



Detroit Continuum of Care Request for Proposals Availability of Funds for New Housing Projects and new Coordinated Entry Projects June 9, 2017

In the FY2017 Continuum of Care (CoC) competition, the Detroit CoC is soliciting proposals for new projects. The new projects to be funded may be Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), a joint-component Transitional Housing-Rapid Rehousing (TH-RRH), or Coordinated Entry Supportive Services Only (CE-SSO).

The Detroit CoC has designated the Homeless Action Network of Detroit (HAND) as the Collaborative Applicant; therefore, HAND is responsible for overseeing the application process for these funds. Prospective applicants are encouraged to review these materials carefully and note that applications are due to HAND by **July 10, 2017 at 3:00 PM.**

As of the release of this RFP, the Department of Housing and Urban Development (HUD) has not yet released the Notice of Funding Availability (NOFA) for the FY2017 CoC competition. Therefore, the content, deadlines, and amount of funding available given in this RFP are subject to change based on HUD's NOFA.

Proposals may be submitted for the following types of projects:

- 1) Permanent Supportive Housing (scattered site)
- 2) Permanent Supportive Housing (project based)
- 3) Rapid Rehousing (scattered site only)
- 4) Joint-component Transitional Housing-Rapid Rehousing
- 5) Coordinated Entry Supportive Services Only

Each proposal submitted may only request funding for one type of project, and organizations may submit more than one proposal. Multiple proposals from the same organization will be reviewed, evaluated, and ranked independent of each other.

Amount and Type of Funding Available

The funding available to fund these new projects is coming from two different sources: reallocated funding and Permanent Housing Bonus funding. At this time, the total amount of funding available from each source is unknown. The final amount of funding that may be available from reallocated projects will not be known until the renewal project review and appeals process is finalized. The amount of funding available for Permanent Housing Bonus projects will not be known until the release of the FY2017 NOFA. The table below details the type of funding that may be used to fund the different types of projects. The total number of projects the CoC anticipates submitting to HUD for funding will depend upon the number and quality of proposals received and the total amount of funding available.

	Reallocated Funding	Permanent Housing Bonus
Total new project funding available	To be determined	Unknown
Types of projects that could be funded	<ul style="list-style-type: none"> • PSH for chronically homeless – including individuals, families, or youth. 	<ul style="list-style-type: none"> • PSH for chronically homeless – including individuals, families, or youth.

	Reallocated Funding	Permanent Housing Bonus
	<ul style="list-style-type: none"> • RRH projects for individuals, families, or youth coming from the streets or shelter; may include people fleeing D.V. • New joint component TH-RRH for individuals or families • Coordinated Entry SSO 	<ul style="list-style-type: none"> • RRH projects for individuals, families, or youth coming from the streets or shelter; may include people fleeing D.V. • New joint component TH-RRH for individuals or families

These two pools of funds – reallocated dollars and bonus dollars – may not be combined in one project. A project will either be wholly funded with reallocated dollars or wholly funded with bonus dollars.

Eligible Persons to be Served

New projects may only serve the following persons:

- Permanent Supportive Housing (scattered site or project based) must serve people who are chronically homeless. This may include chronically homeless individuals, families, or youth.
- Rapid Rehousing (scattered site only) must serve families, individuals, or unaccompanied youth coming from the streets or an emergency shelter. This includes persons fleeing domestic violence.
- Joint Component Transitional Housing-Rapid Rehousing must serve individuals or families
- Coordinated Entry SSOs must serve any person who is accessing the CoC’s Coordinated Entry system (CAM)

Assumptions

This RFP is being released by the Detroit CoC prior to the release of HUD’s Notice of Funding Availability (NOFA). Therefore, there is a limit to all of the information the CoC currently has regarding the funding available for new projects. Limited details have been made known in the [FY2017 CoC Registration Notice](#)¹ As given in the Registration Notice:

- New projects funded with either reallocated funding or Permanent Housing Bonus funding will be required to be ranked within the CoC’s Tier 1/Tier 2 ranking.
- The eligible populations to be served in either new PSH new RRH, or new joint component TH-RRH projects are given in the registration notice.

The following details will be made known once the FY2017 CoC Program NOFA is released:

- The amount of Permanent Housing Bonus funding available.
- Additional programmatic requirements for new projects.

