

Athletic Field Rentals

The Howell Area Parks and Recreation Authority operates and maintains a unique mix of athletic fields for lease by community organizations and individuals. The following Athletic Fields are within the Authority boundaries and are available:

Page Field:

This facility is located at 415 N. Barnard Street and is known as one of the premiere 11v11 soccer fields in the area. It's lined for collegiate soccer and lacrosse!

Oceola Township Athletic Fields:

This facility is at 1577 N. Latson Road at the Oceola Township Hall has 8 - 6v6 soccer fields with goals, 6 - 3v3 soccer fields, and 1 - 11v11 (85 yard x 50 yard) field.

Genoa Township Athletic Fields:

This lighted outdoor facility at 2911 Dorr Road has two regulation size 11v11 soccer fields with goals.

Rental Rates:

Individual fields are available to rent at an hourly rate of \$40.00/hour. Night-time illumination at Genoa Township Athletic Fields will run an additional \$25/hour (see schedule of hours). If your rental begins or ends after this time, the additional charge will be added. The collection of rental fees cover the cost of maintenance for the fields that are reserved for use by application only.

Additional Charges for Lining:

Additional charges will be incurred for specific lining that does not conform to already existing lining of the fields (fields are lined every two weeks). Please call Howell Area Parks & Recreation 72 hours prior to rental if additional lining is requested (lining fee will be applied). The Howell Area Parks & Recreation Authority reserves the right to change and update the lining on any of the fields listed above at their sole discretion.

Hours:

Our athletic Fields are available for rent from April to October as follows:

Page Field 8am-9pm

Oceola Township Athletic Fields 8am-9pm

Genoa Township Athletic Fields 8am-10pm

Lighting Hours by Month

Lighting fees will apply for any hours after these times.

April - 7:00pm. May - 7:30pm. June/July - 8:00pm. August - 7:00pm. September - 6:00pm. October - 5:30pm.

Parking:

Each athletic facility has generous parking spaces as well as designated areas for handicap parking.

Please do not park behind the Township Hall buildings at Oceola or Genoa.

Priority Booking:

When not occupied by the activities of the Howell Area Parks & Recreation Authority, priority of use for scheduling is on a first-come, first-served basis.

Submitting Your Application:

Applications for field rentals will NOT be taken by telephone. There are two ways to submit your application:

1. You can bring a copy of your signed application and cash, check, or credit card information to the Bennett Recreation Center during normal business hours.
2. You can fax a copy of your signed application with credit card information to 517.546.6018.

Application approval takes approximately two (2) business days to process. Once your application and payment has been processed and accepted, we will send an email to confirm the date and time of your event/function.

Reservations:

All reservations will be on a first-come, first-served basis when rental fee and application approval has been submitted. All rental fees must be paid for at time of application and preferably 30 days prior to the scheduled event date. **If you need to change dates or times, a \$10 administrative processing fee will be assessed per change.**

Recurring Rentals:

Many organizations use our Athletic Fields on a weekly, monthly, and yearly basis. Application agreements will be accepted for the coming year beginning January 1st of the current year. You must pre-pay for all dates when application is submitted. There are no discounts for recurring rentals. Rental rates for the upcoming year will be set by November.

Cancellations/Refunds:

There are NO refunds if you cancel your application 30 days or less prior to your game, event, or function. There are also NO refunds if you do not show up on the day of your event. NO EXCEPTIONS. **If you cancel prior to 30 days, a \$30 processing fee will be assessed to your rental. After 30 days no refunds are given.** In the event of inclement weather beyond our control that requires the Howell Area Parks & Recreation Authority to cancel your activity, you will be issued a full refund OR we can issue you a voucher that may be used to re-book your game, event, or function with us at a time and date mutually agreed on within the next year. Refunds will be issued based on your original method of payment (cash & check will be issued check refunds, credit card payments will be credited back to the original card) and may take up to three weeks to process. The Howell Area Parks & Recreation Authority reserves the right to cancel an activity if we feel that it will be detrimental to the maintenance and safety of the fields and players.

Additional Rules:

Solicitation of funds is not permitted and no admission fees may be charged by individuals or groups without the prior written consent of the Howell Area Parks & Recreation Authority.

The permit holder is responsible for the proper use of the facilities. Athletic Fields shall be left in the condition in which they were received. Normal clean up shall be performed by the applicant following use. Normal clean up shall include removal of all materials brought in, disposal of all trash in proper receptacles. Any cost incurred by the Authority for additional clean up shall be assessed to the permit holder.

