

GREATER BATON ROUGE PORT COMMISSION
Commission Meeting
5:00 p.m. Thursday, November 15, 2018

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, November 15, 2018 at the Maritime Security Operations Center meeting room in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESENT

Mr. Chabert

Ms. Cunard

Mr. DeLaune

Ms. Hurst

Mr. Johnson

Mr. Juneau

Mr. Kelly

Mr. LeBoeuf

Ms. Machen

Ms. Robertson

Mr. Seneca

Mr. Stevens

Mr. Watts

ABSENT

Mr. Davis

Mr. Medine

Agenda Item 4 - Approval of minutes of a Commission meeting held on Thursday, October 25, 2018.

On a motion by Ms. Hurst, seconded by Mr. Stevens, the minutes were unanimously approved.

Agenda Item 5 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 6 - Monthly Engineering Report

Mr. Hardman presented the monthly engineering report.

A. Discussion and appropriate action regarding the 2018 Port Security Grant Program.

Following a discussion, on a motion by Ms. Robertson, seconded by Mr. Chabert, the Commission voted unanimously to proceed with the projects for cyber security and control systems upgrades through the 2018 Port Security Grant Program with \$536,250 federal share and \$178,750 through state funding and submit a 2019 Port Security Grant Project for site surveillance for the Mississippi River north of the US 190 Bridge in the proximity of Southern University and along the Baton Rouge Barge Canal.

B. Discussion and appropriate action regarding the MARAD Marine Highway – Container Yard Equipment Procurement.

Mr. Hardman addressed the Commission by stating that the Port submitted a list of equipment, as outlined in documentation presented to all Board members, for the MARAD Grant with the two major items being the Container Handling Reach Stacker for barge loading/unloading and the Top Loading Container Handler. The cost of the two pieces of equipment exceeded the federal grant and our match portion by \$85,509. The Joint Committee approved to fund the \$85,509 and order the two pieces of equipment. MARAD has agreed to shift the federal funding from the other additional pieces of equipment, as listed in documentation presented to all Board members and into funding of the two major equipment items. Mr. Hardman and staff recommended proceeding in ordering the two pieces of equipment.

On a motion by Mr. Chabert, seconded by Mr. Kelly, the Commission unanimously approved to award the bid to the lowest responsible bidder and authorize the increase of \$85,509 to acquire the Container Handling Reach Stacker and the Top Loading Container Handler and begin the process of ordering the two pieces of equipment.

Agenda Item 7 - Discussion of the Chambering Yard project – status of pipeline protection designs and costs, utility relocation costs, overall project budget, and status of releasing bid package to be advertised – and necessary action, if any, by the Commission.

Following a discussion, no action was required at this time.

Agenda Item 8 - Financial Report

Ms. LeBlanc presented the monthly financial report.

Agenda Item 9 - Discussion and appropriate action, if any, regarding compensation and approval of contract for the Executive Director.

Following a discussion, on a motion by Mr. LeBoeuf, seconded by Mr. Stevens, the Commission voted unanimously to approve the contract and compensation as outlined and presented at the Executive Committee meeting.

Agenda Item 10 - Nomination and election of officers for 2019.

Ms. Machen opened the floor for nominations.

Ms. Robertson moved to advance the current Vice President, Secretary and Treasurer to their next position of President, Vice President and Secretary, seconded by Mr. Juneau.

Mr. DeLaune nominated Mr. Kelly for Treasurer, seconded by Mr. Stevens. The Board unanimously approved.

Agenda Item 10 - Other matters

Mr. Hardman addressed the Board, for informational purposes only, by introducing Community Coffee representatives, Mr. Frank May, vice president of operations and Mr. Scott Fazio, risk management.

Agenda Item 11 - Adjournment

On a motion by Mr. Seneca, seconded by Ms. Hurst, the meeting adjourned.

Secretary: Brenda R. Hurst

President: Angela R. Machen

Date approved: December 13, 2018