednesday, Maundy Thursday, Good Friday and Christmas Eve, and the occasional funeral. During 2016 the choir sang for 45 services and attended 65 rehearsals, singing 93 anthems, psalms and motets. Several innovations in the liturgy were introduced this year to make a more satisfying worship experience. Hymn singing has always been an important aspect of worship at St. Mark's and there is now a large repertoire of hymns in common use, which celebrate all parts of the church year.

The choir is occasionally augmented by other skilled parishioners and guest soloists and we welcome new voices. The 1959 Casavant pipe organ has recently been renovated and enlarged – see Building Improvements in Appendix 5.

Welcoming: Activities and Fellowship

St Mark's is a community in which friendship, camaraderie and support abound. Sunday morning we are welcomed at the door by greeters. Many who attend the eight o'clock service go out for breakfast together following the service. Choir practice and warm-up takes place in the church between the two services. We gather for coffee, tea and cookies after the ten o'clock service in the back of the church where everyone is welcome and special occasions in parishioners' lives are celebrated.

There is a considerable variety of activities within our church community. Ascension Day draws a group of people to go birding each year. The Really Neat Book Club meets once a month in members' homes to discuss a book, its author, and extraneous topics. A faithful few beautify the garden annually. A parishioner sets up an enormous lighted Advent Star in an upper window every year. We work together and enjoy numerous fundraising activities. As well as the garage sales we usually gather for a potluck meal, lasagna, or even roast beef a few times a year either to raise funds or just enjoy each other's company. Pancakes on Shrove Tuesday bring many together through preparation, serving and feasting, all orchestrated by our tireless hospitality committee. There may also be special musical events.

The AndrewMarkLetter, published electronically and in print form 4 times a year, keeps parishioners and friends of the parish informed of our activities and special events in the lives of our members.

St. Mark's has made an effort to be part of the greater community of Dorval. We held an art sale in the church for the Dorval Artists. During a heritage project organized by the Dorval Historical Society we held tours of the old chapel (and we have lent them artifacts). We provide a "home base" for many musical groups and community associations. We welcome visitors to the church with a peace candle and friendly chat during coffee hour.

Sharing: Outreach and Mission

Foreign Mission & Relief

Primate's World Relief and Development Fund (PWRDF) – Parishioners are generous in their support, such as the sale of Christmas cards and calendars, and we have representatives who are actively involved in the local diocesan chapter. Currently we are raising funds and awareness for the Pikangikum Water Project to provide potable water and toilets for the First Nations village of Pikangikum in Northern Ontario.

Syrian Refugee Crisis – We sponsored a refugee couple, Antoune and Nadia, from Aleppo, Syria in 2016 and established a fund of \$20,000 for this purpose. The money, which has grown to almost \$30,000 from additional donations and a major contribution from St Matthias, Westmount, is held in trust and will be used for another refugee-related project as "our" couple have come through their first year without needing additional support. A small joint Refugee Support Committee is looking at new options.

Operation Christmas Child Boxes – Christmas gift boxes are prepared by parishioners for children in other parts of the world.

Masasi, Tanzania, Africa – The Diocese of Masasi has been a Partner Diocese of the Diocese of Montreal for more than a decade. As a parish, we assisted Geoffrey Monjesa financially with his religious studies; in October, 2012, he was ordained a deacon at St Mark's and in February of 2013 was ordained a priest in Masasi. Parishioners have volunteered their services in Masasi and Bishop Patrick Mwachiko, Bishop James Almasi and Rev Geoffrey Monjesa have visited us on several occasions.

The Territory of the People of Northern BC is a more recent Partner Diocese. Our parish is twinned with St Alban's in Ashcroft, BC. Bishop Barbara Andrews visited in 2015.

The Paul Busing Bursary fund (named for a previous Rector) was established to support students from developing countries and northern Canada in their studies at the Montreal Diocesan Theological College. We have recently broadened this beyond just education.

