

THOMAS JEFFERSON
EMERGENCY MEDICAL SERVICES COUNCIL



ANNUAL REPORT
FISCAL YEAR 2012-2013

THOMAS JEFFERSON REGION



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THE COUNCIL

The Thomas Jefferson Emergency Medical Services Council covers the counties of Albemarle, Fluvanna, Greene, Louisa, Nelson, and the City of Charlottesville (Planning District 10) and Madison County (Planning District 9) in Central Virginia. We also work closely with the EMS agencies in Orange and Buckingham counties, as well as, Shenandoah National Park in Central Virginia.

With forty-one (41) EMS agencies, the Council enjoys an excellent working relationship with its two hospitals, the University of Virginia Medical Center (Level 1 Trauma Center) and Martha Jefferson Hospital. The UVa Pre-hospital Program provides for initial ALS certification programs, ALS continuing education, and constant "run review" for all agencies within the region.

MISSION STATEMENT

The Thomas Jefferson EMS Council is an integral part of the EMS system whose function is to assess, identify, coordinate, plan and implement an efficient and effective regional EMS delivery system in partnership with the Virginia Office of EMS and the Virginia EMS Advisory Board.

FY 2013 Goals

- * Maintain & Develop Partnerships.
- * Support Infrastructure.
- * Support training by increasing the number of initial Emergency Medical Technician (EMT) classes in the TJEMS region.
- * Meet the deliverables set forth by the Office of EMS

THOMAS JEFFERSON EMS SYSTEM

ALBEMARLE COUNTY

Albemarle County Fire and Rescue
Earlsville Volunteer Fire Company
North Garden Volunteer Fire Company
Scottsville Volunteer Fire Department
Scottsville Rescue Squad
Seminole Trail Volunteer Fire Department
Stony Point Volunteer Fire Company
Western Albemarle Rescue Squad

CITY OF CHARLOTTESVILLE

Charlottesville-Albemarle Rescue Squad
Charlottesville Fire Department

FLUVANNA COUNTY

Fluvanna County Rescue Squad
Fluvanna Volunteer Fire Department
Lake Monticello Rescue Squad

GREENE COUNTY

Greene County Rescue Squad
Ruckersville Volunteer Fire Department
Standardsville Volunteer Fire Department
Greene County EMS

LOUISA COUNTY

Bumpass Volunteer Fire Department
Lake Anna Rescue Squad
Locust Creek Volunteer Fire Department
Louisa County Rescue Squad
Louisa County Fire and EMS
Holly Grove Volunteer Rescue Squad
Mineral Rescue Squad
Zion Crossroads Volunteer Fire Department
North Anna Power Station

MADISON COUNTY

Madison County Rescue Squad
Madison County Emergency Medical Services

NELSON COUNTY

Gladstone Fire and Rescue
Montebello Volunteer Fire and Rescue
Nelson County Rescue Squad
Rockfish Valley Volunteer Fire Department
Roseland Rescue Squad
Wintergreen Rescue Squad
Wintergreen Fire Department

SHENANDOAH NATIONAL PARK

Shenandoah National Park Service
Appalachian Search and Rescue

PRIVATE AMBULANCE SERVICES

LifeCare Ambulance Service
Medical Transportation

HOSPITAL BASED

UVa Medical Center Patient Transport
UVa Pegasus Flight Operations
UVa Special Events

HOSPITALS

University of Virginia Health System
Martha Jefferson Hospital

OPERATIONAL MEDICAL DIRECTORS

George Lindbeck, MD - Chairman, Regional Medical Director

Charlottesville Fire Department
Earlsville Volunteer Fire Department
Scottsville Fire Department
Scottsville Rescue Squad
Stony Point Volunteer Fire Department
Western Albemarle Rescue Squad
Bumpass Volunteer Fire Department
Lake Anna Rescue Squad
Locust Creek Volunteer Fire Department
Louisa County Rescue Squad
Louisa County EMS
Mineral Rescue Squad
Zion Crossroads Volunteer Fire Department
Shenandoah National Park
Holly Grove Volunteer Rescue Squad

