



RECEIVED: _____

OWNER (APPLICANT): _____ DATE: _____

LOT: _____ BLOCK: _____ SUBDIVISION: _____

ADDRESS: _____

RES. TELEPHONE: _____ BUS. TELEPHONE: _____

ADDRESS: _____

CONTRACTOR/PHONE: _____

STARTING DATE: _____ COMPLETION DATE: _____

REQUEST FOR APPROVAL: (Please check the boxes below or provide a brief description of the request. Use attachments/plans to show details. Please refer to the Design Guidelines and Review Procedures for Modifications for additional information)

- Hardscape, Paving, Sidewalk, Drive
- Structures/Additions
- Exterior Color (Paint)/Materials
- Satellite Dishes
- Pool/Spa, Water Features
- FENCE VARIANCE**
- OTHER VARIANCE**
- Lighting; Fixtures and Location
- Landscaping, Design and Location
- Fence/Wall: Design and Location
- Decks, Design and Location
- Sports/Play Equipment
- Other

DESCRIPTION OF/AND REASON FOR REQUEST:

IT IS THE DUTY OF THE OWNER AND THE CONTRACTOR EMPLOYED BY THE OWNER TO DETERMINE THAT THE PROPOSED IMPROVEMENT IS STRUCTURALLY, MECHANICALLY AND OTHERWISE SAFE, AND THAT IT IS DESIGNED AND CONSTRUCTED IN COMPLIANCE WITH APPLICABLE BUILDING CODES, FIRE CODES, OTHER LAWS OR REGULATIONS AND SOUND PRACTICES. THE BRIDLEWOOD HOMEOWNERS ASSOCIATION, INC, THE ARCHITECTURAL REVIEW COMMITTEE AND ANY EMPLOYEE OR MEMBER THEREOF, SHALL NOT BE LIABLE IN DAMAGES OR OTHERWISE BECAUSE OF THE APPROVAL OR NON-APPROVAL OF ANY IMPROVEMENT.

I certify that the above information is an accurate representation of the proposed improvements and that the work will conform to applicable codes, covenants and standards. I also certify that the improvements will be completed in accordance with the approved application. I understand that construction is not to begin until approval has been received from the Architectural Review Committee (ARC). The Architectural Review Committee has permission to enter the property to make inspections, as they deem necessary.

PROPERTY OWNER: _____

SIGNATURE: _____ DATE: _____

Please return the completed, signed application along with necessary documents to:

Bridlewood Homeowners Association, Inc. 5000 Par Drive
Flower Mound, TX 75028

ARC Review Date: _____

ARC Members Present: _____

Project Status: _____ Approved _____ Approved with Conditions _____ Contingent 30-Day Approval _____ Disapproved
_____ Tabled

Comments:

- _____ 1. No contractor signs in yard
- _____ 2. Provide the HOA office with copies of building permits
- _____ 3. Provide elevation plans
- _____ 4. Provide samples of paint color
- _____ 5. Provide sample of stain color
- _____ 6. Use HOA approved fence stains
- _____ 7. Post may not be visible from street
- _____ 8. Now is a good time to remove an unused satellite dish
- _____ 9. All turbine vents must be placed on the rear slope of roof of home
- _____ 10. Provide pictures of:
- _____ 11. Please check with town on:
- _____ 12. Provide more details on:

REVIEW PROCESS - The Architectural Review Committee (ARC) convenes every other week. Submissions are to be received no later than 24 hours in advance of the scheduled meeting. As stipulated in the CC&Rs, the ARC may take up to **thirty days** from the scheduled meeting date to render a decision. However, the ARC will use every reasonable effort to expedite the review process. Applications will be reviewed prior to the scheduled meeting for completeness and the ARC may request additional information to help clarify proposal. After the ARC meeting, the homeowner will receive notification of the ARC Committee's decision either by email or mail. An applicant may appeal the decision (see below).

APPLICATION - The application must be accompanied with necessary documents, photos, drawings, brochures, and information necessary to present to the ARC. Property owners must sign the application. Contractor's signatures for property owners will not be accepted. Modifications are not permitted to commence until the modification has been reviewed and approved by the ARC.

APPEALS- Requests to appeal an ARC decision must be made in writing within thirty days after the notification of the ARC Committee's decision either by email or mail has been received.