

**GREATER NEW HAVEN TRANSIT DISTRICT
BOARD OF DIRECTORS – REGULAR MEETING
WEDNESDAY, April 14, 2021 10:00 a.m.
VITURALLY HELD ON ZOOM**

In Attendance:

Directors: Bethany -Craig Riegelhaupt; Hamden - Dan Kops; Hamden – Melinda Tuhus; New Haven - Ryan Knox; North Branford - Mary Bigelow; North Haven - Mike Freda.

Not in Attendance:

Directors: Branford - Art Pappas; Branford – Dagmar Ridgway; and Woodbridge – Judy Young.

GNHTD Administrative Staff: Mario Marrero, Aida Lopez, and Glen McGough

Call to Order: Chairperson Bigelow called the meeting to order at 10:04 a.m.

Public Comment: There were no members of the public in attendance.

Approval of Minutes:

On a motion by Dan Kops, seconded by Ryan Knox, the meeting minutes from October 14, 2020 were approved with two abstentions; on a motion by Ryan Knox, seconded by Dan Kops the Special Executive Committee meeting minutes from October 26, 2020 were approved with two abstentions, and on a motion by Dan Kops, seconded by Ryan Knox the Executive Committee meeting minutes from December 9 were approved with 2 abstentions, on a motion by Dan Kops, seconded by Ryan Knox the Executive Committee meeting minutes from March 10, 2021 were approved with one abstention.

Election of Executive Committee Members and Board Officers:

After a brief discussion regarding the Executive Committee and Board Officers, the following motions were made:

On a motion by Melinda Tuhus, seconded by Craig Riegelhaupt, the Executive Committee Members were unanimously approved.

On a motion by Ryan Knox, seconded by Craig Riegelhaupt, the Board Officers were unanimously approved.

The position of Secretary was left open at this time.

Resolutions:

- a. On a motion by Dan Kops, seconded by Craig Riegelhaupt, resolution 2021.102 Municipal Town Dues for FY 2022 was unanimously approved.
- b. On a motion by Dan Kops, seconded by Craig Riegelhaupt, resolution 2021.103 Authorizing the Executive Director to Enter into Grant Agreements was unanimously approved.
- c. On a motion by Melinda Tuhus, seconded by Ryan Knox, resolution 2021.104 Authorizing the Filing of GNHTD's Public Transportation Agency Safety Plan Updates was unanimously approved.
- d. On a motion by Dan Kops, seconded by Craig Riegelhaupt, resolution 2021.105 Approving the FY 2022 Annual Agency Budget was unanimously approved.

Review of the Bylaw Changes and Approval:

After a brief discussion regarding the changes. There being no further discussion, Dan Kops moved acceptance of the bylaw changes. The motion was seconded by Craig Riegelhaupt and unanimously approved.

Reports of the Officers:

Mr. Marrero provided the Quarterly Operations Report and Mr. McGough provided the Quarterly Treasurer's Report. Discussion ensued regarding operating statistics during COVID19 and departmental productivity with staff working from home. Agency wide revenues and trends to date are within budgetary projections. There being no further discussion, Michael Freda moved acceptance of the Quarterly Operations Report and Quarterly Treasurer's Report. The motion was seconded by Dan Kops and unanimously approved.

Departmental Reports:**Human Resources**

Mr. McGough gave highlights of the HR report.

Capital and Procurement

Mr. McGough gave highlights of the Procurement report and upcoming projects and bids.

Safety and Security (Risk Management)

Mr. Marrero gave highlights of the Risk Management report. D&A testing continues through COVID-19. Highlighted the new Workers Compensation company.

Facility Maintenance

Mr. Marrero gave highlights of the Facility report.

Fleet Maintenance

Mr. Marrero gave highlights of the Fleet report. New Ford Transit Abilitrax vehicles ordered for pilot.

Executive Director's Report:

Mr. Marrero thanked the entire staff for their continued efforts throughout the pandemic. He also provided updates on the continued impacts of COVID-19 on the operation, 1014 Sherman Ave issues, new facility update, and efforts working with towns to fill Board vacancies. Mr. Freda offered to assist with some of the towns with current Board vacancies.

Report of Committees

a) Executive Committee

- i. On a motion by Ryan Knox, seconded by Craig Riegelhaupt the recommendation to approve the Interim Executive Director 2.75% increase given to the administrative staff on 7/1/2020 was unanimously approved.
- ii. On a motion by Dan Kops, seconded by Ryan Knox the decision to post the Executive Director position internally only was unanimously approved.

Adjournment: There being no further business brought before the Board, the meeting was adjourned at 11:05 a.m. on a motion by Craig Riegelhaupt, seconded by Melinda Tuhus.