Local Community Services

St. Michael's Mission is a mission for the homeless in downtown Montreal. Used clothing and magazines are collected year round in the Red Barrel, located in the narthex, and delivered on a regular basis. A special tree is set up during the Christmas season and 'decorated' with new items such as mitts, hats, socks and underwear; these are delivered in time to be distributed during the Christmas party for their clients.

Since 2016 groups of 8 to 10 parishioners have visited the Mission every two months or so, taking homemade cookies and cakes. They spend the morning helping to prepare and serve lunch, distributing desserts and getting to know some of the people who depend on the Mission for a meal and perhaps a shower and a change of clothes. Since starting this program 25 different parishioners have participated: "We have put a face on the Red Barrel".

Auberge Madeleine is a Montreal women's shelter. During Lent parishioners assemble and donate emergency bags, with basic toiletries and clothing articles, to incoming women who arrive at the shelter with nothing.

Local Charities – Every year the proceeds from the Christmas Lessons and Carols service are donated to local charities such as Meals on Wheels and the Omega centre for the intellectually handicapped.

Rector's Discretionary Fund – Money is donated for use by the rector for those in need.

Foyer Dorval Senior's residence – White gifts are donated during the Christmas season.

The Association du Québec pour l'intégration sociale (AQIS) – We donate un-sold items from the twice yearly Garage Sale. This group re-sells the items to raise funds for organizations which work towards the integration and the improvement of the quality of life for the intellectually handicapped.

Pastoral Visits to Prison – Since 2010, 2-3 parishioners have participated in regular Monday night visits to Cowansville medium security penitentiary and, more recently, visits to the minimum security Federal Training Centre in Laval on two Thursdays a month. The visits are conducted around a Bible study, and have a positive impact on the inmates.

Community Uses Midweek (church & hall) – Throughout the week a number of organizations meet in the church. These include; The Big Band Dance orchestra, Swing Band, Melodia Choir, Couples in

Harmony (AA), Saturday AA Group "ONE" (given some months free rental as it was started for young adults, now very successful and paying their way) and the Dorval Miniature Association. The Church is also rented out sometimes for concerts, and weddings.

Food for the Dorval Community Aid Food Bank –Non-perishable food items are collected and delivered weekly. In 2015 a vegetable garden was established next to the day care centre, with 'seed money' from the Diocese, to grow fresh vegetables during the spring/summer. The children and staff of the day care water the garden on weekdays, with help from parishioners on weekends, and vegetables are harvested weekly and delivered to the food bank. It is a wonderful learning experience for the children and fills a community need. Cost is now shared between the day care and the church.



Day Care: The day care centre opened in 1975 in the large hall behind the chapel. This active facility, known as 'Centre de la petite enfance de Dorval' has proved to be an excellent tenant and neighbour. There are 68 children and 18 staff. This hall, built in 1953, has been extensively renovated and is maintained by the day care centre. Their week-day use has grown to include the kitchen, main hall, and the Chapel. They adhere to strict safety codes and have updated the church kitchen to industrial standards. The centre covers its own operating costs and pays rent to the church.

Christian Education

Bible study is held on Wednesday mornings at 10:30, September to May. A close-knit group of about 12 people meet to talk and learn about the weekly readings, or sometimes to discuss a book together. Discussion is wide-ranging.

While we have not had any call for a Sunday School for a number of years, the glassed-in loft is equipped to receive youngsters under parental supervision, during the 10 a.m. service, which can be seen and heard from that location. Activity bags are also available in the church.

A themed 3 to 5 week series is normally held during Lent: in 2017 it was a discussion of the book "An Other Kingdom", by Walter Brueggemann et al, led by Rev Dr Karen Egan, Acting Principal of Diocesan College, Professor Patricia Kirkpatrick from McGill University, and Rev Elizabeth Welch from our parish. About 30 people attended each week, including several from other parishes, and from the local Lutheran Parish (Christ the Redeemer) in Dollard-des-Ormeaux. In 2016 Rev Nick Brotherhood presented the series on Re-imagining Church – unfortunately much interrupted by bad weather! – about 12 to 14 parishioners attended.

