

ST. PAUL'S LUTHERAN SCHOOL  
BOARD MINUTES  
December 15, 2016

**Call to Order:** Chair Aaron Floyd called the meeting to order at 6:00 pm.

**Present:** Aaron Floyd, Janet Merz, Bill Sullivan, Megan Rovang, Danielle Walter, Lisa Day, Leanna Fain, Tom Treat

**Guests:** Barb Morello, Tara Breidert

**Absent:** Cathy Mulhall, Pastor Hein

**1. Opening Prayer**

Aaron opened the meeting with a prayer.

**2. Approval of the Agenda**

Moved, seconded, and approved.

**3. Approval of the Minutes**

Moved, seconded, and approved.

**4. Communication With Staff**

Leanna reported that there have been visits from the Early Achiever's program to help our center get ready for the rating. Leanna had to create assessments for all ages since it is a requirement of the program. Staff evaluations also had to be re-written to follow the new guidelines. The Early Achievers program requires much more paperwork and evaluation by all teachers and staff. The E.A. program is required by Washington State for our center to receive a rating and to accept children on state pay. Some funding has also been sent in for the program. Leanna will check to see what restrictions there are on the uses for the money.

Tom sent out a report via email to the board members ahead of the meeting for review. Discussion of items on the list. A graphic map of the playground will be made after all the measurements are completed. Equipment on the map can be moved around to find the best placement. The playground committee will meet in January.

**5. Regular Business**

**a) Childcare Budget**

The November budget was handed out for review and looks good.

**b) School Budget**

The November budget was handed out for review.

**6. Ongoing Business**

**c) Doorbell/Video System**

The equipment has been purchased and is in the building to be installed soon.

**d) Strategic Plan Review**

Was sent out via email to the board members and was given to the Church council for review. The Facilities Expansion Committee needs to be put together so a play can be put together to present in May. A motion was made to present the action plan as written. The motion was seconded and approved.

**7. New Business**

**e) Auction Fund Allocations**

Bill had asked the question about how auction funds are allocated. Discussion of the funds available and what has already been allocated. This discussion will continue at future meetings.

**f) Hiring Committee**

Megan and Danielle will be the school board representatives on the committee.

**8. Next Board Meeting: January 17, 2017; 6:00 PM**

**9. Adjournment:** 7:00pm with the Lord's Prayer.

Respectfully submitted, Lisa Day, Recording Secretary