



TRUST IN THE SPIRIT OF UNITY

NAR-ANON WORLD SERVICE CONFERENCE 2014 CONFERENCE AGENDA REPORT (CAR)

GREETINGS FROM THE NAR-ANON 2014 WORLD SERVICE CONFERENCE COMMITTEE,

We are sending this report to all registered regions, delegates, alternate delegates, world service committees and the board of trustees of Nar-Anon Family Groups in preparation for "Trust in the Spirit of Unity," the 2014 Nar-Anon World Service Conference (WSC) to be held from May 2 through May 5 at the DoubleTree by Hilton Hotel Torrance – South Bay, Torrance, California, USA. This *Conference Agenda Report (CAR)* will only be available in English, but registered non-English speaking regions may translate it into their own language.

The WSC is the time when the WSO staff, board of trustees, world service committee members, regional delegates, alternate delegates, and any other interested Nar-Anon members join together to pursue our fellowship's growth. As we continue to grow and develop in our fellowship, our primary purpose "to offer support to friends and families of addicts" and to listen to the group conscience of the Nar-Anon Family Groups will remain unchanged.

The first "official" WSC was held in 2006 and was attended by delegates and alternate delegates from the United States, Canada, Mexico, Brazil and Japan, members of the board of trustees (BOT), and other Nar-Anon members. The accomplishments of the WSC 2006 included development of the Nar-Anon Preamble, Mission and Vision Statements; conference approval of "SESH"; approval of the Nar-Anon Guidelines for Assembly, Region and World Service Conference Delegate; and approval of the Bylaws of Nar-Anon Family Groups. We also elected six new trustees and the conference participants joined World Service Committees to further the work begun at the 2006 conference.

Our next WSC was held in 2008, with representation expanded to include Colombia and additional regions of the USA. In 2008, we streamlined conference procedures; appointed an independent conference chair; continued to approve new recovery literature; created a new committee for fundraising; adopted a new logo; elected a new trustee; and adopted moratoriums on changes to existing conference approved literature and non-literature related repeat motions.

At the WSC 2010, a pre-conference orientation was held to assist incoming delegates. The use of new technologies brought increased order and efficiency to the WSC 2010. The conference considered thirty-nine motions from regions around the world including a motion from Iran that led to the creation of the World Service Narateen Committee. The Nar-Anon Family Groups' Guide to Local Services, as well as several pieces of service and recovery literature, received conference approval. Eleven motions were approved by the conference, one motion was tabled, and the remaining motions either failed or were withdrawn. Informational workshops on motions, literature review and the service structure were included in the daily agendas. A motion from the BOT modified the corporation's bylaws to give control of the minimum and maximum number of board members to the WSC.

At the WSC 2012, conference attendees included ten members of the board of trustees, fifteen regional delegates and eight alternate delegates with voice only. It was exciting to welcome many international participants. Delegates, alternate delegates and trustees in attendance came from, Brazil, Canada, Japan, Mexico, Russia, and South Africa. Twenty-two motions from regions and world service committees were submitted to the Nar-Anon fellowship in the *Conference Agenda Report (CAR)*; twelve motions were passed by the conference, four motions failed, three were withdrawn by the regions that submitted them, two were ruled out of order by the chair prior to the conference and one motion was postponed indefinitely by the WSC. Recovery, service and outreach literature received conference approval during the old business session. *The Nar-Anon Family Groups' Guide to World Services (GWS)* was approved

with minor changes. *The Nar-Anon Thirty Six Introduction and Steps One, Two and Three* were approved for use by the fellowship. *The Twelve Traditions of Nar-Anon* and *The Slogans of Nar-Anon* were approved in draft form. In addition, one new and one revised piece of recovery literature, two pieces of service literature and twelve pieces of outreach literature received conference approval. Discussions during the new business session resulted in nine additional motions. Six were passed, one failed and one was postponed indefinitely. A motion arising during new business proposed that WSO provide translation services for non-English speaking participants at World Service events, truly showcasing the world growth of the fellowship.

