

Central Ontario Intergroup

OA Central Ontario Intergroup (#09110), a member of OA Region 6, meets at 10 a.m. on the second Saturday of every month at the Catholic Information Centre, 830 Bathurst St. (just north of Bloor), Toronto, ON M5R 3G1

OA PHONE LINE: 1-866-221-5061
TORONTO LOCAL: 416-588-6134
Intergroup Information: info@oaontario.org
Website: www.oaontario.org

Intergroup Service Board

Chair: Eva
chair@oaontario.org

Vice-Chair: Lynda
vicechair@oaontario.org

Past Chair: Ben
pastchair@oaontario.org

Recording Secretary: Shannon F.
secretary@oaontario.org

Treasurer: Irene
treasurer@oaontario.org

Office Manager: Shannon F.
officemanager@oaontario.org

World Service Business Conference Delegate: : Eva
wsbcdelagate@oaontario.org

Region 6 Delegate: Lynda
region6rep@oaontario.org

COMMITTEE CHAIRS

Finance: Glenn
finance@oaontario.org

Contact Database: Lynda
contactdb@oaontario.org

Technology: Ben
technology@oaontario.org

Literature: vacant
literature@oaontario.org

Public Information: Vacant
pi@oaontario.org

Outreach: Ben
outreach@oaontario.org

Telephone/Email: Linda
helpline@oaontario.org

Website: Caitlin
webservice@oaontario.org

The Abbie Newsletter: vacant
abbie@oaontario.org

Calendar & Special Events: Andrea
specialevents@oaontario.org

Convention Committee: vacant
conventionchair@oaontario.org

Retreat Chair: Margaret G.
coiretreat@oaontario.org

Meetings: Lynda
meetings@oaontario.org

Relocation: Glenn

Minutes of Saturday March 11, 2017 - 10am to noon

1. **Welcome and Serenity Prayer.**
2. **Twelve Steps** read in unison.
3. **Twelve Traditions** and long form of **Tradition Three is** read.
4. **Preamble to Twelve concepts** and long form of **Concept Three is** read.
5. **Roll call:** First name given, group attended/represented and voting/non-voting status.
6. **Reading and approval of Minutes:** We waive the reading of the minutes and accept them as presented.

Moved by: Marie Seconded by: Lynda All in favour.

7. **REPORTS:**

Report from the Chair

Contacted PAL insurance and confirmed that insurance for the Paulist Centre runs from August 1, 2016 to August 1, 2017. Kelly Smith from PAL Insurance advised me in our telephone conversation that a reminder letter/email will be sent in June for the renewal of the insurance.

Office Manager: (Shannon F) (officemanager@oaontario.org)

- Sent February COI Meeting Minutes to all active email snail mail contacts.
- Updated Intergroup Rep List Doc with most current changes.

Ben:

- Purchased Windows upgrade for laptop. Will install next week.
- Bought new batteries for microphones

Treasurer's Report (Irene) treasurer@oaontario.org

Final 2016 Report (attached)

Excluded literature cost of sales as well as income

On 'Other' line - \$400 increase to bottom line to reconcile against bank statement. Seems to come from pre 2013, no records to identify source. No further investigation required.

January 2017 opening report was adjusted to reflect the 2016 Closing Report (attached)

February Report:

Central Ontario Intergroup Treasury Report
Month of February, 2017

Opening Balance on January, 2016							\$	12,601.63
10223	Riverdale	Toronto	Tuesday	7:00 PM	200.00			
33128	Promises	Toronto	Sunday	10:30 AM	400.00			
33911	Beth Tikvah	North York	Thursday	8:00 PM	33.40			
52381		Kitchener	Monday	6:30 PM	100.00			
Total Donations					733.40			
OA literature sales at Intergroup and Convention					\$	1,034.82		
7th tradition/raffle					80.25			
Retreat income					570.00			
Convention income								
NSF cheques and fees								
Other					\$	-		
Total Income					2418.47		2418.47	

Expenses:							
Bell					137.79		
Rent					400.00		
OA and AA Literature cost of sales					2,212.26		
Committee expenses							
Office Manager							
Secretary							
Treasurer							
Website					384.70		
Finance							
Literature							
Public Information							
Abbie							
Raffled item							
Outreach (incl. New Group Starter Kits from World Service)							
Technology assets					11.29		
World Service Donation					309.81		
Region 6 Donation					1200.00		
Delegate Travel – World Service							
Delegate Travel – Region 6							
Convention expenses							
Retreat expenses							
New group support							
Bank fees							
Other							
Total Expenses					4,655.85		4,655.85
Net Income (Loss)							-\$ 2,237.38

Summary:	
Cash on hand	\$ 10,364.25
T-Bill	881.66
Prudent Reserve	(5,500.00)
Cash available	\$ 5,745.91

Literature- Cost of Sales:	
Last Month literature available for sale	\$ 15,544.09
OA literature order	2,212.26
AA literature order	-
Raffle prize	-
Literature sales	(1,034.82)
Total Literature available for sale	\$ 16,721.53

Region 6 Delegate (Lynda) region6rep@oaontario.org

There has been very little activity since the new year as focus in on Convention Planning.

Regional Intergroup Officer Training Workshop

June 2-3, 2017 there is an 11-hour workshop for Region 6 Intergroup officers presented by the Region 6 Intergroup Outreach Committee. It is the same as 2016 workshops in southern NY and Eastern Massachusetts attended by officers from 23 Region 6 Intergroups. The last opportunity after Rochester to attend the workshop will be in Toronto two days prior to our upcoming Regional convention. Sign-ups for that will come later in the year.

Objective: Attendees will learn the basics of leading an intergroup as well as how to restructure to make an intergroup more useful and more attractive. Intergroups become providers of opportunities for group members to improve their personal recovery and, ultimately, the overall health of OA. Experience shows that when Intergroups begin doing this high-value work, they attract members in recovery who want to help. This workshop shows IG officers how to do this.