Stewardship

We try to be good stewards of our resources. Budgets have been balanced, or close to it, for many years, despite little investment income, but this will be an increasing challenge unless we can increase our regular income. In the last few years parishioners have been very generous in raising funds to deal with some major building issues, and the Refugee Project. However, our attempt to translate that into increased weekly or monthly giving is not as successful. The use of the Pre-Authorized Remittance system by some 20 donors helps even-out donations through the year.

We are planning to introduce information on Planned Giving and need further discussions on how to increase regular giving. We have started to show year-to-date numbers in the bulletin monthly.

The Daycare helps us make full use of our premises.

Good stewardship extends to the environment. We recycle where we can. As a green initiative, a geothermal heating system was installed in 2007. It serves as a heating system for the church, old chapel, and the back hall used by the Day Care Centre, and as a bonus, provides air-conditioning. We use CFL bulbs to conserve energy, we serve Free Trade Coffee on Sunday mornings and we sell Dix-Mille-Villages ornaments at Christmas.

Our Hopes for the Future

Our objectives for the next year

- Welcome the new priest
- Keep the Faith – while we wait
- Maintain fellowship
- Maintain participation in West Island Archdeaconry Consultations
- Continue our conversations with Church of the Resurrection
- Try to live up to the budget challenge agreed to at the Annual Vestry meeting

Our objectives for the next five years

- Increase and diversify our congregation – paying attention to the 35–60 year-old demographic, francophones etc
- Make ourselves better known in our community – get to know our neighbours - try new ministries
- Update and enrich our worship – note re-established Worship Committee
- Increase the number of volunteers
- Design and implement an integrated communications policy
- Set up a more formalized “Visiting Group” to stay in touch with shut-ins
- Catalogue and safeguard our archives

Our “Disappointments”

We have tried **follow-up for Baptismal families** – Rev Elizabeth set up material provided in an e-letter for home use for families, and there was an attempt to have a reunion of baptismal families at an after-church picnic – only one came. The alternative of a Blessing rather than a full Baptism has also been offered. It is a real dilemma for many parishioners – should we be doing more follow-up for people who expect Baptism and Marriage services to be available, but who we often never see again?

Pastoral Visiting has become very important to our ageing congregation - we have tried without success to set up a **“Visiting Group”** - there are probably quite a lot of people staying in touch with one or more specific people or families informally, but we have not been successful in setting something up in a more formal way.

Our “Good Things”

“Good things” which have happened in the Parish:

We have long prided ourselves on being an **open and accepting community** - and we have been stretched and had our hearts and eyes further opened in the last few years. There have already been three same-sex marriages for parishioners and for the most part these have been accepted with joy.

Holy week for the last few years, under Rev Elizabeth's leadership, has had **more innovative, interesting liturgies** and larger turnout and participation.

The new Christmas Eve Service at 4 pm for children - and grand-parents - and people who did not want to turn out in the evening – was very warmly received. There may also be a need for a late afternoon Christmas Eve Eucharist with music on the West Island.

Sponsoring a refugee couple from Aleppo Syria, including the necessary paperwork and fundraising, while coping at the same time with major sewage system bills, certainly **increased our awareness of the realities of other parts of the world.**

Knowing that a number of St Paul's Lachine parishioners had no church home, some former members now at St Mark's, invited them for Easter services. There were no direct results but we are glad we did it. We have now invited St Stephen's, Lachine to worship with us in August as they have no services for the month.

Moving St Michael's Mission from abstract clothing-and-fund-raising to regular visits every 2 months by 9-14 people led by Bob Morell. A total of 25 parishioners have now participated - **"We have put a face on the Red Barrel"** (Kept by the door to collect clothes)



Holding a **Pet Blessing** ceremony for the first time October 2016 – this really caught people's imagination and attracted some neighbours.

What are we looking for in a new priest ?

This parish has thrived under the leadership of a series of dynamic, well-organized priests with a broad mix of skills. In return, the Parish has traditionally been very supportive of its clergy.