The *CAR* is a tool by which we are able to communicate the issues that we will address at the WSC. We ask that each region distribute the *CAR* to all of its groups, so that every member of the worldwide fellowship may have an opportunity to review it and have their voice heard at the group level. Our hope is that each group's conscience will then be carried to the area and to the region, so that every regional delegate and alternate delegate will be able to fully represent their region. The regional delegate and/or alternate delegate will then attend the WSC 2014 and vote on behalf of their region. If a region does not have a delegate or alternate delegate, they may send a representative who will have a voice but no vote. Only regional delegates (and alternate delegates while serving in place of their delegates) and trustees will have a vote at the conference.

The deadline for receiving motions in final form was October 14, 2013. The motions received from the regions and world service committees appear at the end of this report.

GOALS OF THE WSC 2014

The theme "Trust in the Spirit of Unity" was international in its creation. It was initiated by the Russian delegation, adapted through hearty discussion and approved at the WSC 2012. This theme embodies principles to guide us as we experience growing worldwide participation. Though we may come from different backgrounds and cultures, the experiences that unite us, spiritual recovery and trust give us the hope and desire to work together. Our goals are to strengthen the service structure, refine service processes, and to clarify and carry the message of recovery to the fellowship throughout the world.

ELECTIONS

At the WSC, the voting members of the conference elect nominees to the World Pool, which is a group of Nar-Anon members who have applied and are eligible to serve on the board of trustees. Voting members of the WSC elect one-third (up to five) of the trustees from the World Pool and the board of trustees (BOT) elects two-thirds (up to ten) of the trustees from the World Pool, as provided in our bylaws. The maximum number of seats on the BOT is fifteen.

At WSC 2014, there will be eight vacancies on the board. The existing BOT includes four trustees elected by previous WSCs. The WSC will elect one trustee from the World Pool to the BOT, for a total of five WSC directly elected trustees. The BOT will fill the remaining vacancies from the World Pool.

REPORTS

Each region, whether represented at the WSC or not, is asked to prepare a regional report and submit it to the WSC committee at wscconference@nar-anon.org, no later than March 3, 2014. The WSC committee will compile the regional reports for presentation with reports from the WSO, board of trustees and world service committees, along with budgets and agendas. The regional report should be no more than one page and should offer information regarding the number of groups, how many meetings are held, region structure, and events each region has participated in since the last conference. Wherever possible, please submit reports as a word or text document. Sharing your report with the WSC, even if your region is not attending, will provide important information about regions around the world and allow us to better serve our fellowship.

PROPOSED CONFERENCE RULES OF ORDER

The intent of using rules of order is to provide an orderly way to conduct business, to protect each member's rights, to protect the WSC's rights, and to protect the free exercise of debate. If we understand the principles and use the procedures appropriately, the use of parliamentary procedure will enhance, not hinder, the accomplishment of the business of the WSC. The WSC Facilitator chairs the conference using the WSC Standing Rules of Order and *Robert's Rules of Order (Robert's)*.

At the opening of the WSC, all regional delegates, alternate delegates, and representatives will be polled to establish that those present have submitted proper minutes necessary to be recognized at the WSC.

To conduct business, the conference utilizes the following WSC Standing Rules of Order, adapted from *Robert's*, in conjunction with the following Floor Motion Criteria. The WSC Standing Rules of Order have been found to meet the general needs of the conference when they are not in conflict with other conference policies, the Twelve Traditions, or the Twelve Concepts of Nar-Anon Service.

In cases where the WSC Standing Rules of Order are not comprehensive enough, *Robert's* is used. In cases of a conflict or discrepancy between the two, WSC Standing Rules of Order will take precedence.

After adequate discussion and debate have occurred, the conference formalizes its consensus by taking a vote. The WSC's consensus is determined by a majority vote except for those decisions that require a 2/3 vote as defined in the WSC Standing Rules of Order. All activities of the WSC strive to achieve the spirit of consensus-based decision making.