Jeff Alberts, MD

Orange County Rescue Squad
Orange County Fire and EMS

William Brady, MD

Charlottesville-Albemarle Rescue Squad
Seminole Trail Fire Department
Madison EMS
Albemarle County Fire and Rescue

J. Scott Just, MD

Gladstone Rescue Squad
Montebello Volunteer Fire and Rescue
Nelson County Rescue Squad
Rockfish Valley Volunteer Fire Department
Roseland Rescue Squad
Wintergreen Rescue Squad
Wintergreen Fire Department
Fluvanna County Rescue Squad
Fluvanna Volunteer Fire Department
Lake Monticello Rescue Squad

Debra Perina, MD

Buckingham Rescue Squad
Greene County Rescue Squad
Greene County Emergency Medical Service
Ruckersville Volunteer Fire Department
Standardsville Volunteer Fire Department

Robert O'Connor, MD

Madison County Rescue Squad

ALS PRE-HOSPITAL COORDINATORS

Donna M. Burns, RN, NREMT-P
Valerie Quick, BSN, RN, EMT-I

COUNCIL EXECUTIVE BOARD

Curtis Sheets, RN, NREMT-P, President
Wintergreen

William H. Thompson, Vice President
Roseland Rescue Squad

Jamie Stafford, Secretary
Fluvanna County Rescue Squad

Tim Hodge, Treasurer
Pegasus Network

COUNCIL STAFF

FULL TIME

Stephen Rea, *Executive Director*

Tammy Johnson, *Program Coordinator*

Sheri Markel, *Administrative Assistant*

PART TIME

Linda Johnson, *Training Specialist*

Darlene Rea, *EMT Instructor*

Glenys Dix, RN, EMT-B

THOMAS JEFFERSON EMS COUNCIL BOARD OF DIRECTORS

Jamie Stafford
Fluvanna County Rescue Squad

Lewis Jenkins
Madison County Rescue

Debra Perina, OMD
OMD University of Virginia

Donna Burns
Louisa County BOS

Steve Raileanu
Mineral Rescue Squad

Kenny Bennett
Lake Anna Rescue Squad

Jerry Butler
Madison County BOS

Steve Elliott
Albemarle County BOS

Robert Townsend
Greene County Rescue Squad

Brian Cropp
Scottsville Rescue Squad

Andrea Gaines
Fluvanna County BOS

Ben Sojka
CARS

William Keene
Nelson County Rescue Squad

Melissa McDaniel
Greene County BOS

Tim Hodge
Pegasus Network

Curtis Sheets
Wintergreen

George Lindbeck, MD
Chairman, OMD Committee

Carolyn Bramble
Holly Grove Rescue Squad

Larry York
Lake Monticello Rescue Squad

Sheryl Mullinax
Mr. Jefferson's ENA

Hal Schaffer
Louisa County Rescue Squad

Keith Greene
Louisa County EMS

Tony Reid
Rockfish Volunteer Fire Department

Linda Johnson
City of Charlottesville

Dave Mickelberry
Madison Rescue Squad

Charles Byam
JCFRA

William H. Thompson
Roseland Rescue Squad

Jaime Miller
Nelson County BOS

Jan Carroll
Martha Jefferson Hospital

Julia Whiting, MD
MJH Physicians

Bill Wood
Western Albemarle Rescue Squad

REGIONAL REPRESENTATIVE ON THE GOVERNOR'S EMS ADVISORY BOARD

Steve Elliott, NREMT-P, Albemarle County Board of Supervisors Representative

REGIONAL REPRESENTATIVES ON STATE COMMITTEES

ALS Coordinators Committee – Donna Burns, R.N., NREMT-P
Valerie Quick BSN, RN, EMT-I
Linda Johnson, NREMT-P
Darlene Rea, EMT-I
Rita Krenz, NREMT-P
Lewis Jenkins, NREMT-P
Steven Elliott, NREMT-P
Edward Fisher, NREMT-P
Betsy Smith, R.N., NREMT-P