New Joint Component Transitional Housing-Rapid Rehousing Project Type

The Registration Notice for the FY2017 CoC competition states that HUD will fund a new joint component project type that combines the Transitional Housing and Rapid Rehousing components into one project type.

¹ URL: <https://www.hudexchange.info/resource/5308/fy-2017-coc-program-registration-notice/>

As of the release of this RFP (June 9) information on this new project type is limited to what is given in the Registration Notice. It is anticipated that the NOFA will provide additional information on this new project type. Until then, the following is known about this new project type

- Projects may serve individuals or families.
- Applicants for this project type must be able to demonstrate an ability to provide both TH and RRH services.
- There must be a seamless program design between the TH portion and RRH portion of the project.
- Budget lines will be limited to:
 - Short- to medium-term tenant-based rental assistance
 - Supportive Services
 - HMIS
 - Administration

The following are assumptions made about this new project type. These assumptions are based on information given in the Registration Notice and information received from the National Alliance to End Homelessness.

Note the accuracy of these assumptions will not be known until the NOFA is released:

- Project participants must be able to choose if they want to participate in the Transitional Housing part of the project, or if they would prefer to participate only in the Rapid Rehousing part of the project.
- The maximum amount of time a person may be in the project is 24 months (two years).
- As operating costs and leasing costs are not allowed for these projects, but rather only tenant based rental assistance (TBRA) these projects will be required to rent units on a scattered-site basis. The lease for the unit will be between the program participant and the landlord.
- It should be assumed that these projects are expected to more closely resemble Rapid Rehousing projects than Transitional Housing projects.

Review, Scoring, and Selection Process

Applications will be reviewed by the CoC Lead Agency and an independent panel of reviewers. The project(s) recommended for funding will be presented to the Continuum of Care Board, who will make the final decision. It is anticipated that a decision on which new project(s) to submit for funding will be made by August 2017. The timeline for making a decision will be dependent upon the release of the NOFA.

All projects will be reviewed and scored on a given point scale. The scoring details for each application type are provided at the end of this document.

New projects will be ranked according to the FY2017 Project Ranking Policies, which may be found [here](#).

Audit Review

All projects seeking new funding, will be required to submit the organization's most recent financial audit, including the most recent A-133 audit, if applicable. The audits will be reviewed; any concerns or findings noted in the audit, especially but not necessarily limited to, material findings of a lack of internal financial controls, will be addressed on a case-by-case basis. The CoC reserves the right to not fund new projects in the event of significant concerns regarding an organization's financial capacity.

Applicant Requirements

Applicant Eligibility Criteria

Eligible applicants for new project funding must meet the following criteria in order to apply for new funding:

- 1) Be a nonprofit organization; or
- 2) Be a State or local government (including instrumentalities of State or local government); or
- 3) Be a Public housing agency; and
- 4) If applicant is a current recipient or subrecipient of HUD CoC funding, entity must be in good standing with HUD, which means that the project applicant does not have any open monitoring findings, or history of slow expenditure of grant funds.
- 5) Attend the mandatory meeting to be held for prospective applicants on June 9, 2017, at 10:30 AM at The Salvation Army's location at 16130 Northland Dr., Southfield, MI

For-profit entities and individuals are not eligible for this funding.

Applicant Competitive Characteristics for PSH or RRH

In addition to the eligibility criteria above, applicants applying for either PSH or RRH projects that are able to demonstrate the following may be more competitive to receive funding. These competitive characteristics include: Language used in the 2016 new project RFP

- 1) Experience of successfully implementing one or more of the following:
 - a. A CoC-funded PSH project or as either a direct recipient or a subrecipient; and/or
 - b. An RRH project funded either by CoC, Emergency Solutions Grant (ESG), or Supportive Services to Veteran Families (SSVF) as either a direct recipient or a sub-recipient.
- 2) A demonstrated ability to leverage Medicaid resources for support services provided within a person's residence.
- 3) A demonstrated ability to leverage other mainstream resources to support the project.
- 4) A demonstrated capacity and experience in successfully managing federal funding.
- 5) A demonstrated ability to implement projects using a Housing First approach.
- 6) For PSH providers, an ability to demonstrate that current leases or subleases for clients are not time limited and do not require service participation.
- 7) Experience of successfully using the Homeless Management Information System (HMIS), and adherence to the HMIS Policies and Procedures.