WSC STANDING RULES OF ORDER

1. Each WSC delegate and trustee will have a voice and a vote. Alternate delegates and representatives will have a voice. An alternate delegate has a vote in the absence of their regional delegate. Representatives have no vote. World service committee chairs have voice limited to their committee report and questions regarding their committee's activities. The WSO Executive Director has a voice limited to his/her report and questions regarding WSO activities.
2. No member may speak on a motion more than once unless others desiring to speak on the motion have exercised their opportunity. A region's delegate and alternate delegate are considered to be the same member when speaking on a motion.
3. There is a time limit on debate by any member. No member may speak longer than three minutes on a motion each time they are recognized by the facilitator. However, the facilitator may exercise discretion to extend the time limit when, in the facilitator's opinion, such action is warranted. To otherwise extend debate, a motion from the floor to do so must be adopted.
4. There is a limit on the number of speakers on any motion. No more than three members may speak in favor of (pro) and no more than three members may speak in opposition to (con) any motion. Debate may be extended when a motion from the floor to extend debate is made and adopted.
5. Every main motion from the floor must be presented in writing on a WSC motion form and contain the names and positions of the members proposing and seconding the motion. A region's delegate and alternate delegate are considered to be the same member when making or seconding motions. Motions presented by the BOT do not require a second. Motions should be worded in the positive to provide clarity on the effect of the motion. A motion should be clear, concise, comprehensive, and have its intent visibly reflected, as the members will be voting on the actual wording of the motion, not the maker's intent of its effects. Motions must be turned in to the motions table before the facilitator will recognize the maker. All motions are displayed in writing before debate or voting. After a motion is made and seconded, the facilitator restates the motion clearly to the conference. The

motion is now pending and before the conference; it is only at this point that the motion belongs to the conference and must be disposed of in some manner.

6. Every amendment to a main motion must be presented in writing on a WSC motion form and contain the names and positions of the members proposing and seconding the amendment. A region's delegate and alternate delegate are considered to be the same member when making or seconding amendments. Any second merely indicates that another member wishes the matter to come before the conference; it does not necessarily mean that the member who seconds the motion is in favor of the motion. Amendments presented by the BOT do not require a second. Amendments must be turned in to the motions table before the facilitator will recognize the maker. All amendments are displayed in writing before debate or voting.
7. Debate follows if the motion is debatable. Debate will also follow the making of an amendment to the motion, if the motion is amendable. Debate addresses the motion or the amendment, not the member making it. Motives should never be questioned. Members should address each other through the presiding facilitator. The facilitator addresses members by name. Discussion (debate) is not between two members but through the facilitator.
8. When ready, the conference votes to adopt (carry) or reject (fail) the motion or amendment. This is also known as the facilitator putting the question. The member who is chairing the conference, conducting a vote, or officially counting a vote does not have a vote while serving in this capacity. Voting shall be by a voice vote while standing. All in favor of the item are asked by the facilitator to stand and remain standing for a count of the vote. Those in favor are then seated, and the process is repeated for those opposed and in abstention to the item in question.
9. A majority vote (simple majority) is a vote of more than one-half of the votes cast.
10. Every motion to make or amend policies and guidelines must be carried by 2/3 of the voting body as polled in each session.
11. Any motion submitted in the *CAR* for the current conference and approved at the conference becomes effective at the conclusion of the conference, unless otherwise specified in the motion.
12. These standing rules of the conference are applied in conjunction with *Robert's Rules of Order*.

FLOOR MOTION CRITERIA

The agenda for the World Service Conference (WSC) includes several sessions where the conference participants address different types of business.

