



e: [kylie@kylrierichardsart.com](mailto:kylie@kylrierichardsart.com)

c: 267.664.6215

w: [kylrierichardsart.com](http://kylrierichardsart.com)

# — WEDDING PHOTOGRAPHY CONTRACT —



**Wedding Date:** \_\_\_\_\_

Bride's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Groom's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Ceremony Time:** \_\_\_\_\_

Name of Venue: \_\_\_\_\_

Address: \_\_\_\_\_

**Reception Time:** \_\_\_\_\_

Name of Venue: \_\_\_\_\_

Address: \_\_\_\_\_

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## “Bronze Package” Coverage

- **6 Hours of Coverage**
- Images are Edited and/or Enhanced
- Unlimited Shots Taken
- The Copyrights to Your Images
- Archival of Images Indefinitely
- Photo Album Available (Additional \$350)

**Package Total: \$2,500**

**Agreement/Jurisdiction:** The person(s) whose signature(s) appear on this contract, known as "Client", agree that Kylie Richards and assistant photographer (TBA), known as "Photographer", shall provide services to photograph their wedding and related events to the best of her abilities, in the manner described in this document. This is a binding contract that incorporates the entire understanding of the parties, and any modifications must be in writing, signed by both parties, and physically attached to the original agreement. The laws of the State of Pennsylvania shall govern this contract. Client assumes responsibility for all collection costs and legal fees incurred by Photographer should enforcement of this contract become necessary. In the event that any part of this Agreement is found to be invalid or unenforceable, the remainder of this Agreement shall remain valid and enforceable. Any failure by one or both parties to enforce a provision of this Agreement shall not constitute a waiver of any other portion or provision of this agreement.

**Payment:** A \$1,000 non-refundable deposit is due at the time of the signed contract. Then, the remaining balance must be paid no later than one week prior to the wedding date. In the event Client fails to remit payment as specified, the Photographer shall have the right to immediately terminate this Agreement with no further obligation. In addition, the Client shall reimburse Photographer for travel (gas cost), hotel (if necessary) and meals. These costs will be shared with Client one week prior to the wedding if applicable. Photographer(s) shall also have 'guest quality' meal(s) supplied during reception.

Accepted payment methods are check, made payable to Kylie Richards Photography and sent through the mail, through Venmo (@kyrichphoto), Apple Pay (2676646215) or through invoice/credit card (add 3% credit card fee).

**Cancellation:** Cancellation must be made in writing and signed by the contracted party, and sent to photographer's stated email address (kylie@kylrierichardsart.com). If Client fails to supply written cancellation as specified before the wedding date or cancels within 30 days of the wedding date, Client shall be required to pay the full balance due.

**Reschedule:** In the event that Client reschedules the wedding and Photographer is able to rebook the original wedding date, Client will receive credit for all monies already paid. A new contract may be required. The new package price will reflect pricing in effect when the date change occurs. In the event that Client reschedules the wedding and Photographer is not able to rebook the original wedding date, The client will receive a credit for all other monies paid. Credit may be applied to wedding coverage within one year of original date provided Photographer is available.

**COVID-19 Rescheduling:** There is no fee for rescheduling your wedding as a result of the COVID-19 pandemic. All rescheduling information should be verified for ability prior to the date. Once a new date is agreed upon, an updated contract with the new date will be sent.

**Liability:** If Photographer or her assistant is unable to perform any or all of the duties herein for any reason, including but not limited to, fire, transportation problems, acts of God, accident, illness, geographic relocation, or technical problems, and if she cannot provide another competent professional, all money received by Photographer, minus expenses and deposit, will be returned to Client, and Photographer shall have no further liability with respect to this agreement. This limitation of liability also applies to any loss/ damage of photographs or failure to deliver photographs for any reason. Liability for a partial loss of photographs shall be prorated based on the percentage of total. The sole remedy for any actions or claims shall be limited to a refund whose total amount cannot exceed the total monies paid by Client under this Agreement during the time preceding the date on which such liability arises.