We would wholeheartedly welcome somebody who contributes their own spiritual gifts, passions, and imagination whilst bringing out our gifts, recognizing abilities in the congregation and providing solid leadership.

Bilingualism is an asset – many parishioners are bilingual and it is important for future growth, and to interface with the community around us. Courses and other support are available.

Interest in - or experience with - regional or shared ministries could be useful in the future.

To summarize, these are the attributes that we would like to see in our new priest:

- lives as a person of Faith in the world
- embraces inclusiveness in the parish and beyond;
- provides pastoral care, counselling and spiritual leadership;
- respects tradition, but accepts change and is willing to be innovative in liturgy and elsewhere;
- is willing to explore new ways of attracting people to the parish, essential for our future, and new ministries;
- welcomes the participation of laity in the worship services;
- welcomes the participation of laity in all other ministries; able to delegate meaningful tasks;
- is willing to be fully involved in all aspects of the life of the parish;
- works effectively with, and for, the Archdeaconry and the Diocese;
- is dynamic and well grounded in the every-day world

Appendices

Appendix 1 – St Andrew and St Mark : Parish Statistics 2012–2016

	2016	2015	2014*	2013*	2012*
Total persons on Parish List	146	141			
Total number identifiable givers	125	159	129	166	168
Average Sunday Attendance	69.7	76.2	74.3	80.3	86
Christmas Eve Services Attendance	103	176	109	167	160
Easter Services Attendance	155	176	145	201	162
Baptisms	4	9	4	7	10
Marriages	2	5	2	4	4
Funerals, Memorial Services	3	11	4	4	13

**changed method of counting membership by no longer splitting between families and individuals*

Appendix 2 – List of Previous Incumbents

Rev Canon Reginald Turpin	1958–1970
Rev Paul Busing	1970–1976
Ven Gordon Guy	1976–2003
Rev Canon Jeno Kohner, interim	2003–2004
Rev Dr Karen (Chalk) Egan	2005–2013
Rev Francie Nadeau-Keats, Rev Elizabeth Welch – interims	2013–2014
Rev Elizabeth Welch	December 2014 – May 2017

Appendix 3 – Anglican Churches in the Archdeaconry of St Lawrence

Churches on the West Island (and just beyond) – from East to West

Statistics are from latest Synod Journal, corrected.

Parish	Incumbent	Town	# on list	# avg Sunday
St Stephen	Rev Shirley Smith	Lachine	124	42
St Paul	closed	Lachine	–	–
St Andrew and St Mark	week-by-week	Dorval	146	70
Church of the Resurrection	interim: Ven Ralph Leavitt	Valois (Pointe Claire)	225	50
St Augustine	closed	Pointe Claire	–	–
St Barnabas	Ven. Pamela Yarrow	Pierrefonds	274	96
St Michael and All Angels	Rev Michelle Eason	Pierrefonds	127	73
St John the Baptist	Rev Lorne Eason	Pointe Claire	165	59
St Mary	interim: Rev Nick Brotherhood	Kirkland	163	60
Christ Church	interim: Ven Linda Borden-Taylor	Beaurepaire	165	53
Chapel at Ste Anne's (former) Veteran's Hospital	Rev Joyce Sanchez	Ste-Anne-de-Bellevue	–	–
St George	Rev Neil Mancor, RD	Ste-Anne de Bellevue	175	70
Evergreen Mission	closed	St Lazare	–	–
Parish of Vaudreuil (St James and St Mary)	Rev Sophie Rolland	Hudson and Como	209/108	54/28

Appendix 4 – Dorval Places of Worship

Numerous other denominations and traditions are represented elsewhere on the West Island.

