

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

<u>Present Board Members</u>	<u>Absent Board Members</u>	<u>Excused Board Members</u>	<u>General Public</u>
Armani Arnold Taura Brown Chris Harthen Lori Kitchen-Buschel Lydia Goddard Tasha Gray Ari Ruttenberg Terra Linzner Julisa Abad Benne Baker Erica George Kiana Harrison Dr.G (Gerald Curley) Michelle Parker Tammy Black Courtney Smith ReGina Hentz Alan Rosetto		Candace Morgan Angel Reed	Chelsea Johnson Zoey Fudge Alan Haras Brenna Welch Deloris Cortez Meredith Baughman Sabrina Rudy Jasmine Donald Kimberly Benton Rebecca Tallarigo Kyla Cummings Clay Bell Eleanor Bradford Pamela Taylor Donna Price Torrey Henderson Kaitie Giza Jennifer Tuzinsky Daniel Carravallah Diandra Gourlay Charlotte Carrillo Shautoya Redding Sharon Matthews Edna T. Walker Zienab Fahs Ki-Jana Malone Ed Cieslak Audrey Jones

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Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck
April 1, 2024 Continuum of Care Board Meeting

Welcome and Introductions:

Erica G. opened the meeting at 2:00 pm with introductions – utilizing the chat box.

Executive Committee Report & Announcements

Summary –

- The announcement shared outcomes from the latest CoC Board Chair Elections along with updates regarding the CoC Board membership.
 - Congratulations are extended to Candace Morgan, elected as the Chair for the CoC Board. Having previously served as the co-chair, Candace brings valuable experience to her new role, ensuring continuity in the CoC's mission.
 - Regrettably, Sarah Rennie, formerly holding one of the MAL seats, and Tania James, appointed to represent the DWHIN seat, have resigned from the CoC Board. The CoC extends their best wishes to Sarah and Tania for success in their future endeavors.

Consent Agenda

March Board Meeting Minutes

Board Vote

- The floor was open for questions. None were asked.
- Approval of the March CoC Board Meeting minutes was motioned by Dr. Gerald Curley and seconded by Terra L. The vote passed.

CoC board representative to Performance and Evaluation Committee

Summary –

- At the last meeting of the CoC Board of Directors, it was shared by Amanda Sternberg that there are current vacancies on the Performance and Evaluation Committee, including one for the CoC Board representative. Sarah Rennie previously held this seat but has since resigned from the board. Consequently, there is a need to fill that vacancy.
- Opportunities were provided via email for board members to express their interest in serving on the committee. In early to mid-March, emails were sent out to board members to indicate their desire to serve in this capacity.
- It should also be noted that there is an available seat for individuals with lived experience. Efforts are underway to identify the best way to fill these seats on the committee.
 - In addition to the vacancies, there are other positions that need to be filled, such as seats for the Cam Lead Agency and various work groups focusing on specific populations such as street outreach, emergency shelter, veterans, and youth. These vacancies are currently unfilled, and the process for filling them typically involves appointment or voting by the respective entity or sector they represent.
- In early to mid-March, emails were sent out to identify candidates for the CoC Board seat, resulting in the identification of several candidates. The candidates include Lydia Garter, Terry Linzer, and Alan Rosetta. (FYI: During the meeting, Terra L. opted to withdraw her interest since another individual already occupies a seat representing the city.)
- Furthermore, the CoC Board was asked to vote to identify the representative who will sit on the Performance and Evaluation Committee. The results of that vote will be shared soon.

Board Vote

Summary-

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Erica G. motioned to vote for identifying the interested individuals to hold a seat on the PEC Committee, and Alan R. seconded the motion. The results will be shared soon.