**Digital Files:** Upon receipt of photographs digitally, Client accepts all responsibility for archiving and protecting the photographs. Photographer does not permanently archive image files. Photographer is not responsible for the lifespan of any digital media provided or for any future changes in digital technology or media readers that might result in an inability to read discs provided. It is Client's responsibility to make sure that digital files are copied to new media as required.

**Responsibilities:** Unless agreed upon in advance Kylie Richards shall be the exclusive photographer retained for the event. Photographer may bring one assistant at her discretion. Videographers and other vendors as well as semiprofessional photographers must not obstruct or interfere with the official photography and are not allowed to take any still photos during formal sessions. Wedding guests may take photos, but it is the responsibility of Client to prevent family and friends from interfering with Photographer's duties. Photographer is not responsible for compromised coverage due to causes beyond her control such as other people's camera or flash, the lateness of the bride, groom, family members and bridal party members or other principles, weather conditions, schedule complications, rendering of decorations, or restrictions of the venues or officiate. Photographer is not responsible for existing backgrounds or lighting conditions which may negatively impact or restrict the photography coverage. Client agrees to confirm the schedule one-week prior to the event and to send the Photographer a copy of the invitation prior to the wedding. Notification of any changes in schedule or location must be made in a timely manner. Changes can be made by phone with a follow-up email for documentation. If email is sent, confirmation of receipt must be obtained.

**Harassment:** Ensuring the appropriate behavior of all guests and other persons at the wedding and other events covered by Photographer shall be the responsibility of Client. In the event Photographer or her employee experiences any inappropriate, threatening, hostile or offensive behavior from any guest or other person at the wedding or other event (including, but not limited to, unwelcome sexual advances and verbal or physical conduct of a sexual nature) then the following process shall be followed: first offense: a verbal warning will be issued to a family member of the client; second offense: the offending person will be required to leave the wedding or event; third offense: Photographer will end wedding coverage immediately and leave the event, Photographer shall be entitled to retain all monies paid hereunder and client agrees to relieve and hold Photographer harmless as a result of incomplete wedding or event photography coverage.

**Coverage:** Photographer will provide coverage for the dates, locations and continuous hours specified in this Agreement. Additional travel or coverage hours may be added by agreement on the wedding day and must be paid in full before any photos or products are released to the Client. Every reasonable effort will be made to take requested pictures, but no specific pose or photograph can be promised. Any lists supplied will be used for organizational purposes only. Images determined by the photographer to be substandard or duplicated may be edited out. The Photographer will use her professional judgment and sole discretion to select which photos to deliver. Such selection shall constitute all images that will be made available to Client.

**Model Release:** This contract serves as a model release giving the Photographer the irrevocable right to use the photographs in all forms and in all media and in all manners, without any restriction as to changes or alterations, for advertising, trade, promotion, exhibition, or any other lawful purposes. The Photographer can grant use of the images to third parties and all compensation for use and credit for the images remain the property of Kylie Richards. Client waives any right to inspect or approve the photograph(s), finished version(s) incorporating the photograph(s), or the use to which it may be applied, including written copy that may be created and appear in connection therewith. This release is binding on the Client, their legal representatives, heirs, and assigns.

**Copyright:** All photographs taken by Kylie Richards are her property, will remain her property and are protected by United States Copyright Laws (USC Title 17). Client hereby waives any claims for ownership, income, editorial control and use of the images. Violators of this federal law will be subject to its civil and criminal penalties. Clients have the right to do whatever they want with the photographs. However, the photographer also has the right to use photographs as a part of her website, online, etc.

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**Coverage Price \$** \_\_\_\_\_

**Travel \$** \_\_\_\_\_

**Other Charges \$** \_\_\_\_\_

**Grand Total Due \$** \_\_\_\_\_

I have read, understand and agree to the terms and conditions of this Agreement. Each person signing as Client below shall be fully responsible for ensuring that full payment is made pursuant to the terms of this Agreement.

**Photographer**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Client(s)**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_