

# MONROE COLD WEATHER SHELTER

Thank you for volunteering!

Monroe's Cold Weather Shelter is a partnership of the [Snohomish County Medical Reserve Corps](#) and [Take the Next Step](#).

To volunteer at the Monroe Cold Weather Shelter you will need to:

- Complete the intake packet to join the Snohomish Medical Reserve Corps (MRC). You can download the intake packet [here](#).
- Either be current in first aid/CPR (or BLS if you are a nurse, physician or EMT) or be willing to take a class to be certified.
- Pass a background check as part of joining the MRC.
- Complete the FEMA [100](#) and [700](#) free online courses.

Once you become a volunteer you can use the [Sign up Genius website](#) to schedule shifts that you want to work at the shelter (this link is for the 2017-2018 season). Please note that all of the shifts are connected to the day on which the event starts. For instance, if the shelter is open on Tuesday night, the shifts are from 7 pm to midnight; midnight-5 am (Wednesday morning) and 5-9 am (Wednesday morning). When you sign up for any of these shifts, you should sign up on the Tuesday schedule. You can also email [tquinn@snohd.org](mailto:tquinn@snohd.org) to sign up for shifts.

The shelter will be opened if the temperature is forecasted to be at freezing or below between November 15 and March 15. The Cold Weather Shelter will be at 1012 West Main in Monroe – in the New Hope Fellowship Church in the Fellowship Room toward the back of the church. As noted above, the shifts are from 7 pm to midnight, midnight to 5 am and 5-9 am. Volunteers should leave early for their shift as roads may be challenging. And volunteers on shift should understand they may have to wait to leave if volunteers for the next shift are delayed in arriving.

If the weather forecasts that the temperature will be below freezing, you will receive an email a week out and then the day before your shift. If you volunteer to work a shift, please monitor your emails throughout the day as well as your cell phone. If the coordinator does not receive an email or call back from you to confirm your shift, she will have to assume you are unavailable to work your shift.

Once shifts are confirmed for a night, another email is sent that outlines who is on each shift as well as other information for the shelter. There will also be a survey monkey link in the email that you can access to give feedback on your volunteer experience at the shelter.



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