Applicant Competitive Characteristics for Joint Component TH-RRH

In addition to the eligibility criteria above, applicants applying for the new joint component Transitional Housing-Rapid Rehousing (TH-RRH) project type that are able to demonstrate the following may be more competitive to receive funding. These competitive characteristics include:

- 1) Experience of successfully implementing one or more of the following:
 - a. A CoC-funded PSH project or as either a direct recipient or a subrecipient; and/or
 - b. An RRH project funded either by CoC, Emergency Solutions Grant (ESG), or Supportive Services to Veteran Families (SSVF) as either a direct recipient or a sub-recipient.
- 2) A demonstrated ability to provide *both* Transitional Housing *and* Rapid Rehousing services. Projects that are able to demonstrate an ability in providing only one type of these housing intervention will be

less competitive. Please note this is an evaluation criteria HUD will be considering in their review of these projects.

- 3) A demonstrated ability to leverage Medicaid resources for support services provided within a person's residence.
- 4) A demonstrated ability to leverage other mainstream resources to support the project.
- 5) A demonstrated capacity and experience in successfully managing federal funding.
- 6) A demonstrated ability to implement projects using a Housing First approach.
- 7) Experience of successfully using the Homeless Management Information System (HMIS), and adherence to the HMIS Policies and Procedures.

Applicant Competitive Characteristics for SSO for Coordinated Entry

In addition to the eligibility criteria above, applicants applying for new SSO funding for Coordinated Entry that are able to demonstrate the following may be more competitive to receive funding. These competitive characteristics include:

- 1) Experience in the following:
 - a. Conducting VI-SPDAT and/or full SPDAT assessments² on individuals and families.
 - b. Providing navigation services to individuals and families that are seeking housing. Navigation includes the following activities:
 - i. Completing Full SPDAT Assessments) to determine housing need and begin development of housing plan.
 - ii. Assisting with obtaining housing eligibility documents such as ID, Social Security card, etc.
 - iii. Completing "match ready" packets for referral to RRH or PSH.
 - iv. Assisting with the completion of housing applications, and providing follow-up as needed.
 - v. Acting as housing counselor and advocate for participants when necessary.
 - vi. Making appropriate referrals/linkages as recommended by assessment and/or as needed. Act as housing counselor and advocate for participants when necessary
 - vii. Make appropriate referrals/linkage as recommended by assessment and/or needed
- 2) A demonstrated ability to work collaboratively with other providers in the community.
- 3) A demonstrated ability to leverage other mainstream resources to support the project.
- 4) A demonstrated capacity and experience in successfully managing federal funding.
- 5) Experience of successfully using the Homeless Management Information System (HMIS), and adherence to the HMIS Policies and Procedures.

² VI-SPDAT: Vulnerability Index Service Prioritization Decision Assistance Tool; SPDAT: Service Prioritization Decision Assistance Tool. These are the common assessment tools used in the Detroit CoC to help determine housing needs.

Project Requirements

General Requirements for All Housing Project Types

All new housing projects are expected to meet the following requirements, regardless of project type or which pool of funding they are funded with. These requirements apply to scattered-site and project based PSH, RRH, and joint-component TH-RRH.

- 1) The project must adhere to a Housing First model of service delivery. HUD has defined the core features of a Housing First model of service delivery, including:
 - a. Few to no programmatic prerequisites to permanent housing entry
 - b. Low barrier admission policies
 - c. Rapid and streamlined entry into housing
 - d. Supportive services are voluntary, but can and should be used to persistently engage tenants to ensure housing stability
 - e. Tenants have full rights, responsibilities, and legal protections
 - f. Practices and policies to prevent lease violations and evictions, including eviction avoidance plans
 - g. Applicable in a variety of housing models

More details on what HUD expects for Housing First CoC programs, may be found in their [“Housing First in Permanent Supportive Housing” brief](#)³.

