

ST. PAUL'S LUTHERAN SCHOOL
BOARD MINUTES
January 21, 2016

Call to Order: Chair Aaron Floyd called the meeting to order at 6:00 pm.

Present: Aaron Floyd, Danielle Walter, Janet Merz, Cathy Mulhall, Tom Treat, Lisa Day, Pastor Mark, Mona Hein, Leanna Fain, Charyl Baziak

Absent: Patrick Carrillo, Ty Zumach

1. Opening Prayer

Pastor Mark opened the meeting with a prayer.

2. Approval of the Agenda

Moved, seconded, and approved.

3. Approval of the Minutes

The minutes of the 12-17-15 meeting were moved, seconded, and approved.

4. Communication with Staff

Leanna reported that her staff was working with Early Achievers and EA wants the staff to have 12 hours of training. Leanna has created a monthly newsletter for infant, toddler, and pre-pre room to foster communication with those families that are not yet in our school.

Tom handed out a written report of what is happening in school right now and went over it. Some of the teacher-student concerns that had come up in the past are being handled as well as can be for the time being. We are half-way through this school year and National Lutheran Schools Week is next week.

5. Current Business

a) Childcare Budget

The December budget was presented and discussed.

b) School Budget

The December budget was presented and discussed.

6. New Business

c) Childcare Pricing Changes

Aaron handed out a list of price changes to current childcare rates. He and Leanna worked to put together a more accurate list of charges and have cut back on many of the part-time and hourly rates that are currently available. This should help to streamline the billing process and give more accurate figures for scheduling. Since 2 board members were not able to be present at tonight's meeting, it was decided to give them time to review the changes before any motion was made to adopt the new charges. These changes would go into effect July 1, 2016.

Since it was brought up in a previous discussion, Lisa presented a survey that would be included with the childcare application asking how long parents plan to use our childcare services and if they would be enrolling in school in the future. The board would like to include this with the application.

d) Door Security – Minor Policy Change

This will be tabled to the February meeting

e) Wings & Wheels Invitation

Lisa received an email from the Wings & Wheels committee asking if our school would like to participate again next fall. Since no volunteers signed up to help with this last fall and the Mulhall family graciously worked our school booth the whole day, Lisa wanted to make sure we

have volunteers (or a chair person) before another commitment was made. It was decided to go ahead and sign up for next year.

f) Technology Update

The document camera has arrived and is a great classroom tool. A motion was made to approve \$4000 for technology upgrades from auction funds. The motion was seconded and approved.

7. Old Business

g) School Management Software

At the last meeting Fast Direct software was presented to the board. This was the direction that the school was leaning towards to upgrade the school management software. After the last board meeting, Lisa was contacted by our current management software company that they were also introducing a cloud-based system that would be coming out this summer. Lisa attended a webinar and also liked this product. Lisa and Tom will do some more research on the 2 systems to see which one would meet our needs.

h) Response to PK/PS Request

There was a discussion of the pro's and con's of the request made at the Dec. meeting by Jan Shrable to change the designation of the PS/PK teacher to a .6 from a .5 FTE. A motion was made to approve this. The motion was seconded and approved. This change will go into effect beginning Feb. 1, 2016.

i) Staffing Changes

The process of finding new teachers for next year has begun. Still looking for an aide for Y5.

8. Other

9. Next Board Meeting: February 18, 2016; 6:00 PM.

10. Adjournment: 7:25 pm with a prayer from Pastor.

Respectfully submitted, Lisa Day, Recording Secretary