CAM GC Guiding Document

Summary –

- Since 2022, the CAM Transition Team has been overseeing the transition to the new CAM Lead Agency and collaborating with implementing partners in the post-transition phase. Recognizing the need for a more structured approach, they have decided to phase out the CAM Transition Committee and relaunch the CAM Governance Committee with a more focused membership. This transition involves refining the committee's purpose, membership structure, and responsibilities.
- The CAM Transition Team, comprised of members from the CAM Governance Committee and additional stakeholders, has been working closely with the Detroit Advisors Group and implementing partners to gather feedback and design guiding documents for the relaunch of the CAM Governance Committee. Several adjustments have been made to accommodate the evolving needs post-transition, including the addition of newly appointed seats to ensure representation from various agencies and sectors involved in CAM operations.
- The proposed guiding documents outline the purpose and responsibilities of the CAM Governance Committee, emphasizing its role in providing oversight, guidance, and accountability for CAM operations. Key responsibilities include updating policies and procedures, reviewing performance reports, and making recommendations for system improvements. The committee will also prioritize the inclusion of people with lived experiences of homelessness in decision-making processes.
- Membership on the CAM Governance Committee will consist of elected voting members, appointed representatives, and non-voting stakeholders. Modifications have been made to ensure diverse representation, with new seats added for individuals with lived experience, young adults, and representatives from the domestic violence sector and the community at large.
- Additionally, adjustments have been made to streamline the committee's structure and ensure effective decision-making processes. Non-voting seats for the CAM Lead Agency, Cam implementing Agency, and CoC lead agencies are being removed to optimize efficiency.
- Looking ahead, the CAM Transition Team plans to recruit representatives for the CAM Governance Committee, with work groups voting on their respective representatives in the coming months. The goal is to convene the first CAM Governance Committee meeting on May 1st, pending approval of the proposed guiding documents by the CoC Board. The vote for the CoC Board representative can either take place during the main meeting or via email, with the aim of ensuring timely participation in the committee's activities.

Vote Topic

- The approval for the CAM Governance Guiding document was motioned by Erica G. and seconded by Alan R. The vote passed.

Shelter Prioritization/Access Changes

Summary –

- On January 20th, 2024, the CAM Transition Team introduced a new shelter access model aimed at streamlining referrals based on need and risk assessment. This model involves households experiencing housing insecurity contacting CAM through designated access points, where they are assessed and prioritized based on factors such as unsheltered status, domestic violence (DV) involvement, wellness score, and length of time on the waiting list. After collecting daily bed vacancies, CAM publishes a reservation list for eligible households, reaching out to them for confirmation by 2 PM. However, same-day shelter referrals are unlikely due to logistical constraints.
- Data from January to March 2024 reflects improvements in bed utilization and call volumes. Despite warmer weather possibly impacting shelter demand, there has been a decrease in bed utilization rates. Additionally, average daily call volumes have decreased by 14% since December. Further analysis reveals trends in intakes by day and demographics of individuals seeking shelter, with a focus on singles, families, and youth. The average

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number of days on the prioritization list before receiving a referral has decreased by 36%, indicating enhanced efficiency in the referral process. However, challenges remain in contacting and engaging with youth clients, with 70% not responding to initial communications.

- Recognizing these challenges, the CAM Transition Team implemented enhancements, including mass text messages for bed offers and improved coordination with youth service providers. These efforts have led to a significant decrease in beds remaining unfilled at the end of the day. Additionally, the team proposed a shelter transfer policy to accommodate client preferences and program transitions without affecting overall bed availability. Seeking continuous feedback, they request a 30-day extension for the shelter prioritization pilot to gather community input through various channels, including meetings, focus groups, and surveys.

Vote Topic

- The approval to extend the Shelter Prioritization/Access Pilot for another month, which will be presented to the Board on 05/06/24 was motioned by Lori B. and supported by Dr. Gerald C. The vote passed.

CoC Board Officer Elections

Summary –

- The CoC Board Officers' Elections were held at this meeting for the Board to elect the vice chair and fill one of the At-Large seats. The candidates were Dr. Gerald Curley for vice chair and Lydia Goddard for the At-Large seat. Each candidate was given an opportunity to give a brief campaign speech. Moreover, the results will be shared by the end of the week.

Overview of Committees pt 2.

- This was Part 1 of an overview of the CoC Committees. The CoC comprises 9 Committees in total, with 8 out of 9 currently active.
- The following Committees presented:
 - Veterans Leadership
 - PSH Review
 - Youth Homelessness
 - VFP (will be rescheduled)
- For more details on the CoC Committees, please review the March Board Packet and accompanying slides.

Public Comments

- The floor was open for public comments. No comments were made.

Erica G. closed the meeting at 4:30pm. The next CoC Board meeting will be on Monday, May 6, 2024 from 2 – 4:30pm. Location will continue to be virtual.