



# Greater New Haven Transit District

840 Sherman Avenue, Hamden, CT 06514

Phone: 203.288.6282 Fax: 203.288.7471

## **EXECUTIVE COMMITTEE MEETING MINUTES JUNE 9, 2021**

### Executive Committee Zoom Meeting

#### Executive Committee:

Mary Bigelow (Chair), Dan Kops (Vice-Chair), Dagmar Ridgeway, Ryan Knox, Craig Riegelhaupt (Treasurer)

#### Guests:

Niclas Ferland (Counsel to the District)

#### GNHTD Staff:

Mario Marrero, Interim Executive Director.

Call to Order: As a quorum was present, Chairman Mary Bigelow called the meeting to order at 10:02 a.m.

Mr. Marrero provided operational and administrative updates including the latest COVID-19 impacts on the District.

Mr. Marrero reviewed the addition of one board member for West Haven and Orange; and one to be replaced in Branford. He continues to work with the remaining towns for additional directors.

Mr. Marrero mentioned that the Compliance Officer continues to review departmental plans/procedures/FTA circulars in advance of triennial. He provided an update to the SCRCOG Policy Board at the meeting in April.

Mr. Marrero reviewed the status of the State Matching Grant- RRP. He also reviewed our situation concerning the 1000/1014 Sherman Avenue leases. A letter was sent to the landlord stating our desire to execute the extension. The search continues for alternate office space.

Mr. Marrero discussed CTTransit changes/public hearings/free weekends. The Bargaining unit bonus is scheduled for distribution on 6/11/2021, and an agreement was reached with Teamsters Local 441 regarding sick time for PT drivers.

Mr. Marrero provided a facility update. Mr. Marrero and Mr. Welsh Met with Silver Petrucelli regarding list of repairs needed for 840 Sherman. Work should commence in October 2021.

ConnDOT will tour the State St property, 840 Sherman Ave, and 1014 Sherman Ave facilities on 6/22/2021.

GNHTD continues to work on new initiatives such as the RM Pay platform installation and the ongoing Samsara/Seon trial. The Ford Transit trial (2 vans) is scheduled for an October delivery.

GNHTD staff continues to attend seminars, workshops, and conferences virtually. Mr. Marrero mentioned the promotion of a driver to the open supervisor position and provided updates on the Drivers August class and the Purchasing Assistant position.

Mr. Marrero shared the District vaccination percentages. Dan Kops raised his concern for the low percentage of COVID-19 vaccinated staff members. Dagmar Ridgeway recommended calling the Health Department for Mobile clinic options.

Mary Bigelow moved to the item of Subcommittee recommendation of Executive Director. A unanimous decision was made to recommend Mr. Marrero for the Executive Director position based on experience with the organization, work with staff, modernization efforts, ability to deal with the board and experience with innovation.

Mary Bigelow moved to the next agenda item, new facility discussion. Mr. Marrero discussed a phone conversation he had with Greg Tower from ConnDOT. A discussion ensued regarding next steps.

Mary Bigelow moved to the last agenda item, return to in person meeting discussion. After a brief discussion, a decision was made to take a poll regarding which type of meeting the board would like to continue.

There being no further business brought before the committee, Ms. Bigelow ask for a motion for adjournment. On a motion by Dan Kops and seconded by Dagmar Ridgeway, the motion was unanimously approved. The meeting was adjourned at 10:43 a.m.

Respectfully Submitted

Mary E. Bigelow  
Chairman