St Veronica's Church	RC – English	1300 Carson Ave
Dorval Strathmore United Church	United	310 Brookhaven Ave
Lakeshore Evangelical Church		470 Brookhaven Ave
St Andrew and St Mark's Church	Anglican	865 Bord du Lac-Lakeshore Dr
Paroisse Présentation-de-la-Sainte-Vierge	RC – French	665 Avenue de l'Église
West Island Baptist Church		298 Brookhaven Ave
Eglise Renaissance Church		1840 Route Trans Canada
Centre Chrétien		760 Avenue de l'Église
Association Musulmane Turque de Montréal ("the Dorval Mosque")	Imam Mehmet Deger	416 Boulevard Neptune

Appendix 5 – Buildings and Grounds

Description of Church Buildings

The chapel and church are constructed of local field stone on concrete foundations. They both have sloping metal roofs on laminated wooden arches. The church seats 250 and the chapel 60. The church is located at right angles to the rear of the chapel so the chapel seats can be reversed to face the main altar of the church. The church is equipped with a sound system which includes microphones on the altar, lectern and the pulpit, and is very light and bright with windows on both sides. We have a very fine Casavant pipe organ which was refurbished, beginning in 2011. We also have a grand piano in the church. (See Building Improvements and Music Programme for more information)

Main floor: Facilities on the main floor include the church, a coatroom beside the narthex and a meeting room above the narthex. This room is also used for children during the service and is equipped with toys and books. Behind the chancel there is the rector's office and the sacristy . From a hallway to the left of the church there is a bathroom which is handicap accessible, and a flight of stairs with a stair-lift, making the downstairs hall accessible to everyone. The main stairs run from the narthex to the basement. There is wheel chair access from the large parking lot to the main church floor by a concrete ramp, and a ramp from the nave to the chancel. All stairs and ramps have handrails.

Basement: The main hall is in the basement and may be sectioned off into three rooms by folding partitions. Tables and chairs are stacked at one end. There are two bathrooms (men's and women's), an office (used by the Parish Administrator and the organist), an electrical room, a furnace room and a kitchen. There is also a playroom and small washroom for the use of the day care centre, and a ladies' choir vestry. Along the passageway that runs the length of the hall there are six lockable storage cupboards used by groups that rent space, and for catering supplies etc. There is access to the main part of the day care centre from the end of the passageway via a tunnel.

“Old Hall”: behind the Chapel is a two-storey building called “Old Hall” which is rented out to a not-for-profit Daycare Centre. It has its own front door but is also accessible from the chapel and via a tunnel from the basement of the church.

Building Improvements

An extensive organ refurbishment project was initiated by a memorial gift, combined with substantial donations from many parishioners, in 2011. Over a period of five years, the 1959 Casavant organ was restored and enlarged by Orgues Letourneau. Four stops were added to increase flexibility and tonal variety and the two manual console was upgraded with the latest electronics. A new facade of gleaming pipes was created which fills the area behind the altar. The organ offers a rich, diverse, and full sound and an aesthetically pleasing look as parishioners worship. Two additional stops and bells were added in a 2nd phase.

More recently, we have completed several significant projects to improve the physical plant. These include new windows and floor for the main basement hall and a new sewage pipe system. A schedule of tasks which are performed on a regular basis was prepared and also an updated list of contractors that we use for various required services,



along with contact information. A new computer system, with Churchwatch software, is being installed, to allow more efficient and extensive use of information. The internet connections have been upgraded.

Grounds

The day care facilities include a fenced area behind the church used as a playground. The church grounds include a large lawn at the front and to the east. There is a lychgate in the south east corner of the front lawn, which is connected to the church by a flagstone walk. There are flower beds on each side of the front door, planters on the railings and flowers on each side of the lychgate. There is a community garden situated in the back playground area. There is a large parking lot on the west side of the church. The City of Dorval clears the parking lot of snow in the winter. There is a canopy over the church's main entrance.