- 2) The project must participate in the Detroit CoC’s Coordinated Assessment Model (CAM) including receiving referrals from CAM and being compliant with CAM Policies and Procedures. Units for new projects may only be filled via the CAM process.
- 3) The project must comply with all program regulations as found in the [Continuum of Care Program Interim Rule 24 CFR Part 578](#)⁴.
- 4) The organization will enter required program and client data into the Detroit CoC’s Homeless Management Information System (HMIS) in accordance with the Detroit CoC’s HMIS Data Standards and HMIS Policies & Procedures.
- 5) Applicants are required to provide a 25% cash or in-kind match on all budget lines except for leasing, which does not require match.
- 6) Demonstrate an ability to house the first participant within 6 months of receiving the grant agreement for PSH projects and within 3 months for RRH and TH-RRH projects.
- 7) If funded, all projects will need to adhere to HUD’s Environmental Review standards for CoC funded projects. Details on these standards may be found [here](#)⁵ and [here](#)⁶.

³ URL: <https://www.hudexchange.info/resources/documents/Housing-First-Permanent-Supportive-Housing-Brief.pdf>

⁴ URL: <https://www.hudexchange.info/resource/2033/hearth-coc-program-interim-rule/>

⁵ URL: <https://www.hudexchange.info/resource/4045/coc-program-environmental-review-flow-chart>

⁶ URL: <https://www.hudexchange.info/resource/3800/limited-scope-environmental-review-coc/>

Additional Requirements for Scattered-Site PSH

In addition to the general project requirements above, scattered-site PSH must also meet the following requirements:

- 1) Provide scattered-site leasing or rental assistance.
- 2) Must serve people who are chronically homeless. This may include chronically homeless individuals, families, or youth.
- 3) May only request a 1 year budget.
- 4) There is no limit to the amount of funding that may be requested; however, applicants should reference the chart above of the amount and type of funding available. The CoC reserves the right to negotiate budgets with applicants.

Applications that do not meet these requirements will not be considered.

Additional Requirements for Project-Based PSH

In addition to the general project requirements above project based PSH must also meet the following requirements:

- 1) Project must provide a deed or long-term lease demonstrating site control for a building or units where evidence of site control exceeds the requested grant term, and where the building or units are ready to be occupied no later than 6 months after the award of funds. This documentation must be provided with the project application at the time of application submission to the CoC. If the organization does not have such documentation, but requests a project-based PSH project, the application will not be considered.
- 2) Must serve people who are chronically homeless. This may include chronically homeless individuals, families, or youth.
- 3) May only request a 1 year budget.
- 4) There is no limit to the amount of funding that may be requested; however, applicants should reference the chart above of the amount and type of funding available. The CoC reserves the right to negotiate budgets with applicants.

Applications that do not meet these requirements will not be considered.

Additional Requirements for Rapid Rehousing

In addition to the general project requirements above, Rapid Rehousing projects must also meet the following requirements:

- 1) Must provide tenant-based rental assistance only.
- 2) Must serve families, individuals, or unaccompanied youth coming from streets or emergency shelters. Persons who are in transitional housing or at imminent risk of homelessness are not eligible.
- 3) Notwithstanding the Housing First expectations given above, RRH projects are required to require project participants to meet with a case manager at least monthly to help ensure long-term housing stability for the participant.
- 4) May only request a 1 year budget.

- 5) There is no limit to the amount of funding that may be requested; however, applicants should reference the chart above of the amount and type of funding available. The CoC reserves the right to negotiate budgets with applicants.

Applications that do not meet these requirements will not be considered.

Additional Requirements for Joint Component Transitional Housing- Rapid Rehousing

In addition to the general project requirements above, joint component Transitional Housing-Rapid Rehousing projects must also meet the following requirements:

- 1) Must provide tenant-based rental assistance only.
- 2) Must serve families or individuals.
- 3) Notwithstanding the Housing First expectations given above, RRH projects are required to require project participants to meet with a case manager at least monthly to help ensure long-term housing stability for the participant. It is assumed this requirement will apply to the joint component project type.
- 4) May only request a 1 year budget.
- 5) There is no limit to the amount of funding that may be requested; however, applicants should reference the chart above of the amount and type of funding available. The CoC reserves the right to negotiate budgets with applicants.
- 6) Must meet any additional programmatic requirements as given in the FY2017 CoC NOFA.

Applications that do not meet these requirements will not be considered.

Requirements for Coordinated Entry SSO

In addition to the general project requirements above, projects seeking SSO funding for Coordinated Entry must also meet the following requirements:

- 1) May only request a 1-year budget.
- 2) There is no limit to the amount of funding that may be requested; however, applicants should reference the chart above of the amount and type of funding available. The CoC reserves the right to negotiate budgets with applicants.

