

# Cartons & Crates

*Packaging and Shipping Company*

3250 California Blvd, Napa, Ca 94558

Office 707.224.7447 Fax 707.224.7448

***\*LOCALLY OWNED AND OPERATED FOR ALMOST 30 YEARS\****

*Check out our new website [www.cartonsandcrates.com](http://www.cartonsandcrates.com)*

## **WINE SHIPPING FORM GUIDELINES**

- PLEASE PRINT CLEARLY, LEGIBLY AND COMPLETELY.
- PLEASE CHECK THE CORRECT SHIPPING SERVICE LEVEL BOX THAT IS AVAILABLE TO YOUR STATE.
- “STANDARD INSURANCE” COVERAGE FIRST \$100 FREE PER PACKAGE \$2 PER \$100 VALUE THEREAFTER. LOSS OR DAMAGE ONLY, NO HEAT OR COLD DAMAGE COVERED. IF NO ADDITIONAL INSURANCE IS NOTED ON THE SHIPPING FORM THE MAXIMUM REIMBURSEMENT FOR DAMAGE OR LOSS WILL BE \$100 PER PACKAGE
- **\*NEW “ALL RISK INSURANCE”**
- “ALL RISK COVERAGE” IS \$2 PER \$100 OF THE TOTAL VALUE OF PACKAGE ROUNDED UP TO THE NEXT \$100 VALUE\* (FIRST \$100 VALUE IS NOT INCLUDED). INCLUDES COVERAGE FOR DAMAGE CAUSED BY **FREEZE**, **HEAT**, CORK PUSH, SEEPAGE, LABEL AND CAPSULE DAMAGE
- WE SUGGEST USING A COMMERCIAL DELIVERY ADDRESS AS WE ARE REQUIRED BY LAW TO HAVE AN “ADULT SIGNATURE REQUIRED” FOR WINE. OTHERWISE UPS WILL MAKE 3 ATTEMPTS TO DELIVER THEN RETURN TO CARTONS & CRATES.
- NOTE THAT 5 BOTTLES SHIP AS 6 BOTTLES AND 7-12 BOTTLES SHIP AT 12 BOTTLE RATES, SHIPPING IS BASED ON THE SHIPPING CONTAINER.
- SHIPPING BOXES AS WELL AS ADDITIONAL INSURANCE WILL BE BILLED ACCORDINGLY AND NEED TO BE STATED ON THE SHIPPING FORM.
- PLEASE NOTIFY US OF ANY DAMAGE WITHIN 48 HOURS OF RECEIPT & SAVE THE ORIGINAL PACKAGING FOR INSPECTION OTHERWISE A CLAIM CANNOT BE PROCESSED.
- If you are using our PARCEL SHIPPING ORDER form please write either “Standard Ins” or “All Risk Ins” under the “COMMENTS” part of the box area.
- If you are using our “WS” Shipping Form please write either “Standard Ins” or “All Risk Ins” in the “Details” body of the form.