

**GREATER BATON ROUGE PORT COMMISSION**  
**Commission Meeting**  
**5:00 p.m. Thursday, January 24, 2019**

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, January 24, 2019 at the Maritime Security Operations Center meeting room in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESENT

Mr. Chabert

Mr. Davis

Mr. DeLaune

Ms. Hurst

Mr. Johnson

Mr. Juneau

Mr. Kelly

Mr. LeBoeuf

Ms. Machen

Mr. Medine

Ms. Robertson

Mr. Seneca

Mr. Stevens

Mr. Watts

ABSENT

Ms. Cunard

Agenda Item 4 - Approval of minutes of a Commission meeting held on Thursday, December 13, 2018.

On a motion by Mr. Medine, seconded by Mr. Kelly, the minutes were unanimously approved.

Agenda Item 5 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 6 - Monthly Engineering Report

Mr. White presented the monthly engineering report.

- A. Discussion and appropriate action regarding a Resolution accepting of the work completed to date for Deepwater Dock Fender Rehabilitation Project (State Project No. H.011086).

Following a discussion, on a motion by Mr. Juneau, seconded by Ms. Hurst, the Commission unanimously approved a Resolution accepting of the work completed to date for the Deepwater Dock Fender Rehabilitation Project (State Project No. H.011086), as outlined in documentation presented to all Board members.

- B. Discussion and appropriate action regarding advertising the Inland Rivers Marine Terminal Container Yard Expansion Project for bids and the adoption of a Resolution requesting Department of Transportation and Development's permission to advertise.

Following a discussion, on a motion by Mr. Watts, seconded by Mr. LeBoeuf, the Commission unanimously approved moving Area A to the base bid in the amount of \$4.1 Million, advertise that and advertise Area B as an alternate in that bid, as outlined in documentation presented to all Board members, and adoption of a Resolution requesting Department of Transportation and Development's permission to advertise. Port staff will return to the Board for bid approval.

- Agenda Item 7 - Discussion of the Chambering Yard project – status of pipeline protection designs and costs, utility relocation costs, overall project budget, and status of releasing bid package to be advertised – and necessary action, if any, by the Commission.

Mr. Hardman addressed the Commission, for informational purposes only, by stating that the Cooperative Endeavor Agreement with DRAX has been modified and should be executed soon and returned to the Port. We anticipate the advertising dates for the project in the near future. No action was required at this time.

- A. Discussion and appropriate action concerning agreements with EMPCo (Exxon-Mobil Pipeline Company) with respect to consent to construction of Chambering Yard in EMPCo servitude, protection of 24" Crude Oil pipeline, and related rights and obligations.

Mr. Hardman addressed the Commission by stating that a tentative agreement, subject to the Board's approval, had been reached with EMPCo under which they will consent to the construction of the Chambering Yard across their pipeline servitude. The Port will pay up to \$3.5 Million to EMPCo for the cost of wrapping the 24" Crude Oil Pipeline. EMPCo will be responsible for, and authorized to, directionally drill and insert a spare/replacement section of pipeline in order to repair any of the other lines (but they cannot increase the number or size of the lines beyond what is authorized in the servitude agreement). EMPCo would still have the right to have rail removed to access the pipelines if necessary or if they want to do a minor repair without directionally drilling a repair section of pipeline. In the event that it is necessary to repair the 24" Crude Oil Pipeline, EMPCo would be responsible for that cost. If EMPCo wants to dig up any of the other lines for such repair rather than directionally drill, the Port will be responsible to remove the rails and allow access to the pipelines for EMPCo to perform whatever repairs to whichever of the remaining pipelines it wishes, but the Port will do so on one occasion only. Thereafter, EMPCo would bear all costs if they choose that method of repair rather than to directionally drill.

On a motion by Ms. Robertson, seconded by Mr. Medine, the Commission unanimously approved the Agreements with EMPCo (Exxon-Mobil Pipeline Company) with respect to consent to construction of the Chambering Yard in EMPCo servitude, protection of 24" Crude Oil pipeline, and related rights and obligations, as outlined in documentation presented to all Board members.

- Agenda Item 8 - Discussion and appropriate action as may be required regarding entering into Cooperative Endeavor Agreements with Chambers of Commerce within the port jurisdictional area and other maritime and trade associations for FY 2019.

Mr. Marionneaux addressed the Commission, as outlined in documentation presented to all Board members, by stating that this is an annual event for the Port to consider and renew Cooperative Endeavor Agreements for membership dues with chambers of commerce within the Port's jurisdiction, as well as business, maritime and other trade associations, which the Port participates and receives value and benefit through business promotion and community development. In addition, a \$5,000.00 Evening Reception Sponsorship for the Port of New Orleans Shippers Summit on the River to be held March 13-15, 2019 and a Diamond sponsorship in the amount of \$5,000.00 for the Annual Inland Rivers, Ports and Terminals (IRPT) to be held in Baton Rouge in April, 2019.

On a motion by Mr. LeBoeuf, seconded by Mr. Medine, the Commission unanimously approved entering into Cooperative Endeavor Agreements for membership dues with Chambers of Commerce within the Port jurisdictional area and other maritime and trade associations for FY 2019 and also a \$5,000.00 Evening Reception Sponsorship for the Port of New Orleans Shippers Summit on the River and a Diamond sponsorship in the amount of \$5,000.00 for the Annual Inland Rivers, Ports and Terminals (IRPT) to be held in Baton Rouge in April, 2019.

#### Agenda Item 9 - Financial Report

Ms. LeBlanc presented the monthly financial report. No action was required.

##### A. Presentation and appropriate action on the 2019 Budget.

Ms. LeBlanc presented the 2019 Budget and Mr. Hardman presented the 2019 Capital Equipment/Infrastructure Asset Budget, as outlined in documentation presented to all Board members.

On a motion by Mr. Watts, Medine, seconded by Ms. Hurst, the Commission unanimously approved the 2019 Budget as presented and outlined in documentation presented to all Commission members.

#### Agenda Item 10 - Other matters

Mr. Glusman addressed the Commission, for informational purposes only, by stating that correspondence has been presented to all Board members on the procedure for online training for the mandatory sexual harassment and ethics training for those unable to attend the in-house training that will be held after the March 28<sup>th</sup> Board meeting. The mandatory annual financial disclosure form is due May 15<sup>th</sup>. Mr. Glusman provided all Board members with a draft of their financial disclosure form for review. Mr. Glusman offered to electronically file any Board member who returns their completed signed form to him.

Mr. Marionneaux addressed the Commission, for informational purposes only, by reporting on the January 23, 2019 Point Coupee Parish Port Commission meeting whereby Commissioners Hurst, Machen, and Seneca attended. Mr. Marionneaux, along with Commissioner Hurst, Sheriff Bud Torres, Mark Ward (on behalf of Pointe Coupee Parish President Major Thibaut), and farmer Ted Glaser all spoke at the meeting. Mr. Marionneaux informed the Board that the Port of Greater Baton Rouge had been invited to several meetings to discuss the idea of the Port of Greater Baton Rouge annexing into its jurisdiction, Pointe Coupee Parish.

At the various meetings were Senator Ward, then Representative Thibaut and several other stakeholders from Pointe Coupee Parish. Mr. Marionneaux reported that after a lengthy discussion, the Pointe Coupee Port Commission voted to move forward with the idea of being annexed into the Port of Greater Baton Rouge's jurisdiction.

Agenda Item 11 - Adjournment

On a motion by Mr. Medine, seconded by Mr. Juneau, the meeting adjourned.

Secretary: Clint Seneca

President: Kevin J. Stevens

Date approved: February 28, 2019