

GREATER BATON ROUGE PORT COMMISSION

Commission Meeting

5:00 p.m. Thursday, March 24, 2016

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, March 24, 2016 at the Maritime Security Operations Center meeting room in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESENT

Mr. Hardy
Ms. Hurst
Mr. Juneau
Mr. Loup
Mr. Medine
Mr. Poche
Mr. Sarullo
Mr. Seneca
Mr. Watts

ABSENT

Mr. Harang
Ms. Robertson
Mr. Sanchez
Mr. Sheets

Agenda Item 4 - Approval of minutes of a Commission meeting held on Thursday, February 25, 2016.

On a motion by Mr. Medine, seconded by Mr. Juneau, and the minutes were unanimously approved.

Agenda Item 5 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 6 - Monthly Engineering Report

Mr. White presented the monthly engineering report.

Agenda Item 7 - Consideration, discussion and appropriate action as may be required regarding entering into a lease with Pine Bluff Sand and Gravel Company for the Baton Rouge Barge Canal property currently leased to Kanorado Corporation.

Following a discussion, on a motion by Mr. Juneau, seconded by Mr. Poche, the Commission unanimously approved a lease with Pine Bluff Sand and Gravel Company for the Baton Rouge Barge Canal property currently leased to Kanorado Corporation and termination of the Kanorado Corporation lease, as outlined in documentation presented to all Board members.

Agenda Item 8 - Financial Report

Ms. LeBlanc presented the monthly financial report.

Mr. Glusman, port legal counsel, explained that a motion and a unanimous roll call vote is needed to amend the agenda to discuss the engagement of Faulk and Winkler to assist staff in preparation of the Comprehensive Annual Financial Report for the annual legislative audit. Thereafter, Ms. Hurst moved to amend the agenda, seconded by Mr. Poche, and the roll was called.

<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Mr. Hardy		Mr. Harang
Ms. Hurst		Ms. Robertson
Mr. Juneau		Mr. Sanchez
Mr. Loup		Mr. Sheets
Mr. Medine		
Mr. Poche		
Mr. Sarullo		
Mr. Seneca		
Mr. Watts		

Following the unanimous roll call vote to amend the agenda, on a motion by Mr. Medine, seconded by Mr. Hardy, the Commission unanimously approved the engagement letter of the accounting firm of Faulk and Winkler for the total amount of \$24,000.00 in preparation for the annual legislative audit.

Agenda Item 9 - Other matters

- A. Update regarding annual mandatory training for all public servants (including Port Commissioners) for Ethics and Sexual Harassment.

Mr. Glusman addressed the Board, for informational purposes only, by stating that mandatory training for all public servants, including Port Commissioners, for Ethics and Sexual Harassment must be completed by December 31, 2016. Mr. Glusman also reminded all Board members of the mandatory Personal Financial Disclosure Statement, which must be filed by each member before May 15, 2016.

Mr. Hardman addressed the Board with a recommendation to change the time of the April 28th Board meeting to 4:00 p.m. due to the Traffic and Transportation Club Event immediately following the April 28th Board meeting. The Board unanimously approved to change the time of the April Board meeting.

Mr. Hardman addressed the Board, for informational purposes only, by stating that Genesis is in need of natural gas for their facility. There is currently not an adequate gas supply at that location. West Baton Rouge Parish is moving forward with developing a plan to bring a larger gas line across the Intracoastal from the north and use the existing right-of-way that the port has granted them for a water line. Genesis is in need of the gas being brought to their facility sooner than anticipated. Genesis approached the parish with a proposal to financially assist the parish in installing the gas system to their facility and subsequently donate the infrastructure. The parish will attempt to use the existing right-of-way with the natural gas and the port will need to grant them a right-of-way down the north side of Northline Road. The infrastructure being installed will be owned by West Baton Rouge Parish. Mr. Hardman stated that port staff will be returning to the Board for ratification on the right-of-way agreement. A servitude survey was presented to all Board members for the purpose of the discussion.

Agenda Item 10 - Adjournment

On a motion by Mr. Juneau, seconded by Ms. Hurst, the meeting adjourned at 5:16 p.m.

Secretary: Jimmy Sanchez

President: Corey Sarullo

Date approved: April 28, 2016