The Old Business session addresses the motions that were presented to the Nar-Anon Family Groups in the *Conference Agenda Report (CAR)*. The fellowship has had an opportunity to consider and evaluate these motions. Regions have held assemblies to discuss the *CAR* so their regional delegates can come to the WSC with an awareness of the group conscience of their regions. During the Old Business session, any motions raised that were not contained in the *CAR* must fall into specific categories in order to be considered.

Acceptable motions from the floor during the Old Business session would include amendments to or withdrawals of motions in the current *CAR* and motions regarding the daily conference agenda, conference rules of order or general operations of the current conference, such as motions to adjourn or motions to accept minutes of the prior day's business.

During the Old Business session, the WSC Facilitator will rule out of order any motions from the floor of the conference that substantially change the intent of a motion presented in the *CAR*; attempt to change

the Twelve Steps, Twelve Traditions or Twelve Concepts of Service; or attempt to change Nar-Anon's name, nature or purpose. Motions of this nature require review by the fellowship and will be dealt with under New Business.

The WSC cannot approve new recovery literature or changes to existing conference approved recovery literature unless the new literature or changes to existing literature have been presented to the fellowship with the *CAR*. Recovery literature is simply defined as the conference approved literature that groups use in their meetings to work on recovery. This would include step and tradition books, daily readers, pamphlets on recovery topics, the Blue Booklet, step workbooks, etc. Changes to conference approved recovery literature require fellowship approval. Motions from the floor that attempt to change conference approved recovery literature will be dealt with under New Business.

The WSC also hears region reports and world service committee reports. Any motions that arise as a result of these reports will fall under New Business.

The New Business session of the WSC deals with budgets, projects planned for the next conference cycle, approval of service material presented within the conference approval track (CAT) timeframe, and the evaluation of new ideas which have come about during the current conference, including changes to conference approved recovery literature as mentioned above. After discussion of ideas which have come about during the current conference, the WSC decides whether these ideas or proposals will be included in the *CAR* for the next conference cycle or whether no action will be taken.

MOTIONS

In addition to 6 motions originating from WSC 2012, there are 17 motions from regions around the world, 1 from the board of trustees and 30 from world service committees to be considered at the WSC 2014. These motions are presented in no specific order. At the conference the motions will be dealt with as time permits. Although all motions are important - especially to the regions or committees that submitted them - time to address each motion could be an issue, therefore we would like to accomplish this in as fair and equal a manner as possible.

Motions that have been ruled "Out of Order" are included at the end of the *CAR* so that the decision of the WSC committee may be appealed at the conference. All delegates should be prepared to vote on the ruling of the WSC committee and the motion in question, in the event that the ruling is overturned.

NEW BUSINESS MOTIONS from WSC 2012, subject to ratification by the fellowship:

Motion 1 (WSC 2012 Floor Motion 2): Change "Sample Format for Nar-Anon Meetings" found on page 3-2 of the GLS.

Reads: "After a moment of silence, close the meeting."

Replace with: "After a moment of silence, close the meeting **in any manner consistent with our Traditions and the principles of Nar-Anon.**"

Motion 2 (WSC 2012 Floor Motion 5): Change the wording of the line in the Nar-Anon Vision Statement.

Reads: "Making information available through Public Information, Hospitals and Institutions, and websites; and..."

Replace with: "Making information available through **outreach encompassing public information, hospitals and institutions, and websites;** and..."

This only applies to material as the moratorium expires. Existing literature stocks will be depleted. This minor change will not invoke a new moratorium cycle.

Motion 3 (WSC 2012 Floor Motion 6): Policy & Guidelines and Literature Committees to develop a specific process for conference approval of recovery, service and/or outreach literature submitted to the WS Literature Committee in languages other than English.

Motion 4 (WSC Floor Motion 7): The Website Committee develops a proposal for broadcasting the WSC proceedings in a secure manner to Regional representatives around the world who are unable to attend WSC in person. This would involve a one way streaming video that is password protected and archived for future viewing.

Motion 5 (WSC Floor Motion 8): WSO makes the group registration form in different languages and makes this form available on the website.