Applications that do not meet these requirements will not be considered.

Project Quality Standards

Project Quality Standards for Permanent Supportive Housing (PSH)

CSH has developed [Dimensions of Quality Supportive Housing](http://www.csh.org/wp-content/uploads/2013/07/CSH_Dimensions_of_Quality_Supportive_Housing_guidebook.pdf)⁷ guidebook. The Dimensions of Quality were developed to assist organizations that are considering developing PSH or that already operate PSH. The

⁷ URL: http://www.csh.org/wp-content/uploads/2013/07/CSH_Dimensions_of_Quality_Supportive_Housing_guidebook.pdf

accompanying [Supportive Housing Quality Toolkit](#)⁸ additionally identifies key aspects and characteristics of high-quality PSH projects.

Applicants applying for new PSH funding, either scattered site or project based, are encouraged to review these Dimensions of Quality. While the Dimensions of Quality are broad in scope and address many facets related to the development and operation of Permanent Supportive Housing, applicants should note that the following are key factors that reviewers will be paying specific attention to in reviewing applications:

- How the project will implement a Housing First model of service delivery.
- How the project will assist participants with obtaining and maintaining housing, including a review of the organization's eviction prevention policies.
- How the project will assist participants with increasing their income and/or employment.
- How the project will assist participants with accessing mainstream services.
- The greater degree of a privacy a person will have in his/her unit, the greater number of points the project may be able to earn. For the purpose of this RFP, privacy includes:
 - Participant having private sleeping quarters that he/she is not required to share with another person.
 - Participant having his/her own private bathroom.
- Additionally, a project may be able to earn more points if a participant will have access to space in which he/she may store and prepare his/her own food.

Project Quality Standards for Rapid Rehousing (RRH)

Several resources have been published that identify core components and best practices for Rapid Rehousing projects. These documents include:

- [Rapid Rehousing Performance Benchmarks and Program Standards](#)⁹ (published by the National Alliance to End Homelessness in February 2016). It is noted that the Detroit CoC is currently developing local performance benchmarks and program standards for homeless programs, therefore not all items in this document may be incorporated locally.)
- [Rapid Rehousing Brief](#)¹⁰ (published by HUD in July 2014)
- [Rapid Rehousing: A History and Core Components](#)¹¹ (published by the National Alliance to End Homelessness in April 2014)
- [Core Component of Rapid Rehousing](#)¹² (published by the National Alliance to End Homelessness in February 2014)

While these documents address a number of factors to consider for quality Rapid Rehousing, applicants should note that the following are key factors that reviewers will be paying specific attention to in reviewing applications:

- How the project will implement a Housing First model of service delivery.
- A description of the how applicant's current relationships with local landlords helps participants identify housing.
- How the project will assist participants with accessing mainstream services.

⁸ URL: http://www.csh.org/qualitytoolkit_TOC

⁹ URL: <http://www.endhomelessness.org/library/entry/rapid-re-housing2>

¹⁰ URL: <https://www.hudexchange.info/resource/3891/rapid-re-housing-brief/>

¹¹ URL: <http://www.endhomelessness.org/library/entry/rapid-re-housing-a-history-and-core-components>

¹² URL: <http://www.endhomelessness.org/library/entry/rapid-re-housing2>

Project Quality Standards for Joint Component Transitional Housing- Rapid Rehousing (TH-RRH)

As this is a new project type, with limited information on project performance expectations, potential applicants should review the “Project Quality Standards for Rapid Rehousing” above for insight on potential project quality standards for TH-RRH projects. It is assumed that HUD will expect this new project type to more closely reflect RRH projects than TH projects.

Allowable Costs & Initial Project Terms

All projects are limited to requesting only a 1-year budget for the initial project term. After the initial grant term, the project may be eligible for renewal depending upon performance and funding availability.

Allowable costs vary depending upon the type of project being applied for. Applicants should review this section closely, as any applications that request unallowable costs will result in the application not being considered.

Allowable Costs: Scattered Site PSH

Allowable Costs

Scattered site PSH may request the following budget lines:

- Leasing
- Tenant-Based Rental Assistance
- Sponsor-Based Rental Assistance
- Operating
- Supportive Services
- HMIS
- Administrative Costs (up to 7% of project costs)

At least 70% of the total program funding (ie, all costs minus costs for administration) must be used for leasing, rental assistance, or operating. No more than 30% of the total program funding may be used for supportive services and/or HMIS combined. Please note there are also limitations on the types of supportive services that are allowed, as given in the budget charts.

