



# Bethany Lutheran School Volunteer Policy

Thank you for volunteering at Bethany Lutheran School!

At the heart of any school ministry are adults who willingly give time and talent to young people. Adults who view involvement with young people as a ministry are the key to successfully meeting the needs of today's youth. Serving in ministry is a privilege and a responsibility as well. We are thankful that you are willing to give of your time and we pray that our school will be a blessing to you as you will surely be a blessing to us!

As a volunteer, it is important to remember the following things:

- Volunteers must be trained by the leader of the respective area before beginning any duties.
- Volunteers must, at all times, treat students with respect and model Christ-like behavior with the students.
- Volunteers must keep confidential any sensitive information concerning a student and/or his or her family. When necessary, the volunteer should share confidential information with the teacher or supervisor when in the best interest of the child.
- Volunteers should not administer any medication to youth. Please contact a staff member for assistance.
- Discipline issues should be referred to the teacher or supervisor of the classroom or activity.

Before beginning any volunteer activities, please be sure to read our youth protection policy which further outlines requirements for volunteering.

By signing my name below, I indicate that I have **completed ALL of the following:**

- I have **read these requirements** and fully intend to comply with them
- I have **read Bethany's youth protection policy**
- I have **submitted my information online** for a background check (not needed if you have volunteered before).
- I have **given a copy of my driver's license and auto insurance** to the school office (if planning to drive for a field trip) and give them permission to request my driving record.

When volunteering to drive on a field trip, I certify that I have current liability insurance on my vehicle. I understand that I may not text or participate in any non-emergency phone calls while transporting Bethany students. I will follow all traffic safety laws while transporting Bethany students. I will drive to and from the intended destination only, with no other stops or side trips.

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Signed name

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Date

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Printed name