



Job Title: E Kids Elementary Pastor
Department: E Kids/Elementary
Reports To: E Kids Director
Work Schedule: Salaried/Full Time

PURPOSE: Lead E Kids Elementary by implementing E Kids ministry vision and multiplying the ministry alongside the E Kids Director

Essential Duties and Responsibilities

IMPLEMENT THE VISION

- Implement weekend curriculum through teams and execute envisioned service elements
- Implement the discipleship strategy by facilitating the midweek E Kids Connect Groups
- Co-create portions of the curriculum, games, and Connect Group content specific to E Kids Elementary alongside of the E Kids Director
- Create strategies to fulfill Legacy Maker goals for E Kids Elementary
- Implement vision and strategy for activity areas and welcome areas according to the E Kids Director's vision
- Implement, train, and reiterate the E Kids Policies and Protection protocols within E Kids Elementary
- Implement Exceptional Needs Ministry within the elementary department
- Attend and participate in E Kids Ministry events and outreaches

MINISTRY COMMUNICATION

- Be a consistent presence on E Kids social media
- Be one of the primary presenters for E Kids Elementary in Weekend Services and midweek program alongside of the E Kids Director
- Lead E Kids Elementary meetings to communicate and implement vision
- Have weekly communication with E Kids Elementary leaders and captains
- Provide personal and ministry accountability to captains
- Be a consistent voice to the E Kids Elementary teams communicating weekly ministry direction and needs

MINISTRY OVERSIGHT AND SHEPHERDING

- Manage E Kids Elementary pipeline by maintaining strong teams
- Manage purchasing of supplies for Elementary ministry, which includes furniture, toys, curriculum, supplies, and E Kids Store merch
- Intentional discipleship to captains and leaders through encouragement and correction through one-on-ones
- Recognize needs within your ministry and communicate solutions to captains

- Implement new systems within your ministry
- Collaborate with E Kids Ministry pastors and coordinators

MULTIPLY THE MINISTRY

- Strengthen E Kids Elementary pipeline through creating new teams and leader roles to further effective ministry to the kids
- Develop and train onstage roles
- Develop and empower new leaders and captains through implementing E Kids development pathway and fostering a developmental culture
- Effectively utilize MLC students in elementary area by aligning with the E Kids Director's goals and strategy
- Build relationships with elementary kids and parents by being engaged in their lives outside of ministry time
- Build relationship with E Kids Elementary leaders by investing time in them outside of ministry

Qualifications

- Proficient in Microsoft Office Suite or equivalent software
- Excellent verbal and written communication skills with children and adults
- High level of creativity and flexibility
- Creative writing skills for content building
- Knowledgeable in presentation programs and tech equipment

Cultural Qualifications

FAMILY FOCUSED

- Lead by example, but also by instruction
- Have the ability to work hard yet be friendly and relational
- Speak life of team members and stay off the gossip train
- Engage in healthy, mature conflict with team in order to grow the ministry

INSIDE OUT

- Protect the vision by providing answers to questions and solutions for problems o Proactive and intentional in your leadership and spiritual development
- Have a willing, "can do" attitude and team mentality to needs outside your role o Avoid the "I didn't know" mentality

BRING OUR BEST

- Bring best attitude to work, meetings, services, and events o Smiling is a top priority
- Help provide a spiritual atmosphere in the church office

LIVE TO GIVE

- Delegate and empower to build leaders and ministry
- Have teachable attitude and desire to learn and grow
- Serve at extra needed ministry events out of joy not obligation

FUTURE MINDED

- Lead ministry changes with energy and excitement
- Be comfortable with tension created by change

Education

A four-year Bachelor's Degree is required with preference given to a pastoral or other ministry-related degree. Qualified candidates should either have ministerial credentials or be working towards obtaining credentials. Credentials with the Assemblies of God are preferred.

Experience

Successful candidate should have at least two years related experience.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.