



Greater New Haven Transit District

840 Sherman Avenue, Hamden, CT 06514

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GREATER NEW HAVEN TRANSIT DISTRICT BOARD OF DIRECTORS MEETING MINUTES WEDNESDAY, JULY 10, 2024, 10:00 a.m. HELD IN PERSON / VIRTUALLY ON ZOOM

In Attendance:

Directors: Branford - Jamie Cosgrove, Dagmar Ridgway; East Haven - Joseph Carfora; Hamden - Dan Kops, Stephen White; New Haven - Doug Hausladen, Paul Garlinghouse; North Branford - Mary Bigelow; North Haven - Michael Freda; Orange - Stacey Johnson; West Haven - Alyssa Maddern; Woodbridge - Judy Young.

Not in Attendance:

Directors: Bethany - Craig Riegelhaupt; New Haven - Tomi Veale

GNHTD Administrative Staff: Mario Marrero, Aida Lopez, Glen McGough, and Anthony Bethune.

GUEST: Niclas Ferland (Counsel to the District); East Haven - Charles Coyle; and West Haven - Kathleen Krolak

Call to Order: Chairperson Bigelow called the meeting to order at 10:02 a.m.

Public Comment: There were no public comments.

Approval of Minutes:

April 10, 2024 (Board of Directors Meeting): On a motion by Dagmar Ridgway, seconded by Dan Kops, the minutes were approved with one abstention.

June 12, 2024 (Executive Committee Meeting): On a motion by Dan Kops, seconded by Dagmar Ridgway, the minutes were unanimously approved.

Bethany / Branford / East Haven / Hamden / New Haven / North Branford / North Haven / Orange / West Haven / Woodbridge

GNHTD is a government agency established in 1973 under the provision of Connecticut Public Act 261, Chapter 103(a) for the purpose of operating and providing a variety of transportation programs and services

Reports of the Officers:

Anthony Bethune provided the Quarterly Operations Report.

Glen McGough provided the Quarterly Treasurer's Report.

There being no further discussion, Dagmar Ridgway moved acceptance of the Quarterly Operations Report and Quarterly Treasurer's Report. The motion was seconded by Dan Kops and unanimously approved.

Departmental Reports:

Human Resources

Glen McGough gave highlights of the HR report.

Capital and Procurement

Glen McGough gave highlights of the Procurement report, upcoming projects, and bids.

Safety and Security (Risk Management)

Mario Marrero gave highlights of the D&A program and the Worker's Compensation program.

Facility Maintenance

Mario Marrero gave highlights of the Facility report.

Fleet Maintenance

Mario Marrero gave highlights of the Fleet report.

Executive Director Report:

Mr. Marrero congratulated the GNHTD driver team for their recent 1st place Team finish at the CT STATEWIDE Transit Rodeo.

Mr. Marrero continues to work with Niclas Ferland on the extension of the 1000 Sherman Avenue lease.

Mr. Marrero shared with the Board of Directors the new CTDOT logo. He also mentioned that the Director of Risk Management and the Fleet Maintenance Manager attended the recent NEPTA conference.

He mentioned that the monthly Transit calls with CTDOT were held on May 23, 2024, and June 17, 2024. The CTTransit Service review meeting was held on April 17, 2024. A CTDOT no-show policy meeting was held on April 17, 2024, and the FTA check-in meetings were held on March 25, 2024, and June 3, 2024.

A State Insurance Consortium site visit occurred on April 23, 2024. The CTDOT Virtual Quarterly Site visit occurred on March 25, 2024. The next Quarterly Site visit is scheduled for July 19, 2024.

Mr. Marrero updated the Board of Directors on the new Encompass Program.

He also provided Vehicle Purchase Orders and Facility updates to the Board.

Employee Performance Reviews were conducted in May. The Departmental audits and monthly Procurement/Grant meetings on upcoming projects continue. The Safety Committee meetings and the PTASP training continue as part of the PTASP plan. Departmental team meetings and Managers meetings also continue to be held.

Mr. Marrero shared the ongoing recruitment efforts of the agency with the Board. The agency hired and trained drivers during the month of June. The next training class is scheduled for August. The agency is currently seeking Drivers and Dispatchers.

Report of Committees

A discussion ensued regarding the new property's next steps and the 1000 Sherman Avenue Lease.

Adjournment: There being no further business brought before the Board, the meeting was adjourned at 11:06 a.m. on a motion by Doug Hausladen, seconded by Paul Garlinghouse.

Respectfully Submitted,

Dagmar Ridgway, Secretary