Renters shall conduct themselves appropriately and be courteous to neighbors and other people in the surrounding area. Permit holder agrees to guarantee that the following rules will be observed by all individuals in attendance at the function/event. The permit holder accepts responsibility for assuring the following:

Orderly behavior, no profanity, fighting, violence, or intimidation is allowed.

Appropriate attire must be worn at all times.

Financial responsibility for any damages due to use of the facilities.

Responsibility to follow directions of staff/personnel.

The activity is lawful and in conformity with regulations of Federal and State laws as well as local municipalities.

All rules and regulations must be adhered to at all times. The following are prohibited at the Athletic Fields and failure to comply with this regulation will cause the said function/event to be closed immediately:

- Possession or consumption of alcohol in and around the premises.
- Possession or consumption of drugs in and around the premises.
- Smoking.
- Gambling for profit unless licensed by the Michigan Bureau of State Lottery.
- Firearms, knives, or other weapons.
- Use of areas other than ones designated on the permit.

Permit holders selling or serving food for events that are open to the public (free or for pay) must comply with current Livingston County Health Department regulations. Applications for a temporary food license can be obtained by calling the Livingston County Health Department at 517-546-9858. A copy of the temporary food license must be on file with the Howell Area Parks & Recreation Authority 5 days prior to your event/function date.

The permit holder understands and agrees that if at any time the Howell Area Parks & Recreation Authority determines that the activities pose a danger to persons or property, the Howell Area Parks & Recreation Authority shall have the right to close down all or part(s) of the function/event covered by this agreement. There will be no refunds to permit holder if the facility closes for these reasons.

The Howell Area Parks & Recreation Authority and its constituents shall not be liable for any injury or property damage occurring or to the demised premises or to any persons thereon resulting from (1) a loss of property by theft or burglary, (2) accidental damage to persons or property on or about the premises from the use of any utility on the premises, (3) any damage caused by action of the natural elements, or (4) damage or injury resulting from the conduct of employees/volunteers of the permit holder, whether negligent or otherwise. Permit holder shall not make any claim against the Howell Area Parks & Recreation Authority for any loss or damage described herein.

The Permit holder shall be responsible for the application of insurance proceeds, if any, to the repair or replacement of the premises or property thereon necessitated by any damages caused by the above circumstance, and if the injury was not insured against, the permit holder shall repair the demised premises or replace or repair property thereon at the sole expense of the permit holder.

The Howell Area Parks & Recreation Authority shall not be liable to the permit holder, or the agents, employees, customers, patrons, visitors, or guests of the permit holder.

The permit holder understands and agrees that the Howell Area Parks & Recreation Authority reserves the right to nullify any/all applications and agreements within a 60 day grace period of function/event to generate space for Authority functions. The permit holder understands and agrees that the Howell Area Parks & Recreation Authority will be held harmless for any loss of profits or expenditures that may originate due to cancellation.

Information:

For more information or to rent the fields, please contact Howell Area Parks & Recreation at 517-546-0693 ext. 0

Howell Area Parks & Recreation Athletic Field Rental Form Agreement

We _____ agree to the rental rates listed below. This agreement is good for the 2017 outdoor season. Prices are subject to change annually based on the anticipated increases in field maintenance costs, but all increases will be made public prior to the signing of a new agreement. _____

Date _____

Organization _____

Representative _____ Title _____

Address _____

City/State/Zip _____

Work Phone (_____) _____ Home Phone (_____) _____

Cell Phone (_____) _____ Email Address _____

Residency (primary location of organization):

City of Howell Oceola Township Genoa Township Marion Township

Howell Township Other _____

Rental for:

Soccer Football or Flag Football Ultimate Frisbee Lacrosse Other _____

Field Needed:

Page Field Oceola Township Athletic Field

Genoa Township Athletic Field 1 (closest to parking lot)

Genoa Township Athletic Field 2 (closest to highway)

Dates of Use

Times (start to finish)

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Fees:

Rental Rate: _____ # of rentals x \$40/hour = \$ _____

Lights: _____ # of rentals x \$25/hour = \$ _____

Lining: _____ \$ _____

Total Due: \$ _____

Please indicate form of payment:

Check (payable to Howell Recreation) Mastercard Visa American Express

Card # _____ Expiration Date _____ CVC _____

Name of Cardholder _____

Signature of Cardholder _____

Please return this form with payment to the Howell Area Parks & Recreation Authority
FAX: 517-546-6018 or you can mail your form and payment information to: Howell Area Parks & Recreation Authority, 925 W. Grand River Ave., Howell MI 48843