

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Board Meeting Agenda | 04.01.24 | 2:00-4:30pm | Webinar: [Registration Link](#)

CoC Board Norms:

- Start and end on time.
- Come prepared.
- Focus on strategy and high-level goals.
- Be aware of different roles you're playing.
- Be solutions oriented.
- Avoid rabbit holes & use the parking lot.

CoC Board Draft Values:

- Homelessness should be rare, brief and non-recurring.
- Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects.
- Racial equity as demonstrated through equitable outcomes
- Transparent decision that makes the greatest possible use of data.
- Collaboration and a cross-systems approach

Time	Agenda Item	Presenter	Committee <i>(see acronym list below)</i>	Attachment	Priority Assignments
Housekeeping & Agenda Setting					
2:00 PM	Welcome and Introductions	Erica George	EC	--	Priority Code: T1- must discuss; T2- can discuss in email; T3- can move to future meeting
2:05 PM 5 min	Announcements	Erica George	EC	--	
2:10 PM 5 min	Consent Agenda - March Board Meeting Minutes (Action Item- VOTE)	Erica George	EC	# 1	
Additional Information (No Immediate Action)¹				# 2 – 3	
Tier 1 Priorities					
2:15 PM 10 mins	CoC board representative to Performance and Evaluation Committee (Action Item- VOTE)	Tasha Gray	HAND	--	Tier 1
2:25 PM 20 mins	CAM GC Guiding Document (Action Item- VOTE)	Tasha Gray	HAND	--	Tier 1
2:45 PM 30 mins	Shelter Prioritization/Access Changes (Action Item- VOTE)	Brenna Welch, Katina Hedrick	WM	--	Tier 1
3:15 PM 5 mins	Break (stay on Zoom, please 😊)				
3:20 PM 15 mins	CoC Board Officer Elections	Chelsea Johnson	HAND	--	Tier 1
3:35 PM 20 mins	Overview of Committees pt 2. - Veterans Leadership - Youth Homelessness	Chelsea Johnson	HAND	--	Tier 3

¹ Additional Information from Housekeeping & Agenda – **Attachment 2:** CoC Board Attendance Tracking, **Attachment 3:** March Exec. Com. Minutes

	- Values and Funding				
3:55 PM 15 min	Public Comments		EC	--	--
4:10 PM	END				

Next Meeting: **May 6, 2024** | 2:00-4:30pm | Webinar (Until In-Person Meeting)

Key Committee Acronyms:

EC – Executive Committee – **Chair:** vacant | **Vice-Chair:** Candace Morgan | **Secretary:** Erica George | **Staff:** Chelsea Johnson
DAG - Detroit Advisor's Group – **Chair:** Donna Price | **Staff:** Kaitie Giza
GRC - Grievance Review Committee – **Chair:** vacant | **Staff:** Jeremy Cugliari & Elise Grongstad
LIHTC – Low Income Housing Tax Credit Committee – **Chair:** Vacant | **Staff:** Elise Grongstad
VFPC – Values and Funding Priorities Committee – **Chair:** Vacant | **Staff:** Julia Janco, Elise Grongstad
GCRC – Governance Charter Review Committee – Ad hoc | **Staff:** vacant
YHC- Youth Homeless Committee – **Chair:** vacant | **Staff:** Meredith Baughman
YAB- Youth Action Board- **Chair:** Staff:

System Partner Acronyms:

CAM – Coordinated Access Model – Detroit's Coordinated Entry System (Managed by Southwest Solutions)
CoD – City of Detroit
HAND – Homeless Action Network of Detroit – Detroit's Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency
HMIS – Homeless Management Information System
VA – Veteran's Association
WM – Wayne Metro

Additional Acronyms for Reference:

BNL = By-name List	DV = Domestic Violence	HUD = US Department of Housing & Urban Development	SH = Supportive Housing
CoC = Continuum of Care	ESG = Emergency Solutions Grant	MI = Michigan	SPDAT = Service Prioritization Decision Assistance Tool
CE = Coordinated Entry	ESP = Emergency Shelter Partnership	MSHDA = Michigan State Housing Development Authority	SPM = System Performance Measure
CARES = Coronavirus Aid, Relief, and Economic Security Act	FY = Fiscal Year	PIT = Point in Time Count	TA = Technical Assistance
CDBG = Community Development Block Grant	HCV = Housing Choice Voucher	P&P = Policies and Procedures	TH = Transitional Housing
CH = Chronically Homeless	HMIS = Homelessness Management Information System	PSH = Permanent Supportive Housing	QR = Quarterly Report
CSH = Corporation for Supportive Housing		RFP = Request for Proposals	YHDP = Youth Homelessness Demonstration Project
CY = Calendar Year		RRH = Rapid Re-Housing	

ATTACHMENT ONE

ATTACHMENT TWO

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<u>Present Board Members</u>	<u>Absent Board Members</u>	<u>Excused Board Members</u>	<u>General Public</u>
Desiree' Arcscott Benne Baker Julisa abad Lori Kitchen-Buschel DrG (Gerald Curley) his/him Courtney Smith Armani Arnold Taura Brown Tasha Gray Ari Ruttenberg Chris Harthen Erica George Tania James Lydia Goddard ReGina Hentz Kiana Harrison Michelle Parker Alan Rosetto Candace Morgan	Tammy Black Angel Reed	Terra Linzner Sarah Rennie	Meredith Baughman Eleanor Bradford Donna L. Price Kimberly Benton Jessica Blackman Ki-Jana Malone Jason cole Debby Romero-Donovan Jasmine Donald Clay Bell April McKeever Jeremy Cugliari Katherine Izzo Amanda Sternberg Torrey Henderson Donna Lyons Lauren Licata Zienab Fahs Paige Beasley Denise Goshton Alan Haras Shautoya Redding Nancy Jackson Michelle Oa

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March, 4 2024 Continuum of Care Board Meeting

Welcome and Introductions:

Candace M. opened the meeting at 2:00 pm with introductions – utilizing the chat box.

