

Thank you for your interest in The Foundry! Please give us a call at 718.786.7776 if you would like to schedule a tour of the space. We take appointments on Tuesday, Wednesday, Thursday, Saturday mornings and Sunday mornings.

Our online calendar can be accessed here: <http://www.thefoundry.info/calendar/>. In addition you can check out "Vendors We Love" at <http://www.thefoundry.info/vendors-we-love/>.

2016 RATES-

PEAK SEASON-

May, June, September, October

Monday-Thursday: \$6,900

Friday: \$11,800

Saturday: \$11,800

Sunday: \$10,800

REGULAR SEASON-

April, July, August, November, December

Monday-Thursday: \$6,500 Friday: \$10,800

Saturday: \$10,800 Sunday: \$9,800

OFF-PEAK SEASON-

January, February, March

Monday-Thursday: \$6,500

Friday: \$9,800

Saturday: \$9,800

Sunday: \$8,800

2017 RATES -

PEAK SEASON-

May, June, September, October

Monday-Thursday: \$7,000

Friday: \$12,000

Saturday: \$12,000

Sunday: \$11,000

REGULAR SEASON-

April, July, August, November, December

Monday-Thursday: \$7,000

Friday: \$11,000

Saturday: \$11,000

Sunday: \$10,000

OFF-PEAK SEASON-

January, February, March

Monday-Thursday: \$7,000 Friday: \$10,000

Saturday: \$10,000

Sunday: \$9,000

HOLIDAY RATES

Please note that during long holiday weekends (for example, Labor Day or Columbus Day Weekend), the Sunday rate becomes the Saturday rate.

RENTING THE FOUNDRY

The Foundry is a 2,000 square foot raw space. You are required to bring in your own rentals, caterers, and vendors provided that they are a licensed company. You can find a list of our preferred vendors and caterers here: <http://www.thefoundry.info/vendors-we-love/> - clients are required to work with one of the caterers on the preferred list. The Courtyard, Greenhouse, and The Terrace are all additional spaces that can be rented only once you have rented The Foundry. Required vendors are a Caterer off the recommended vendors list, Broadway Party Rentals for tables, chairs, linens, glassware etc... (your caterer will place this order) and Ace Party and Tent Rental for Tents in the Courtyard (our staff will coordinate this rental).

CAPACITY

The main Foundry space can accommodate up to 180 guests for cocktails or 125 guests for a dinner (this also includes the dance floor). For dinner seating, approximately 80 guests can be seated on the ground floor (with dance floor area) and 32-45 guests upstairs on The Mezzanine.

The Courtyard can accommodate up to 165 guests for a dinner.

THE FOUNDRY COURTYARD

The Foundry's stunning ivy-covered courtyard is the perfect companion space for ceremonies, cocktails and dinner. The size of the Courtyard is adjusted accordingly to provide an intimate, yet comfortable area for your guests. The Courtyard cannot be rented independently of The Foundry.

30'x45': \$1,500 - Accommodates up to 100 Guests for a seated dinner or up to 150 Guests for cocktails or ceremony.

30'x60': \$1,500 - Accommodates up to 165 Guests for a seated dinner or up to 180 Guests for cocktails or ceremony.

THE COURTYARD & TENT If you choose to cover The Courtyard with a tent, The Foundry will coordinate the order and delivery of your customized tent. Rates for tents vary depending on a number of factors such as size, style, delivery and additional features such as heaters or fans. *Tents are not recommended during winter months from the beginning of December to the end of March due to the possibility of snowy weather.* Approximate costs for the tents including the main structure, adjustable side walls, dimmer lighting, delivery, setup and removal are: 30'x45' White Top - \$2,900 30'x60' White Top - \$3,500 30'x45' Clear Top - \$3,200 30'x60' Clear Top - \$3,700 If needed, heating for tents is an additional cost at approximately \$200/heater.

THE FOUNDRY TERRACE

The Foundry Terrace is an outdoor elevated terrace adjacent to The Foundry's mezzanine level. The area can accommodate up to 80 or 90 guests for cocktails. It features views of the Queensboro Bridge and Manhattan. Rental is \$1,000.

THE FOUNDRY GREENHOUSE

The Foundry Greenhouse is an indoor space adjacent to The Foundry on the main level. This room can be used as an alternative to the Courtyard or in addition to The Foundry. It can accommodate up to 70 guests for a seated dinner or up to 125 guests for a ceremony, cocktails or dancing. Rental is \$2,000.

THE ALBRA ROOM

Our newest space, The Albra Room can be rented independently of The Foundry for smaller parties, or added to the rental of The Foundry & Greenhouse. It is available anytime Monday-Thursday and for daytime events Friday, Saturday & Sunday (must end before 5 pm). The Albra Room can accommodate 70 guests for a cocktail style event and 35 for a seated dinner. Rental is \$3,500.

KITCHEN

We at The Foundry pride ourselves on our 1,500 sq. ft. industrial kitchen featuring four stove-top burners; one convection oven; proofing ovens; industrial and residential refrigerators; cavity freezer and plenty of prep space. The kitchen rental is already included in the space rental fee.

RENTAL USAGE

The Foundry is a raw space. The rental of The Foundry includes the interior, which is the ground floor, second level mezzanine, a fully equipped kitchen, and three staff personnel onsite for your event (see description below). The Courtyard (with or without tent), Terrace, and The Greenhouse are three additional spaces you can add to your rental. You can use

our recommended caterers, florists, DJ's, musicians etc. who all know our space and have worked here before, or you are welcome to bring in outside vendors (except for caterers - one must be chosen off the list).

STAFF

The rental rate includes the presence of three Foundry staff members for the duration of every event. A person is stationed on the street during the course of the event to monitor parked cars. A doorman will be stationed at the main entrance to greet your guests and assist with any questions, while a hostess will be monitoring the event in The Foundry to ensure everything is operating smoothly and comfortably.

TIMING

The rental rate guarantees you 12 hours. These 12 hours should cover your setup time, the event itself, and the breakdown. The space is professionally cleaned in between each event.

The Foundry's guest curfew is 12:30 AM. Caterers and/or any vendors are permitted to break down and remove their equipment until 2:00 A.M. If you wish to extend the guest curfew past 12:30 A.M., an overtime rate of \$1,000/hour will apply.

LIGHTING

The Foundry and The Greenhouse are equipped with sufficient event lighting, set on separate dimmers. Lighting in The Courtyard and Terrace have ambient lighting throughout. Bringing in an outside lighting company is not necessary, but we are happy to provide recommendations if additional lighting is desired.

PARKING & TRANSPORTATION

The Foundry offers abundant street parking evenings and weekends. 30 vehicles can park on 9th Street alone, with plenty of parking around the corner on 43rd Avenue.

Contact information for car services is available for your guests. The Foundry is easily accessible from the 59th Street/Queensboro Bridge.

ONLINE CALENDAR

Want to see if dates are available without even picking up the phone? Check out our online calendar: <http://www.thefoundry.info/calendar/>