Appendix 6 – Approved Budget for 2017

Parish of St. Andrew & St. Mark

Budget for the year 2017

	Budget 01/01/2017 to 31/12/17	Actual 01/01/2016 to 31/12/2016	Budget 01/01/2016 to 31/12/16
REVENUE			
Receipts			
Envelopes (Identifiable Givers)	120,910.00	110,098.00	113,000.00
Open Offering (Non-Identifiable)	2,000.00	1,894.70	2,400.00
Special Offering	5,600.00	5,596.41	6,000.00
Altar Guild	150.00	75.00	150.00
Memorial gifts	0.00	877.21	
Rentals	66,382.00	64,448.20	64,092.00
Fund Raising Events	12,000.00	11,653.19	12,000.00
Other	500.00	479.00	600.00
Government and Diocesan Grants	0.00	0.00	0.00
Interest Income	2,300.00	2,279.31	2,400.00
Building Fund	8,000.00	52,570.57	8,000.00
Back Hall Maintenance Fund (Rent)	3,359.00	3,359.16	3,359.00
special project: Sewage Pipes		13,200.00	
Community Garden Donations	490.00	483.70	
Flowers	905.00	1,016.45	1,650.00
PWRDF	0.00	125.00	
Rector's Discretionary Fund	400.00	191.75	400.00
Paul Busing Bursary	0.00	0.00	
Outreach	3,035.00	3,367.49	2,000.00
Refugee Fund (Outreach)	0.00	12,275.00	
Total Revenues	226,031.00	283,990.14	216,051.00
TOTAL REVENUE	226,031.00	283,990.14	216,051.00
<hr/>			
EXPENSE			
Building			
Insurance	7,615.00	7,501.99	7,502.00
Electricity (Includes Heating)	21,000.00	20,934.99	21,000.00
Hot Water	175.00	165.60	175.00
Telephone	2,800.00	2,758.53	2,500.00
Care taking	8,800.00	8,794.53	9,200.00
Cleaners CPE Dorval	20,500.00	20,481.22	20,641.00
Old Hall Maintenance Reserve	1,500.00	3,359.16	1,500.00
Maintenance Regular	8,000.00	8,983.17	5,500.00
Maintenance Special; Sewage Pipes	0.00	56,787.40	
Maintenance Heating	2,000.00	1,886.48	1,300.00
Kitchen Propane	800.00	800.22	600.00
Church Building	73,190.00	132,453.29	69,918.00

	Budget 01/01/2017 to 31/12/17	Actual 01/01/2016 to 31/12/2016	Budget 01/01/2016 to 31/12/16
Church Program			
Worship	3,000.00	2,610.92	3,500.00
Music Library	400.00	246.52	600.00
Music Salary	18,402.00	18,116.60	18,112.00
Office Salary	15,378.00	14,419.43	13,703.00
Payroll Taxes and Benefits	2,759.00	2,577.95	2,548.00
Christian Education Adult	100.00	0.00	100.00
Christian Education Children	100.00	(18.00)	100.00
Office Expenses	4,030.00	3,706.49	4,500.00
Altar Guild		0.00	
Flowers(Shut-in Flowers in Outreach)	905.00	842.54	1,650.00
Hospitality	200.00	117.89	200.00
Stewardship	979.00	280.50	750.00
Parish Conferences	180.00	20.00	180.00
Other	600.00	617.14	600.00
Memorials disbursements	0.00	877.21	0.00
Bank Charges	625.00	180.23	600.00
Church Program Total	47,658.00	44,595.42	47,143.00
Pastoral Ministry			
Clergy Stipend	41,193.00	40,086.00	40,086.00
Housing Allowance	16,046.00	15,793.68	15,794.00
Payroll Taxes and Benefits	7,764.00	7,580.75	7,732.00
Pension Assessment	10,088.00	9,828.96	9,829.00
Transportation Allowance	750.00	498.00	750.00
Pastoral Ministry	75,841.00	73,787.39	74,191.00
Beyond the Parish			
Admin Assessment Synod	26,997.00	23,916.24	23,916.00
Outreach (inc.shut-in flowers)	3,525.00	3,426.58	2,000.00
Refugee Program Expenses (Outreach)	0.00	12,275.00	
Paul Busing fund	0.00	0.00	
PWRDF	0.00	125.00	
Discretionary Fund	400.00	179.26	400.00
Beyond the Parish Total	30,922.00	39,922.08	26,316.00
TOTAL EXPENSE	227,611.00	290,758.18	217,568.00
NET INCOME	\$(1,580.00)	\$(6,768.04)	\$(1,517.00)
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Appendix 7 – Annual Financial Statements for 2016