Content: Individual modules include Mission, Sources of Information, Leadership, Focused Meetings, Qualifications, Committees, Communications, Targeted Recruiting, Inventories, Member Surveys, Strategic and Operating Plans, Bylaws and Policy Manuals, What Makes a Strong Intergroup, the Renewal Process, and Health of OA.

Cost: A block of rooms (two attendees per room) has been reserved for which Region 6 will pay. *Travel and food will be the responsibility of individuals or intergroups.*

Attendees: The workshop is for officers only, or people about to become officers. This regional workshop targets the Western New York and adjacent Canadian Intergroups, but is open – PROVIDED THERE IS SPACE AVAILABLE - to any Region 6 intergroup officers who did not attend one of the previous workshops.

We must register by April 21, 2017 and provide a \$25 deposit from Intergroup in the form of a cheque which will be torn up as long as those registered attends. Region 6 will pick up the cost of the rooms for those attending and all other costs are for those attending.

Motion: I move that Intergroup provide the required deposit payable to Region 6 to allow Lynda and Eva to register for this event.

Purpose: To allow COI representation at this June training session as the next available workshop will be October 19 – 20 just before the OA Convention. This is not something that we will be able to attend as both Eva and I have work to do for the Convention, Eva is the Program Chair and I am the Treasurer.

Submit costs to treasurer to show as a record. Individuals choosing to pay themselves this time and this becomes an In Kind donation.

Seconded by: Bob All in favour

World Service Delegate (Eva) wbcdelegate@oaontario.org

The motion summary sheet completed by our Intergroup during the February IG meeting was submitted to World Service on February 24, 2017.

Committee Reports

Contact Data Base Report (Lynda) contactdb@oaontario.org

- There was 4 changes this month:
 - New meeting – 1
 - Transferred to COI – 1
 - Intergroup Rep – 1
 - Secretary – 1

A new meeting started Friday March 10th in Guelph. The Monday meeting in London has requested that they be able join COI.

As background, we received the request from the Monday contact requesting that they join us after their recent business meeting. I was advised in 2015 that groups in London wanted to wait for a year to see if their Intergroup would reopen and it has not so I am expecting to hear from other meetings in this area.

I would like to present the following 2 motions:

1) I move that we accept Monday evening London, Ontario meeting as part of Central Ontario Intergroup.

Seconded: Chuck All in favour

2) I move that I be allowed to automatically accept all requests from the remaining London, Ontario area meetings to join Central Ontario Intergroup should they be received.

Seconded: Chuck All in favour

Purpose: Land Between the Lakes Intergroup folded in November 2015 and the groups are now without any affiliated Intergroup. The individuals I contacted had indicated they wanted to wait to be sure that their Intergroup would not restart as they had been told it was for a 1 year period. This will give these groups an Intergroup to come to for assistance and further support us. There are 5 more meetings in the London area.

All updates have been sent to the Office Manager. The Intergroup Rep spreadsheet has also been sent to Web Services to update and meeting rep changes.

We have 58 meetings listed at this time.

Telephone / Email (Linda) helpline@oaontario.org

- 10 phone messages on the OA phone line last month (Feb 2017).
- 8 email messages

Bylaws (Ben)

- Nothing to report

Website (Caitlin) webservice@oaontario.org

- I created an events page for our website (oaontario.org). If anyone is hosting an OA event they can email Webservice and I'll put it up.

Abbie (Tracey) abbie@oaontario.org

- Tracey will be stepping down after the March issue.

Public Information (Vacant) pi@oaontario.org

- This position is vacant and we are looking for someone to take on this service.

Outreach (Ben) outreach@oaontario.org

- Sent starter kit to Guelph

Finance (Glenn) finance@oaontario.org

Motion to accept 2017 budget (attached) Seconded: Bob All in favour

- 2017 Budget Notes (attached)
- Budget Actuals – comparison 2014-2015-2106 (attached)

Literature Committee (Liisa) literature@oaontario.org

- This position will be open as of April
- Please announce at meetings
- Inventory levels are good
- Sandy to cover in the interim
- I have a UPS account which the Literature chair can continue using – contact me for the account number and details.
- I support the idea of paying someone to run the literature room and manage the sales and inventory
- It is important that whoever takes over the position use Quickbooks to record inventory purchases and sales
- The person in charge of Literature needs to have a usable credit card to order literature or we need to consider an Intergroup credit card

Calendar and Special Events (Andrea) specialevents@oaontario.org

- Email blast sent March 5 covering COI event listings and Region 6 convention calls for talent and keynote speakers. Email had an open rate of 39.1% (lower than our 41% avg).
- Email list is growing – 700
- Will add the open positions to next email blast

OA Retreat (Margaret G.) coiretreat@oaontario.org

Participants

- 41 people registered as of March 4, 2017; capacity is 42
- Responded to 15 general email inquiries regarding the retreat

Promotion

- Teaser went out in February Abbie
- Given that we are almost at capacity in terms of attendees, asked not to have the teaser reminder in the email blast

OA Convention (vacant) conventionchair@oaontario.org

- Next event is 2018

Region 6 Convention 2017 (Chuck)

- Sign up for convention is 3 steps process (Convention, Hotel reservation, Food plan)
- Signing up for volunteers is on the Registration page
 - Literature chair – vacant (buys literature, prices, organizes team to sell at the convention)
 - Signs and decorations - vacant

Relocation (Glenn)

Full committee meeting in April to investigate new location should it be needed.

Old Business:

New Business:

- At the April mtg, Chuck will present a motion surrounding the wording attached to "open" and "closed" meetings.

Meeting Closed at 11:20