Note the following restrictions:

Budget lines that may not be combined in a Scattered Site PSH project:

- Rental Assistance + Leasing = Not Allowed
- Rental Assistance + Operating = Not Allowed

Allowable Costs: Project-Based PSH

Allowable Costs

Project-based PSH may request the following budget lines:

- Leasing
- Project- Based Rental Assistance
- Sponsor-Based Rental Assistance
- Operating
- Supportive Services
- HMIS
- Administrative Costs (up to 7% of project costs)

At least 70% of the total program funding (ie, all costs minus costs for administration) must be used for leasing, rental assistance, or operating. No more than 30% of the total program funding may be used for supportive services and/or HMIS combined. Please note there are also limitations on the types of supportive services that are allowed, as given in the budget charts.

Note the following restrictions:

Budget lines that may not be combined in a Project-Based PSH project:

- Rental Assistance + Leasing = Not Allowed
- Rental Assistance + Operating = Not Allowed

Allowable Costs: Rapid Rehousing

Allowable Costs

Rapid Rehousing project may request the following budget lines:

- Tenant-Based Rental Assistance
- Supportive Services
- HMIS
- Administrative Costs (up to 7% of project costs)

At least 70% of the total program funding (ie, all costs minus costs for administration) must be used for rental assistance. No more than 30% of the total program funding may be used for supportive services and/or HMIS combined.

Please note there are also limitations on the types of supportive services that are allowed, as given in the budget charts.

Allowable Costs: Joint Component Transitional Housing-Rapid Rehousing

Allowable Costs

Transitional Housing-Rapid Rehousing project may request the following budget lines:

- Tenant-Based Rental Assistance
- Supportive Services
- HMIS
- Administrative Costs (up to 7% of project costs)

At least 70% of the total program funding (ie, all costs minus costs for administration) must be used for rental assistance. No more than 30% of the total program funding may be used for supportive services and/or HMIS combined.

Please note there are also limitations on the types of supportive services that are allowed, as given in the budget charts.

Allowable Costs: SSO for Coordinated Entry

Allowable Costs

A Supportive Services Only (SSO) for Coordinated Assessment may request the following budget lines:

- Supportive Services
- HMIS
- Administrative Costs (up to 7% of project costs)

Definitions

Leasing vs. Rental Assistance

Applicants may apply for **either** leasing or rental assistance. [HUD has provided materials describing the differences between leasing and rental assistance](#)¹³. One of the most significant differences is that with leasing assistance, the lease is between the landowner and the recipient, and the client holds a sub-lease with the grantee. In a rental assistance program, the lease is directly between the landowner and the client. There are additional important differences between the two types of programs, and applicant organizations are encouraged to review these materials at www.hudexchange.info.

Defining “New” Projects

Reallocated funding and bonus funding may only be used to fund new projects. New projects are defined as:

- The proposed project has not previously provided services or supportive housing for homeless persons; or
- The proposed project is expanding an existing non-CoC funded project in order to increase the number of homeless persons served (only the expansion is considered eligible for funding); or
- The proposed project is expanding an existing CoC funded project in order to increase the number of homeless persons served (only the expansion is considered eligible for funding); or
- The proposed project is to bring the physical condition of property to Housing Quality Standards (HQS) (only activities that are code-related are eligible for funding); or
- The proposed project is replacing non-renewable Federal or private funds in an existing project; or
- The proposed project is re-starting a CoC project that received HUD McKinney-Vento funds in the past, but the HUD McKinney-Vento funds ended when the project term expired and the project did not continue to provide services or supportive housing for homeless persons (development costs cannot be requested under these circumstances).

Defining Scattered Site vs Project Based Housing

Project based housing (also called “single site housing”) is housing in which tenants live in units in the same building or a group of building. Tenants receive supportive services either on-site in the building or off-site at another location.

Scattered-site housing, is housing in which tenants live in independent apartments or units throughout the community, in either private or agency-owned housing. Depending on the program and the choice of the

¹³ URL: <https://www.hudexchange.info/coc/coc-2-0-training-materials/coc-program-components-and-eligible-costs/>

tenant, supportive services may be provided either through home visits to the tenant's unit, or at other locations in the community

Application Submission

All application materials must be delivered to HAND's office at:

3701 Miracles Blvd, Suite 101
Detroit, MI 48201

Mailed, emailed or faxed application packets will not be accepted.