St. Andrew and St. Mark's Church Balance Sheet (Cash basis) As at 31/12/2016

Assets		
Petty Cash		200.00
Bank-General Account		3,349.80
Savings Account		59,238.96
Organ Savings Account		1.76
Anglican Funds		414.94
GST Recoverables		1,933.55
TVQ Recoverables		3,258.50
Total Current Assets		68,397.51
Long-Term Investments		
Investments		57,356.63
Total Long-term Investments		57,356.63
Fixed Assets		
Land		32,000.00
Church		154,420.34
Chapel		25,000.00
Old Hall		56,128.86
Contents		23,461.11
Organ		360,000.00
Fixed Assets Total		651,010.31
TOTAL ASSETS		776,764.45
		=====
LIABILITIES		
Current Liabilities		
Accounts Payable	0.00	
Liability to Anglican Fund	0.00	
Total Current Liabilities		0.00
Total Liabilities		0.00
TOTAL LIABILITIES		0.00
Equity		
Capital		651,009.90
reserved for building		14,513.89
Memorial Gifts		2,864.22
Daycare Hall Maintenance Fund		5,595.37
Paul Busing Bursary Fund		5,505.73
Capital funds reserved		58,661.36
Organ Maintenance Fund		2,966.49
Refugee Fund		29,245.00
Basement Floor Project		0.00
Surplus/Deficit Prior Years		13,170.53
Current Earnings		(6,768.04)
Total Capital and Surplus		776,764.45
TOTAL EQUITY		776,764.45

LIABILITIES AND EQUITY
St. Andrew and St. Mark's Church
Comparative Income Statement (Cash basis)

776,764.45

	Actual 01/01/2016 to 31/12/2016	Budget 01/01/2016 to 31/12/16	Actual 01/01/2015 to 31/12/2015
REVENUE			
Receipts			
Envelopes (Identifiable Givers)	110,098.00	113,000.00	113,318.19
Open Offering (Non-Identifiable)	1,894.70	2,400.00	2,387.25
Special Offering	5,596.41	6,000.00	5,770.00
Altar Guild	75.00	150.00	0.00
Memorial gifts	877.21		0.00
Rentals	64,448.20	64,092.00	46,821.93
Fund Raising Events	11,653.19	12,000.00	12,086.01
Other	479.00	600.00	611.00
Government and Diocesan Grants	0.00	0.00	1,680.00
Interest Income	2,279.31	2,400.00	2,395.78
Building Fund	52,570.57	8,000.00	9,563.26
Back Hall Maintenance Fund	3,359.16	3,359.00	2,298.24
special project: Sewage Pipes	13,200.00		0.00
Community Garden Donations	483.70		0.00
Flowers	954.64	1,650.00	1,645.20
PWRDF	125.00		955.00
Rector's Discretionary Fund	191.75	400.00	400.00
Paul Busing Bursary	0.00		750.00
Outreach	3,367.49	2,000.00	2,488.25
Refugee Fund (Outreach)	5,000.00		0.00
Total Revenues	276,653.33	216,051.00	203,170.11
TOTAL REVENUE	276,653.33	216,051.00	203,170.11
EXPENSE			
Building			
Insurance	7,501.99	7,502.00	7,367.45
Electricity (Includes Heating)	20,934.99	21,000.00	22,367.04
Hot Water	165.60	175.00	159.82
Telephone	2,758.53	2,500.00	2,570.31
Care-taking	8,794.53	9,200.00	9,092.64
Cleaners CPE Dorval	20,481.22	20,641.00	3,440.14
Old Hall Maintenance Reserve	3,359.16	1,500.00	1,535.23
Maintenance Regular	8,983.17	5,500.00	9,190.52
Maintenance Special	56,787.40		0.00
Maintenance Heating	1,886.48	1,300.00	1,598.08
Kitchen Propane	800.22	600.00	524.71
Church Building	132,453.29	69,918.00	57,845.94
Church Program			
Worship	2,660.92	3,500.00	3,924.06
Music Library	246.52	600.00	608.41
Music Salary	18,116.60	18,112.00	17,843.87
Office Salary	14,419.43	13,703.00	13,500.00