Motion 6 (WSC Floor Motion 9): World Service events provide simultaneous translation services for non- English speaking participants when requested.

Board of Trustees comment: The board delegated a project plan for this motion. The project plan is included with the *CAR* (see attachments).

REGIONAL MOTIONS:

Motion 7: The Regional Service Committee (RSC) proposes to the World Service Conference (WSC) meets Prayer Service of N.A. to Nar-Anon. Only change the word addict for person.

GOD
Give us the wisdom
to be able to serve according to your divine precepts.
Help us to understand your purpose.
Make us the servers of your will, and
give us the necessary abnegation
so that this will be your work and not ours,
so that no one, wherever they are,
should die because of the horrors of addiction.

EN ESPAÑOL

"DIOS, concédenos la sabiduría para que podamos servir según tus divinos preceptos. Ayúdanos a comprender tu propósito. Haznos servidores de tu voluntad y concédenos la necesaria abnegación para que ésta sea tu obra y no la nuestra, de modo que ninguna persona, donde quiera que esté deba morir a consecuencia de los horrores de la adicción".

Motion applies to: Literature.

Maker: Colombia, Motion #1

Intent: As his name implies, this Prayer is to ask help from God to serve according to your will and help those affected by the addiction of a family member or friend. In the book I USED PLAY CRAZY GAMES, Nancy told that not only addicts die because of his illness, said family as we also die by suicide every day. We are taken to hospitals by depression, loss of hope and the desire to live. He firmly believed that if I had not learned the tools of self-care, she would have died.

Rationale: Based on this reality, we have it tested and make the best decision

Financial Impact: Printing a separate like that in Colombia costs about \$340 Colombian pesos each one (one dollar is about \$1.950) and we sell catch one by \$750 a profit about 121%.

Board of Trustees comment: Our Seventh Tradition states "Every group ought to be fully self-supporting, declining outside contributions." The Seventh Tradition applies to every service level beyond the groups and includes contributions other than monetary. As we create our own daily readers, study materials and step books, we no longer use literature we only had temporary permission to use. Our service committees are working diligently to produce literature written by and for our fellowship. It is through our members that we will become fully self-supporting with true Nar-Anon writings.

Motion 8: Our Regional Service Committee (RSC) proposes to the World Service Conference (WSC) authorize to approve and the distribution of the book APPLICATION OF THE NAR-ANON TWELVE STEPS (STORY OF MY LIFE) elaborated for the Region of Colombia.

Motion applies to: Literature.

Maker: Colombia, Motion #2

Intent: The propose is to increase the NAR-ANON publications because we have very a few of our own and also it will increase the inputs or cash that we need very much to maintain our Regional and World Services.

Rationale: Our main wish is using or incerparate a material done by us. It is our own material as a result of a workshop of the Nar-Anon Steps and we wish to share those experiences and that we lived with the Nar-Anon members worldwide.

Financial Impact: Printing a book like that in Colombia costs about \$1.988 Colombian pesos each one (one dollar is about \$1.950) and we sell catch one by \$12.000 a profit about 503%.

WSC Committee comments: This literature contains sexual references that some members may find offensive. Some of this literature may not be appropriate for Narateen members and should not be distributed to them without parental approval.

This literature has not been fellowship reviewed (outside of the region of origin) per *Guide to World Services*, pages 23 – 26.

Motion 9: Replace the word "Sponsor" with "Facilitate" or "Facilitator" as appropriate in the Guide to Local Services and all other conference approved Nar-Anon literature pertaining to Narateen groups.

Change the Guide to Local Services pages 2-2 and 2-3 from:

If you are a teenager and someone important to you is an addict, you can find help by attending Narateen meetings. If there is no group near you, talk to someone in a Nar-Anon meeting and ask if they would be willing to sponsor a Narateen group. It may be a good idea to hold Narateen meetings at the same time and location as the Nar-Anon or NA meeting. A weekly meeting will give members a better opportunity to apply and practice the Narateen program in their lives on a day-to-day basis.

