At the *National Astronomy Teaching Summit*, an individual is often honored for their widely recognized success in establishing a long-standing reputation for providing distinguished service advancing the profession of astronomy education that positively impacts and widely influences the field. The *National Astronomy Teaching Summit’s Pinnacle Professor Award* is the highest honor given at a *Summit* meeting.

A subcommittee of each year’s *National Astronomy Teaching Summit* - Scientific Organizing Program Committee judges the received nominations. A complete nomination requires: (i) the name, affiliation, and full contact information of the nominee, (ii) the name, affiliation, and full contact information of the submitting nominator(s), (iii) a short, suggested 25-word citation, (iv) an extended paragraph of 150-250 words explaining why this individual should receive the award, (v) and at least one additional letter of support for the nomination from students or colleagues, not exceeding five additional letters. Self-nominations are accepted.

Nominations are accepted as attachments by email to [ASTRO101Awards@CAPERteam.com](mailto:ASTRO101Awards@CAPERteam.com) each year during between 45 and 120 days before the start of the *Summit*. Nominations do not carry over from year to year, and nominations must be resubmitted each year. The *Summit* reserves the right not to make any awards.

**Checklist for Nominations:**

- name, affiliation, and full contact information of the nominee
- the name, affiliation, and full contact information of the submitting nominator(s)
- a short, suggested 25-word citation
- an extended paragraph of 150-250 words explaining why this individual should receive the award
- at least one additional letter of support for the nomination from students or colleagues, not exceeding five additional letters
- emailed as attachments to [ASTRO101Awards@CAPERteam.com](mailto:ASTRO101Awards@CAPERteam.com) each year during between 45 and 120 days before the start of the *Summit*