	Actual 01/01/2016 to 31/12/2016	Budget 01/01/2016 to 31/12/16	Actual 01/01/2015 to 31/12/2015
Payroll Taxes and Benefits	2,577.95	2,548.00	2,399.25
Christian Education Adult	0.00	100.00	354.13
Christian Education Children	(18.00)	100.00	0.00
Office Expenses	3,656.49	4,500.00	5,105.87
Altar Guild	0.00		0.00
Flowers	842.54	1,650.00	1,039.89
Hospitality	117.89	200.00	172.80
Stewardship	280.50	750.00	891.56
Parish Conferences	20.00	180.00	180.00
Other	617.14	600.00	590.35
Memorials dispersments	877.21		0.00
Bank Charges	180.23	600.00	599.77
Church Program Total	44,595.42	47,143.00	47,209.96
Pastoral Ministry			
Clergy Stipend	40,086.00	40,086.00	38,383.20
Housing Allowance	15,793.68	15,794.00	15,000.00
Payroll Taxes and Benefits	7,580.75	7,732.00	7,280.08
Pension Assessment	9,828.96	9,829.00	9,430.80
Transportation Allowance	498.00	750.00	492.00
Pastoral Ministry	73,787.39	74,191.00	70,586.08
Beyond the Parish			
Admin Assessment Synod	23,916.24	23,916.00	23,664.98
Mission Commitment	0.00		0.00
Outreach	3,364.77	2,000.00	4,112.91
Refugee Program Expenses (Outreach)	5,000.00		0.00
Paul Busing fund	0.00		750.00
PWRDF	125.00		955.00
Discretionary Fund	179.26	400.00	200.00
Beyond the Parish Total	32,585.27	26,316.00	29,682.89
TOTAL EXPENSE	283,421.37	217,568.00	205,324.87
NET INCOME	(6,768.04)	-1,517.00	(2,154.76)
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Appendix 8 – Parish Survey

In June 2017, 53 parishioners completed a survey, either on-line or in person. More than one answer could be given.

Note replies are given as percentages.

Q1 What most attracts you to this church? 53 replies	
Services/liturgy	72
Community life of the parish	64
Music	49
Preaching	42
Outreach beyond the Parish	30
Pastoral support	30
Other	15

Q2 What would you most like to change/improve? 45 replies	
Greater community involvement.	36
Different music/liturgy	31
Other	33
More pastoral support	18
Improved Christian education	18

Q3 Which qualities/skills would you most like the new priest to have? (please choose the one or two most important)? 53 replies	
Ability to empower us to fulfill our mission	74
Great Preaching	59
Passion for children/youth/family ministry	42
Excellent Pastoral Visitor	26
Other	21
Gifted teacher	15

Q4 What is the biggest challenge you see facing St. Andrew and St. Mark in the future? 53 replies	
Adapting to changing times	60
Financial challenges	53
Volunteer capacity	42
Increasing pastoral needs	26
Growing costs of building	0
Attracting and retaining suitable clergy...	0
Other	17

Q5 Where do you see St. Andrew and St. Mark ten years in the future? 50 replies	
Smaller and older congregation.	46
Vibrant and thriving with new ministries and new directions.	44
Other or explain your answer	34
A pillar of the Dorval community	30
Much the same as now, minor changes	12
A "Program Church" with many activities	0

Q6 What is your general mood towards St. Andrew and Mark at this time? 53 replies	
Hopeful	70
Willing to help where I can	51
Worried about the challenges	36
Excited for the future	21
Other	13
Content	4