All application materials must be delivered to HAND's office on **July 10, 2017 at 3:00 PM**. Please note the time application materials are due. They are due on **July 10, 2017 at 3:00 PM**. Applications submitted after this time will not be considered.

Directions to HAND's office

HAND's offices are located in the Woodbridge Estates neighborhood

Driving Directions:

- From MLK & Lodge (M-10): Right into Woodbridge Estates (which is Miracles Blvd)
 - Our building is located on LEFT (one of three brown stone high rises) – Look for Letter K or 502 on building

- From Grand River and Selden (heading East on Selden):
 - Make a right on Miracles
 - Our building is located on the RIGHT (one of three brown stone high rises) – Look for Letter K or 502 on building

After entering the building, take the elevator up to the 1st floor.

Additional Information

For questions or additional information, please contact Amanda Sternberg at Amanda@handetroit.org or 313-964-3666 x104.

Scoring Criteria for New Project Applications
Permanent Supportive Housing (PSH) & Rapid Rehousing (RRH) & Transitional Housing-Rapid Rehousing (TH-RRH)

Scoring Criteria for Housing Projects

Applications applying for new PSH, RRH, or TH-RRH funding to will be scored and evaluated on the following components. Please note there are slight variations in the components to be evaluated, based on the type of project being applied for:

Topic of Evaluation	Review will take into consideration:	Max Points Possible		
		Scoring for PSH: Scattered-Site	Scoring for PSH: Project-Based	Scoring for RRH and TH- RRH
Applicant Experience & Capacity	<ul style="list-style-type: none"> • If agency currently provides RRH or PSH (points if “yes”) • If applying for TH-RRH project, points given if “yes” to being a current RRH provider and a current or former provider of TH. • Any outstanding concerns with current CoC grants • Clarity of roles of partners on project (if applicable) <p><u>Change from 2016</u></p> <ul style="list-style-type: none"> • None 	5	5	5
Attachments (inclusion and content of)	<ul style="list-style-type: none"> • Required attachments all submitted, and no concerns/issues noted therein • Audit will be reviewed separately, as noted below. <p><u>Change from 2016</u></p> <ul style="list-style-type: none"> • None 	5	5	5
Project Description	<ul style="list-style-type: none"> • Clarity of overall description of project • Extent to which project will be able to be in operation w/in 6 months of receiving grant 	10	10	10

Topic of Evaluation	Review will take into consideration:	Max Points Possible		
		Scoring for PSH: Scattered-Site	Scoring for PSH: Project-Based	Scoring for RRH and TH- RRH
	<p>agreement for PSH projects and within 3 months for RRH and TH-RRH projects.</p> <p><u>Change from 2016</u></p> <ul style="list-style-type: none"> • Timeframe for RRH project start up changed from 6 months to 3 months. 			
Housing First Experience	<ul style="list-style-type: none"> • Description of how they incorporate Housing First • Review an example of lease (required attachment) • Review of eviction prevention policies (required attachment) <p><u>Change from 2016</u></p> <ul style="list-style-type: none"> • None 	22	22	22
Participation in CAM	<ul style="list-style-type: none"> • Up to 10 points will be awarded proportionally for the proportion of the points the project earns on the CAM participation portion of its renewal application(s). For example, if an agency earned 80% of the points possible for CAM participation in the renewal application, that agency's new project application would earn 8 out of the 10 points for this section. • Agencies that do not currently receive CoC funding or that have never participated in CAM will be unable to earn these points, and therefore points associated with this criterion will be removed 	10	10	10