Every Narateen group has a Nar-Anon sponsor. If possible, it is suggested that each group has two sponsors. An NA member may assist a group. If, however, NA members are also Nar-Anon members, they may serve as the sponsor of a Narateen group by virtue of their Nar-Anon membership. Emphasis should be placed on the Nar-Anon program at all times. Narateen sponsors should help to facilitate, not rule, the meetings by keeping the group focused and on topic.

It is best if a sponsor is not a parent of a Narateen member as members of the group may not feel free to speak openly. Sponsors should be those who are active in Nar-Anon and continue to attend their own meetings. Groups are more successful if a sponsor is willing to serve in this capacity for one year, preferably two. It is the sponsor's responsibility to find a substitute if unable to be present at a meeting.

All Narateen sponsors must register with WSO and must agree to submit to a background check.

To read:

If you are a teenager and someone important to you is an addict, you can find help by attending Narateen meetings. If there is no group near you, talk to someone in a Nar-Anon meeting and ask if they would be willing to **facilitate** a Narateen group. It may be a good idea to hold Narateen meetings at the same time and location as the Nar-Anon or NA meeting. A weekly meeting will give members a better opportunity to apply and practice the Narateen program in their lives on a day-to-day basis.

Every Narateen group has a Nar-Anon **facilitator**. If possible, it is suggested that each group has two **facilitators**. An NA member may assist a group. If, however, NA members are also Nar-Anon members, they may serve as the **facilitator** of a Narateen group by virtue of their Nar-Anon membership. Emphasis should be placed on the Nar-Anon program at all times. Narateen **facilitators** should help to **facilitate**, not rule, the meetings by keeping the group focused and on topic.

It is best if a **facilitator** is not a parent of a Narateen member as members of the group may not feel free to speak openly. **Facilitators** should be those who are active in Nar-Anon and continue to attend their own meetings. Groups are more successful if a **facilitator** is willing to serve in this capacity for one year, preferably two. It is the **facilitator's** responsibility to find a substitute if unable to be present at a meeting.

All Narateen **facilitators** must register with WSO and must agree to submit to a background check.

Change the Guide to Local Services page 3-4 from:

Leader/Chair - Ask meeting sponsor(s) if he/she has any announcements.

To read:

Leader/Chair - Ask meeting **facilitator(s)** if he/she has any announcements.

Change the sentence from the Guide to Local Services page 4-4 that currently reads:

Active members of Nar-Anon who are also members of NA may serve as the sponsor of a Narateen group by virtue of their Nar-Anon membership.

To read:

Active members of Nar-Anon who are also members of NA may serve as the **facilitator** of a Narateen group by virtue of their Nar-Anon membership.

Change the bulleted point of Guide to Local Services page 5-1 from:

- Establish subcommittees, such as Narateen sponsors, events, outreach, telephone answering services, and others as deemed necessary

To read:

- Establish subcommittees, such as Narateen **facilitators**, events, outreach, telephone answering services, and others as deemed necessary

Change sub-note on the Group Registration Form of Guide to Local Services page 13-4 from:

(or Narateen Sponsor)

To read:

(or Narateen **Facilitator**)

Change the Title of pamphlet S-330 from:

SPONSORING A NARATEEN GROUP

To read:

FACILITATING A NARATEEN GROUP

Change the 8 sentences of pamphlet S-330 ~ 13-01-08 that use the word "sponsor" as follows, from:

- 1) Interested in giving back by becoming a sponsor for a Narateen or Pre-teen group?
- 2) Sponsors guide and share knowledge of the Twelve Steps and Twelve Traditions by facilitating meetings and keeping groups focused and on topic.
- 3) Who may serve as a sponsor?
- 4) Any Nar-Anon member who regularly attends meetings is welcome to become a Narateen sponsor.
- 5) It is strongly suggested every group have two regionally certified sponsors, preferably one male and one female.
- 6) Parents may serve as Narateen sponsors;
- 7) If a region does not have a certification process for sponsors, ask regional officers...
- 8) All Narateen sponsors and groups must register with the WSO.