Executive Committee Report & Announcements

Summary

- The Governance Charter Review ad-hoc Committee (GCRC) has started recruitment and will begin commencing next Monday, March 11th, 2023.
 - The following timeline is below for the process of GC revisions:
 - Feb-Mar: begin recruitment
 - Mar-May: Committee commences
 - May: Public comment will open to receive feedback on revisions from CoC
 - June: Committee review comments
 - July: Vote for approval for final GC at GM meeting
- If you have any questions or concerns, please reach out to Elise Grongstad, elise@handetroit.org or Chelsea Johnson, chelsea@handetroit.org.

Consent Agenda

February Board Meeting Minutes

Board Vote

- The floor was open for questions. None were asked.
- Approval of the February CoC Board Meeting minutes was motioned by Tasha G. and seconded by Dr. Gerald C. The vote passed.

CAM Updates

Summary –

- As you may know, Scott Jackson served as the manager for CoC Coordinated Entry. However, Scott's last day with HAND was Friday, March 1st. We greatly appreciated his efforts at HAND and within the CoC.
- In the interim, Tasha G. will be stepping in as the interim CAM Manager. Consequently, any projects previously overseen by Mr. Jackson will now be under Ms. Gray's supervision. Additionally, we will be posting a job listing for the CAM Manager position on [HAND's website](#) this Friday.
- HAND will also receive assistance from our HUD TA provider, ICF, and has reengaged with OrgCode, who previously served as the consultant for CAM Transition. They will primarily focus on project-related tasks, including developing policies and procedures. Furthermore, OrgCode will assist in refining the 2024 CAM work plan initially created by Scott and provide hands-on support to CAM implementers.

Issue Brief Update

Summary –

- Following the decision made during the special Board meeting held in December, it was decided that the CoC should seek legal counsel to address issues regarding the 2024 Board Elections. Moreover, HAND, serving as the CoC Lead Agency, was tasked with hiring the attorney. Subsequently, HAND has engaged the services of John Allen, who has been introduced to the Executive Committee.
 - Unfortunately, due to scheduling conflicts, Mr. Allen was unable to attend this meeting. However, a meeting invitation will be sent to all Board Members, providing them with the opportunity to interact with the attorney and ask any questions they may have.

CoC Competition

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Summary –

- The CoC Competition is held every year. This is a significant task that HAND and the CoC are tasked to do.
- Recently, HUD made funding announcements on the FY2023 awards on January 29, 2024.
 - Awards for project applications submitted last September
- The CoC was awarded a total of \$35,005,343 in renewal and new project funding.
 - A 9.3% increase (\$2,969,424) in funding from last year’s competition
- Most of this increase (\$2,168,634) is due to automatic increases in project budgets to the FY2023 Fair Market Rent (FMR) rate.
- All renewal projects were awarded and received an increase in their budgets due to adjustments made for Fair Market Rent (FMR) increases.
 - There are additional charts that break down the funding amounts for which projects were funded. Please see slides.
 - There was also an overview of projects that were not selected for funding. Please see slides.
- Regarding the 2023 Competition, there were areas in the application that impacted the score compared to the 2022 scores in the CoC Competition application.
- Some of the potential areas that were highlighted for improvement:
 - Coordination with educational entities
 - Provision of training on mainstream benefits
 - Evaluating CoC funded projects for Housing First alignment
 - Addressing the needs of people fleeing domestic violence
 - Ensuring providers have, and comply with, anti-discrimination policies
 - Promoting racial equity (identifying more specific strategies)
- Once the outcomes of the System Performance Measures, which happened last year in October are received, then more information will be presented to the Board. If you have any questions or concerns, please contact, Amanda Sternberg, at amanda@handetroit.org.

Overview of the CoC Committees

Summary –

- This was Part 1 of an overview of the CoC Committees. The CoC comprises 9 Committees in total, with 8 out of 9 currently active. The following Committees presented:
 - Executive Committee (EC)
 - PSH Review (to be rescheduled for April)
 - Grievance Committee (GC)
 - Performance Evaluation (PE)
- For more details on the CoC Committees, please review the March Board Packet and accompanying slides.
- The PE Committee will follow up at the April Board meeting to request a vote on renewing the terms of expired Committee Members.

CoC Board Chair Elections

Summary –

- The 2024 Board Chair Elections took place during this meeting. Initially, there were two candidates, Candace Morgan, and Sarah Rennie. However, Ms. Rennie had to withdraw from the elections due to health concerns. The CoC extends its best wishes to her.
- Each candidate had the opportunity to deliver a brief campaign speech.

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- Following the speeches, the Board received a link to a form to cast their ballot. The voting period concluded at 4:30 pm that day. The elections' results will be sent from HAND.

Public Comments

Summary –

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Candace M. closed the meeting at 4:30pm. *The next CoC Board meeting will be on Monday, April 1st, 2024, from 2 – 4:30pm. Location will continue to be virtual.*