Training and Certification Committee – Stephen Rea, NREMT-P

EMS for Children Committee – Stephen Rea, NREMT-P

State Guidelines Committee – Stephen Rea, NREMT-P

REGIONAL REPRESENTATIVES ON LOCAL COMMITTEES

Consolidated Test Site Committee – Tammy Johnson, EMT-I
Dayton Haugh, EMT-I
Larry York, EMT-B

Prioritizing Local Government Funding Steering Committee – Stephen Rea, NREMT-P

ACCOMPLISHMENTS

Regional Infrastructure: The Thomas Jefferson EMS Council office maintains a fully staffed office and operates during normal business hours. Full time personnel include an Executive Director, Program Coordinator and an Administrative Assistant. Training is covered by a part time staff of three (3) employees whose responsibility is to teach continuing education and contract EMT classes not covered by the Program Coordinator.

Regional Medical Direction

- * TJEMS has contracted with Dr. George Lindbeck to act as the Regional Medical Director and a copy of the signed contract has been provided to OEMS.
- * Regional EMS Protocols have been reviewed and approved by the operational medical directors from the region. These protocols have been distributed to both ALS and BLS providers in the region in the form of a pocket guide, smartphone app, as well as distributed to each agency and posted on the TJEMS website.
- * Regional Medication and EMS Supplies Restocking Agreements are facilitated by TJEMS and signed agreements are in place with both local hospitals.
- * Regional Medication Kit Exchange Program is facilitated by TJEMS and signed agreements are in place with both hospitals in the TJEMS region. In addition, the agencies participating in revenue recovery have the ability to contract with UVA for purposes of billing for the drug box exchange.

Regional Planning

- * Regional Strategic EMS Plan has been reviewed and approved by the TJEMS Board of Directors and is posted on the TJEMS website.
- * Trauma Triage Plan has been reviewed and approved by the TJEMS Board of Directors and is posted on the TJEMS website.
- * Regional EMS MCI (Disaster/WMD) Plan has been reviewed and approved by the TJEMS Board of Directors and is posted on the TJEMS website.
- * The requirement to provide an after action report after a major event requiring activation of the regional EMS MCI plan is acknowledged, but there has not been a need for FY ending 2013.
- * Regional surge capacity plans are being developed in conjunction with the Northwestern Regional Hospital Group. Updates to the surge plan will occur as they become available.

Regional Coordination

- * Regional Performance Improvement (PI) Program is in place. Both ALS and BLS calls for all patients transported to the University of Virginia hospital are reviewed for completeness and adherence to regional protocols and standing orders. All deviations from regional guidelines were brought to the attention of the agency medical directors at monthly meetings. All trauma alert and advanced airway data was reviewed quarterly and presented to the agency medical directors.
- * The Regional Trauma Performance Improvement Committee continues to review trauma related calls. Several meetings have been held and a plan formulated to review regional statistics and determine needs based on the results of data submitted quarterly.
- * Agencies and providers have utilized TJEMS resources to answer questions pertaining to EMS certification, continuing education, EMT classes, inspections, contact with their OMD and other issues pertaining to EMS. Staff has been trained to either answer questions for refer callers to the proper person for clarification.
- * Rescue Squad Assistance Fund (RSAF) Grant Program is supported by TJEMS. Twice a year, agencies are encouraged to utilize TJEMS as a resource for RSAF grants. The Executive Director has been available to answer questions, help with the grant request, obtain OMD signatures, as well as deliver grants to OEMS in Richmond. Once grants have been reviewed in Richmond, there is a meeting each cycle to grade the grants and then forward this information to OEMS.

