St. Eugene Pastoral Council Minutes  
January 16, 2018

Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Role</th>
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<tbody>
<tr>
<td>Fr. Paul Hartmann</td>
<td>Parish Administrator</td>
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<tr>
<td>Fr. Andrew Linn</td>
<td>Associate Pastor</td>
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<tr>
<td>James Wawrzyn</td>
<td>Chairperson and Parish Representative to the Archdiocesan Pastoral Council</td>
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<td>Eileen Placek</td>
<td>Trustee Secretary</td>
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<td>Nicole Carpenter</td>
<td>Formation Committee Liaison</td>
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<td>Matt Kirchner</td>
<td>Vice Chairperson, Selection Committee Chair</td>
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<td>Marc Melloch</td>
<td>Secretary</td>
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<tr>
<td>Bob Stoffel</td>
<td>Trustee Treasurer</td>
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<tr>
<td>Emily Naczek</td>
<td>Finance Committee Liaison</td>
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<td>Eileen Placek</td>
<td>Trustee Secretary</td>
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Absent:

None

Excused:  
Jim Zausch

Guests:

Meaghan Turner, Mark Konewko, Kathleen Kirchner

Finance Report:  
Year to date giving is up year over year, and expenses are flat. The Archdiocese has completed a bi-annual review of parish finances. The final report is not ready at this time, but there were no major findings presented to the parish by the auditors. This review was to ensure the parish is doing what it said it would do in regards to finances.

The next Finance Committee meeting will have a review of the capital campaign, and discuss the next project. The next project will not start until most of the remaining pledges have been collected.

Pastor's Report:  
Fr. Paul begins with a word of thanks to all committee members.
After 7 months, Fr. Paul is now ready to begin making recommendations for possible changes within the parishes.
Fr. Paul is looking at K-12 and K-16 educational models for the north shore area.
Fr. Paul will be creating a shared HR committee to discuss and review St. Eugene and St. Monica employee handbooks, and to make these documents similar where appropriate.

All were instructed to watch for information to come concerning a pilgrimage to the New York City and Washington D.C. area. The pilgrimage would occur this summer. Fr. Paul asked for questions and a question asked was what feedback Fr. Paul has received in regards to the implementation of the chimes during Mass. Fr. Paul states he has received no overtly negative comments, and he will reevaluate their use in the future. There were some additional comments from audience members, some who like the chimes and some who felt the chimes were not a benefit to the mass.
A second question concerns the implementation of communion rails at St. Eugene, and Fr. Paul stated the use of communion rails are not in his vision of the parish, and he questions the logistics of their use at St. Eugene.

**Worship Committee Report:**
All ministries are looking for additional volunteers. Mark will be speaking to confirmation students in an effort to recruit for ushers and greeters.
There will be additional altar server training coming in the near future.
The focus for the training for this ministry as well as the other ministries, to come later in the year will be on the why the ministry does what it does.
The new scheduling system for extraordinary Eucharistic ministers still needs some work. There are still issues with where to sign in for a shift. There was some discussion about the use of an I-pad in the usher’s room. This would reduce traffic into and out of the sacristy while the priests are preparing for mass.

**Formation Committee Report:**
This school’s teen night has about 100 registered students, approximately 30 sophomores and the remaining 70 freshmen, with a weekly average attendance of 60 students.
Teen nights will continue 1 month beyond conformation.
There will be a young adult service project will be with the Ronald McDonald House.

**Committee Liaisons:**
Worship – Advent and Christmas masses were well received and planning for the Lenten and Easter masses are underway. The need for additional sacristans and ushers was repeated. Discussions continued on the use of the chapel as a crying room during weekend masses. There were recommendations for rearranging the seating and adding signage to spell out appropriate uses of this space when a child is being fussy. Question was posed about moving the parish picnic to June in an attempt to coincide with St. Eugene’s feast day. There were no immediate strong reactions either for or against.

School – On February 26 there will be a parent night with a topic of Achievement in High School. The Annual fund is currently at $52,000 with an expected employer match of $13,000.
A collaboration meeting of the 4 north shore schools is scheduled for near the end of January with a goal of increasing collaboration between the 4 schools. This collaboration meeting is looking to find ways to collaborate, so as not to affect each school’s individuality. To prepare for this the school committee went through a SWOT analysis exercise to identify the strengths, weaknesses, opportunities and threats of St. Eugene School.

Human Concerns – 140 thanksgiving boxes were delivered to the House of Peace this past Thanksgiving. Work has begun to establish a twining relationship with St. Martin de Porres parish in Milwaukee. Fr. Paul supports this effort, though there are still many questions to be answered before this relationship can be fully established.
The number of organizations receiving grants will be reviewed in the coming months, and some additional review of the award process has been discussed. This is to ensure the groups goals align appropriately with the parish’s goals.
The committee is looking for additional volunteers to deliver food collections to the food pantries.

Stewardship – This year’s pledge card response rate has been lower than in previous years. 45% of the giving is done electronically. There is still approximately $352,000 in pledges left to be collected as part of the Faith in Our Future campaign. The new photo directory is coming, and portraits will be taken in April. Currently plans are to have 18 dates for pictures between April 2 & 30th. Volunteers will be needed to sign people in at these events.

Formation – Booya, is attempting to have 1 event a month for young adult parishioners. March 9th is the St. Monica fish fry. This year’s RCIA program has 9 adults and 2 children. Additional volunteers are still being sought for Sunday school. There are 76 children planning on being confirmed March 17th. The new Committed to Christ booklets are available, but not as many have been taken as the first booklet. There was discussion on the similarity between the latest books and the first booklet. It is believed some people may not have taken a booklet in the mistaken belief the new books were identical to the old. Others expressed a lack of knowledge about new books being available. This information will be forwarded to the formation committee to improve reception of the next booklet.

Next Meeting: February 20, 2018
Respectfully submitted – Marc Melloch