

**GREATER BATON ROUGE PORT COMMISSION**  
**Commission Meeting**  
**5:00 p.m. Thursday, June 27, 2019**

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, June 27, 2019 at the Maritime Security Operations Center meeting room in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESENT

Mr. Chabert  
Ms. Cunard  
Mr. Davis  
Ms. Hurst  
Mr. Juneau  
Mr. Kelly  
Ms. Machen  
Mr. Medine  
Ms. Robertson  
Mr. Stevens  
Mr. Watts

ABSENT

Mr. DeLaune  
Mr. Johnson  
Mr. LeBoeuf  
Mr. Seneca

Agenda Item 4 - Approval of minutes of a Commission meeting held on Thursday, May 23, 2019.

On a motion by Mr. Davis, seconded by Mr. Medine, the minutes were unanimously approved.

Agenda Item 5 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 6 - Monthly Engineering Report

Mr. White presented the monthly engineering report.

A. Discussion and appropriate action regarding permitting for the Northern Petroleum Terminal Expansion Project.

Mr. White addressed the Board by stating that in order to move the project forward, the Port needs to have geotechnical investigation performed, which involves borings in the river, finalizing the pile design and performing a slope stability analysis for the United States Army Corps of Engineers permit. The estimated cost is approximately \$100,000.00.

Following a discussion, on a motion by Mr. Juneau, seconded by Ms. Hurst, the Commission unanimously approved moving the project forward as described by Mr. White, in the approximate amount of \$100,000.00.

Agenda Item 7 - Discussion and appropriate action, if any, regarding Kent Farms 2018 crop payment for 2018 crop year, pursuant to agricultural lease.

Following a discussion, on a motion by Mr. Watts, seconded by Ms. Cunard, the Commission unanimously approved to waive Mr. Kent's rent payment in 2018 and a share of his insurance settlement offered by him that he received this year due to the crop not being harvested and sold, as outlined in documentation presented to all Board members.

Agenda Item 8 - Discussion of the Chambering Yard project – status of pipeline protection designs and costs, utility relocation costs, overall project budget, and status of releasing bid package to be advertised – and necessary action, if any, by the Commission.

Mr. Hardman addressed the Commission by stating that the project has been advertised and a pre-bid conference was held yesterday. The port is scheduled to receive bids for the project on July 10<sup>th</sup>. No action was required at this time.

Agenda Item 9 - Financial Report

Ms. LeBlanc presented the monthly financial report. No action was required.

Agenda Item 10 - Presentation with Ericksen Krentel CPAs and Consultants, of the 2018 Comprehensive Annual Financial Report for the Greater Baton Rouge Port Commission as prepared by Katie LeBlanc, Director of Finance and Administration and audited by Ericksen Krentel CPAs and Consultants.

A presentation by Claude Silverman with Ericksen Krentel CPAs and Consultants of the 2018 Comprehensive Annual Financial Report was given, as outlined in documentation presented to all Board members.

On a motion by Mr. Kelly, seconded by Mr. Medine, the Commission unanimously approved the 2018 Comprehensive Annual Financial Report as presented.

Agenda Item 11 - Other matters

There were no other matters brought before the Commission meeting.

Agenda Item 11 - Adjournment

On a motion by Ms. Robertson, seconded by Mr. Juneau, the meeting adjourned.

Secretary: Clint Seneca

President: Kevin J. Stevens

Date approved: July 25, 2019