- * Critical Incident Stress Management (CISM) Program is an active group. A 24/7 call system is in place in the event of a request for a defusing and/or debriefing. Travel vouchers for mileage reimbursement are available on-line for members requesting reimbursement for mileage. Semi-annual statistical reports have been turned into OEMS on a timely basis and the CISM team operating policy is posted on the TJEMS website.
- * The Regional EMS Awards Program was held in May to coincide with EMS week. All required reports were sent to OEMS and the winners' names turned in as nominees for state awards.
- * The Regional EMS Instructor Network has met twice in the past fiscal year. Instructors were kept informed of state changes. Instructors were also informed of trends for failures with the Consolidated Test Site.

Basic Life Support Consolidated Test Site (BLS-CTS) Administration

- * Consolidated Test Site this year are held and hosted at the TJEMS office.
- * The Consolidated Test Site schedule has been sent to OEMS.
- * The Consolidated Test Site schedule has been published on the TJEMS website.
- * TJEMS has distributed the Consolidated Test Site schedule to Instructors in the region.
- * Registration of testing candidates is done through the website. If providers do not have access, they are able to call the TJEMS office to register for the test site.
- * Consolidated Test Site Evaluators training was held to implement the new state test site criteria and to inform evaluators of the new format.

Regional Category One (1) Continuing Education Program

- * Providers in the TJEMS region have numerous opportunities to attend both BLS and ALS continuing education programs to assist providers in the region to obtain both Category one (1) and Category two (2) hours. Monthly meetings at various sites are held in order to provide training in each county. Providers are encouraged to attend these, and when not possible, they are directed to EMT classes being held to supplement hours needed.
- * The schedule for these classes is posted on the TJEMS website. Providers are also provided information if they call into the TJEMS office.

THOMAS JEFFERSON EMS COUNCIL REGIONAL CONTINUING EDUCATION

The Thomas Jefferson EMS Council provides a comprehensive Continuing Education Program by offering monthly classes to the region's localities as well as several agencies contracting with the council. This program provides an integral infrastructure for system enhancement and performance improvement, as well as, recruitment and retention efforts.

July 2012

| Locality | Contract |
|--|------------------------------|
| Charlottesville-Albemarle Rescue Squad | North Garden Fire Department |

August 2012

| Locality | Contract |
|--|----------------------------|
| Charlottesville-Albemarle Rescue Squad | Earlsville Fire Department |
| Greene County Rescue Squad | |
| Lake Monticello Rescue Squad | |
| Locust Creek Fire Department | |
| Louisa County Rescue Squad | |
| Madison County Rescue Squad | |
| Nelson County Rescue Squad | |
| Rockfish Valley Fire Department | |
| Scottsville Rescue Squad | |
| Western Albemarle Rescue Squad | |

September 2012

| Locality | Contract |
|--|--|
| Charlottesville-Albemarle Rescue Squad | Earlsville Fire Department East Rivanna Fire Department North Garden Fire Department Stoney Point Fire Department |
| Lake Monticello Rescue Squad | |
| Greene County Rescue Squad | |
| Locust Creek Fire Department | |
| Louisa County Rescue Squad | |
| Madison County Rescue Squad | |
| Nelson County Rescue Squad | |
| Rockfish Valley Fire Department | |
| Scottsville Rescue Squad | |
| Western Albemarle Rescue Squad | |

October 2012

| Locality | Contract |
|--|--|
| Charlottesville-Albemarle Rescue Squad | Earlsville Fire Department East Rivanna Fire Department North Garden Fire Department Seminole Trail Fire Department Stoney Point Fire Department |
| Greene County Rescue Squad | |
| Lake Monticello Rescue Squad | |
| Locust Creek Fire Department | |
| Louisa County Rescue Squad | |
| Madison County Rescue Squad | |
| Nelson County Rescue Squad | |
| Rockfish Valley Fire Department | |
| Scottsville Rescue Squad | |
| Western Albemarle Rescue Squad | |

November 2012

Locality

Greene County Rescue Squad
Locust Creek Fire Department
Louisa County Rescue Squad
Madison County Rescue Squad
Nelson County Rescue Squad
Rockfish Valley Fire Department
Western Albemarle Rescue Squad

Contract

Earlysville Fire Department
East Rivanna Fire Department
Seminole Trail Fire Department
Stoney Point Fire Department

