

GREATER BATON ROUGE PORT COMMISSION
Commission Meeting
5:00 p.m. Thursday, May 26, 2016

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, May 26, 2016 at the Maritime Security Operations Center meeting room in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESENT

Ms. Cunard

Mr. Davis

Ms. Hurst

Mr. Johnson

Mr. Juneau

Mr. Poche

Ms. Robertson

Mr. Sanchez

Mr. Seneca

Mr. Sheets

Mr. Stevens

Mr. Watts

ABSENT

Mr. Medine

Agenda Item 4 - Approval of minutes of a Commission meeting held on Thursday, April 28, 2016.

On a motion by Mr. Poche, seconded by Mr. Sanchez, and the minutes were unanimously approved.

Agenda Item 5 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 6 - Monthly Engineering Report

Mr. White presented the monthly engineering report.

A. Discussion and appropriate action regarding Change Orders for Grain Dock Access Bridge, Project Number 2014-09-1.

Following a discussion in the monthly engineering report, on a motion by Mr. Juneau, seconded by Ms. Robertson, the Commission unanimously approved port staff to execute the Change Order as long as it does not change the port's participation in the project, which is a cost-share with Louis Dreyfus Commodities, for the Grain Dock Access Bridge, Project Number 2014-09-1.

Agenda Item 7 - Discussion and appropriate action regarding approval to submit an application for a MARAD grant for purchase, ownership by the Port and lease to Seacor AMH, LLC on terms acceptable to the commission of intermodal equipment for support and improvements in efficiency of the container terminal operations at the Inland Rivers Marine Terminal.

Mr. Hardman addressed the Board by stating that the grant application is a subset of the U.S. Department of Transportation for funding for container handling equipment at the Port of Greater Baton Rouge and the Port of Memphis. If successful in receiving the grant, as required through the MARAD grant program, the port preliminarily agreed to a 20% match or approximately \$380,000.00 on terms that are acceptable to the Port and brought back to the Board with Seacor for approval. If funded, the equipment purchased for Seacor's Memphis location would be provided by Seacor for the Port of New Orleans. This is a joint application with the Port of Greater Baton Rouge and the Port of New Orleans. Port staff and the Joint Committee recommend approval to submit the application.

Following a discussion, on a motion by Mr. Poche, seconded by Ms. Hurst, the Commission unanimously authorized Mr. Hardman and port staff to submit a grant application for approximately \$1.9 million dollars to the U.S. Department of Transportation, United States Maritime Administration, 2016 America's Marine Highway Grant Program for purchase, ownership by the Port and leased to Seacor AMH, LLC on terms acceptable to the commission of intermodal equipment for support and improvements in efficiency of the container terminal operations at the Inland Rivers Marine Terminal.

Agenda Item 8 - Financial Report

Ms. LeBlanc presented the monthly financial report. No action was required.

Agenda Item 9 - Presentation and discussion of the 2015 Comprehensive Annual Financial Report for the Greater Baton Rouge Port Commission as prepared by Katie LeBlanc, Director of Finance and Administration and audited by Broussard & Company.

Mr. Mike DeFalco with the CPA firm of Broussard & Company presented and the Commission received the audited annual financial report. The floor was opened to questions.

The Board and Mr. Hardman expressed appreciation to Mr. DeFalco and Broussard & Company for their complimentary remarks regarding the audit and port staff and their professionalism in conducting the audit.

Agenda Item 10 - Discussion and appropriate action as required concerning proposals and schedule to address unexpired terms in commission officers' positions.

Mr. Hardman addressed the Board by stating that some of the new commissioners have replaced commissioners who were officers and the port's by-laws require us to address the unfilled positions for the remainder of their term.

Mr. Watts addressed the Board with a recommendation to delay an election of officers and in the interim advance the existing officers to the next higher officer position to allow new commissioners to become familiar with the current Board members before holding an election. The vice president would become president, secretary would become vice

president, treasurer would become secretary, which would leave the treasurer position vacant.

On a motion by Mr. Sheets, seconded by Mr. Juneau, the Commission unanimously approved to advance the existing officers to the next officer position as described above.

Agenda Item 11 - Other matters

There were no other matters brought before the Commission meeting.

Agenda Item 10 - Adjournment

On a motion by Mr. Poche, seconded by Mr. Juneau, the meeting adjourned at 5:15 p.m.

Secretary: Brenda Hurst

President: Bobby Watts

Date approved: June 23, 2016