Topic of Evaluation	Review will take into consideration:	Max Points Possible		
		Scoring for PSH: Scattered-Site	Scoring for PSH: Project-Based	Scoring for RRH and TH- RRH
	<u>Change from 2016</u> <ul style="list-style-type: none"> Change to align with how renewal project applications are scored. 			
Ability to Leverage Medicaid & Mainstream Services	<ul style="list-style-type: none"> Extent to which agency has activities in place to enroll persons in Medicaid or other mainstream resources (all) Extent to which agency is able to bill Medicaid for services, or has partnership (MOU provided) with agency that is able to bill Medicaid (PSH only) The greater extent to which agency is able to leverage Medicaid or other mainstream resources, the greater ability to earn points <u>Change from 2016</u> <ul style="list-style-type: none"> None 	20	20	10
Site Description	<ul style="list-style-type: none"> Description of the project site and its' appropriateness as PSH Any current use concerns with building (ie, zoning concerns, if bldg. is currently in use for another purpose, etc) Extent to which units are private (more private the unit, more points that may be earned) <u>Change from 2016</u> <ul style="list-style-type: none"> None 	N/A	23	N/A
Relationships with Landlords	<ul style="list-style-type: none"> How the agency works with landlords to recruit their participation 	23	N/A	33

Topic of Evaluation	Review will take into consideration:	Max Points Possible		
		Scoring for PSH: Scattered-Site	Scoring for PSH: Project-Based	Scoring for RRH and TH- RRH
	<ul style="list-style-type: none"> How agency ensures on-going communication and maintenance of positive relationships with landlords <p><u>Change from 2016</u></p> <ul style="list-style-type: none"> None 			
Client Services & Outcomes	<ul style="list-style-type: none"> Extent to which past clients have been able to obtain/maintain permanent housing and increase income/employment (based on data provided) Extent to which project assists client with connecting to other mainstream services <p><u>Change from 2016</u></p> <ul style="list-style-type: none"> None 	15	15	15
Budget, Costs, Match, & Leveraging	<ul style="list-style-type: none"> Documentation of leveraging and match Budget requests allowable costs Per-unit cost (agencies will be required to submit entire budget for project, not just the CoC funds being requested) For leveraging and match: If agency is requesting multiple projects (new and/or renewal), will need to demonstrate that the identified match/leverage is distinct for each <p><u>Change from 2016</u></p> <ul style="list-style-type: none"> None 	15	15	15
Review of Entire Applicant CoC Portfolio	<ul style="list-style-type: none"> The portfolio of all an applicant and/or subrecipient's current CoC-funded projects that are applying for renewal in FY2017 will be reviewed. If an applicant and/or subrecipient 	-10 if renewal(s) do not pass threshold	-10 if renewal(s) do not pass threshold	-10 if renewal(s) do not pass threshold

Topic of Evaluation	Review will take into consideration:	Max Points Possible		
		Scoring for PSH: Scattered-Site	Scoring for PSH: Project-Based	Scoring for RRH and TH- RRH
	<p>has any renewal projects in FY2017 that do not pass the renewal project threshold, ten (10) points will be deducted from the new project application's overall score.</p> <ul style="list-style-type: none"> This policy will not apply to applicants/subrecipients that are not currently recipients of CoC funding. 			
Total Maximum Points Possible		125	125	125

Scoring Criteria for Coordinated Entry Supportive Services Only (CE-SSOs)

Application for new SSO funding for Coordinated Entry will be scored and evaluated on the following components:

Area of Evaluation	Points Possible
Agency Experience & Capacity	20
Attachments (inclusion & content of)	5
Experience in Specific Area(s) of Request	30
Additional Areas of Agency Experience	10
Housing First Experience	10
Obtaining and Maintaining Permanent Housing	10
Budget, Costs, Match, and Leveraging	15
Review of Entire Applicant CoC Portfolio <ul style="list-style-type: none"> The portfolio of all an applicant and/or subrecipient's current CoC-funded projects that are applying for renewal in FY2017 will reviewed. If an applicant and/or subrecipient has any renewal projects in FY2017 that do not pass the renewal project threshold, ten (10) points will be deducted from the new project application's overall score This policy will not apply to applicants/subrecipients that are not currently recipients of CoC funding. 	-10 if renewal(s) do not pass threshold
Total Points Possible	100

Threshold Score

Projects that score less than 70% of the maximum points possible will not be given further consideration for funding. The Detroit CoC reserves the right to reject all proposals or reject portions of any proposal.

Audit Review

All projects seeking new funding, will be required to submit the organization's most recent financial audit, including the most recent A-133 audit, if applicable. The audits will be reviewed; any concerns or findings noted in the audit, especially but not necessarily limited to, material findings of a lack of internal financial controls, will be addressed on a case-by-case basis. The CoC reserves the right to not fund new projects in the event of significant concerns regarding an organization's financial capacity.