December 2012

Locality

Contract

North Garden Fire Department

January 2013

Locality

Charlottesville-Albemarle Rescue Squad
Greene County Rescue Squad
Lake Monticello Rescue Squad
Louisa County Rescue Squad
Madison County Rescue Squad
Nelson County Rescue Squad
Rockfish Valley Fire Department
Scottsville Rescue Squad
Western Albemarle Rescue Squad

Contract

Earlysville Fire Department
North Garden Fire Department
Seminole Trail Fire Department
Stoney Point Fire Department

February 2013

Locality

Charlottesville-Albemarle Rescue Squad
Lake Monticello Rescue Squad
Greene County Rescue Squad
Locust Creek Fire Department
Louisa County Rescue Squad
Madison County Rescue Squad
Nelson County Rescue Squad
Rockfish Valley Fire Department
Scottsville Rescue Squad
Western Albemarle Rescue Squad

Contract

Earlysville Fire Department
East Rivanna Fire Department
Seminole Trail Fire Department
Stoney Point Fire Department

March 2013

Locality

Charlottesville-Albemarle Rescue Squad
Greene County Rescue Squad
Lake Monticello Rescue Squad
Locust Creek Fire Department
Louisa County Rescue Squad
Madison County Rescue Squad
Nelson County Rescue Squad
Rockfish Valley Fire Department
Scottsville Rescue Squad
Western Albemarle Rescue Squad

Contract

Earlysville Fire Department
East Rivanna Fire Department
Stoney Point Fire Department

April 2013

Locality

Charlottesville-Albemarle Rescue Squad
Lake Monticello Rescue Squad
Greene County Rescue Squad
Louisa County Rescue Squad
Madison County Rescue Squad
Nelson County Rescue Squad
Rockfish Valley Fire Department
Scottsville Rescue Squad
Western Albemarle Rescue Squad

Contract

Earlysville Fire Department
East Rivanna Fire Department
Stoney Point Fire Department
Seminole Trail Fire Department

May 2013

Locality

Charlottesville-Albemarle Rescue Squad
Greene County Rescue Squad
Lake Monticello Rescue Squad
Locust Creek Fire Department
Louisa County Rescue Squad
Madison County Rescue Squad
Nelson County Rescue Squad
Rockfish Valley Fire Department
Scottsville Rescue Squad
Western Albemarle Rescue Squad

Contract

Earlysville Fire Department
East Rivanna Fire Department
Stoney Point Fire Department

June 2013

Locality

Charlottesville-Albemarle Rescue Squad
Greene County Rescue Squad
Locust Creek Fire Department
Louisa County Rescue Squad
Madison County Rescue Squad
Nelson County Rescue Squad
Rockfish Valley Fire Department
Western Albemarle Rescue Squad

Contract

Earlysville Fire Department
East Rivanna Fire Department
North Garden Fire Department
Seminole Trail Fire Department

Thomas Jefferson Emergency Medical Services Council, Inc.
 Financial Statement of Activities
 Year Ended June 30, 2013

Changes in Unrestricted Net Assets

REVENUE:

| | | |
|----------------------------|-----------|---------------|
| Governmental Contributions | | \$283,698 |
| Locality * | \$108,825 | |
| Program Coordination | | 65,425 |
| Other Income | | 0 |
| Interest Income | | <u>130</u> |
| Total Revenue | | \$349,253 |

EXPENSES:

| | | |
|--------------------|--|---------------|
| Program Expense | | \$300,688 |
| Management General | | 44,290 |
| Fundraising | | <u>0</u> |
| Total Expenses | | \$244,978 |

Changes in Unrestricted Net Assets 4275

Net Assets at beginning of year \$256,875

Net Assets at end of year \$261,150

* Localities provide 38.4% of governmental contributions.

D. Allen Perkins, C.P.A., P.L.C., Richmond, VA conducted the TJEMS annual financial audit. Other notes (not shown above) are an integral part of the report. The entire audit is available for inspection at the TJEMS office.

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