



**JOB TITLE:** Bartender

**REPORTS TO:** Eric & Whitney Shneyder

### **JOB SUMMARY**

A Rustic Manor 1848 Bartender works in accordance with the company mission statement to achieve guest satisfaction within established quality standards.

### **SUMMARY OF ESSENTIAL JOB FUNCTIONS**

To perform this job successfully, the individual must be able to perform each essential duty and responsibility in a safe and satisfactory manner. This person must be a team player as they are responsible for interacting and serving beverages to patrons during events. Bartenders must be able to handle customer conflict resolution in a confident and professional manner and attempt to limit problems and liability related to guests' excessive drinking by ordering taxis or other transportation to intoxicated guests. They must accurately take and serve beverage orders to patrons either directly or through service staff, check identification of guests to verify age, balance cash and credit receipts, and assist outside vendors as needed. Staff will work to maintain an operating environment that assures consistent guest satisfaction. Bartenders are responsible for set-up, breakdown, cleaning, and restocking of the bar on a daily basis. They must maintain a current inventory of all bar supplies. Perform all other related duties as assigned.

### **Minimum requirements**

High school diploma or GED certificate. Must be willing to obtain and maintain a bartending license with the City of Delafield. Minimum of 2 years' experience required. Must be 21 years or older. Must be able to work nights, weekends and some holidays.

### **Abilities required**

Strong verbal and written communication skills required. Must be a self-starter with ability to multi-task while under pressure. Strong attention to detail. Talking to others to convey information effectively. Ability to utilize basic math and computer skills. Understand government health, hotel, or food service regulations. Recognize customer intoxication. Ability to lift minimum of 50lbs. Ability to work on feet for duration of 8 or more hours (average shift 8-12hrs). Ability to communicate with customers in a friendly and professional manner.

### **Environmental Conditions**

**Inside:** Protection from weather conditions but not necessarily from temperature changes.

**Outside:** As events encompass the entire 11.67 acre property, essential functions of this job include working outdoors. In inclement weather events are moved inside or under outdoor tents facilitated by the client(s). Must be able to adapt to climate changes and work in all weather conditions and seasons.

### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

### **Additional information**

Hourly wage \$8.00/hr plus tips split with fellow Bartenders and Event Staff members.