To read:

- 1) Interested in giving back by becoming a **facilitator** for a Narateen or Pre-teen group?
- 2) **Facilitators** guide and share knowledge of the Twelve Steps and Twelve Traditions by **facilitating** meetings and keeping groups focused and on topic.
- 3) Who may serve as a **facilitator**?
- 4) Any Nar-Anon member who regularly attends meetings is welcome to become a Narateen **facilitator**.
- 5) It is strongly suggested every group have two regionally certified **facilitators**, preferably one male and one female.
- 6) Parents may serve as Narateen **facilitators**;
- 7) If a region does not have a certification process for **facilitators**, ask regional officers...
- 8) All Narateen **facilitators** and groups must register with the WSO.

Any other new or existing literature referencing Narateen "sponsor" would be changed accordingly.

Motion applies to: Literature, Policy and Guidelines.

Maker: Florida Region and Narateen Groups, Motion #1

Intent: To provide clarification. The teens as well as Nar-Anon members confuse this term with being a Nar-Anon Sponsor.

Rationale: By changing the word sponsor to facilitator, confusion should be eliminated. The role of being a Nar-Anon Sponsor and the role of being a Narateen Sponsor are very different. This motion was suggested by Narateen members themselves.

Financial Impact: Cost is Minimal. Reprint S-330, O-430, "About Narateen for the Professional", - and the Guide to Local Services.

Motion 10: To remove from the "Suggested Meeting Format" on page 3-2 of the Guide to Local Services and from the Nar-Anon Suggested Meeting Format, S-314. "We ask that you speak only as a member of Nar-Anon unless you have been invited as a speaker from NA." And replace with "We ask that during the meeting you share only as a member of Nar-Anon."

Motion applies to: Literature, Suggested Meeting Format.

Maker: Florida Region, Motion #2

Intent: It will lend clarity to visitors, newcomers, emerging and established groups, areas, and regions. It will also help support the principles of keeping the focus on us as well as not bringing in outside issues.

Rationale: The proposed change supports the following:

Tradition 1. "Our common welfare should come first; personal progress for the greatest number depends on unity."

This keeps the focus on Nar-Anon unity.

Tradition 6. "Our Family Groups ought never to endorse, finance or lend our name to any outside enterprise, lest problems of money, property and prestige divert us from our primary spiritual aim; but although a separate entity, we should always cooperate with Narcotics Anonymous."

In its current status the statement in the "Suggested Meeting Format" suggests that having an NA speaker is a part of our program and or part of a regular meeting.

Financial Impact: None.

Motion 11: To place the following definition of a prudent reserve in the Guide to Local Services:

A prudent reserve is an agreed upon dollar amount to be held in reserve for operating expenses in the group, area and region. Operating expenses will vary from the group, to area, to region depending on the group conscience. Operating expenses are just those costs that will allow operations to continue; not budget items.

A prudent reserve should equal at least 3 months of your group, area or region's operational expenses, which may include the following:

- Rent for meetings
- Regional Annual Assembly meeting room costs
- Literature for meetings
- Travel expense for GSR, ASR, RSC to Annual Assembly and other required meetings
- Committed outreach projects at group level.
- Photocopying, Postage
- Checking account expense
- Region Website expense
- Region Information phone line expense
- State Non-Profit yearly filing expense
- Delegate and Alternate Delegate expense

Each group, area and region should decide upon their prudent reserve items and confirm the prudent reserve amount to be set for a fiscal year with a group conscience and majority vote.

All monies, accumulated in excess of the prudent reserve may be sent to the next service level based on a group conscience.

Motion applies to: Policy and Guidelines.

Maker: Florida Region, Motion #3

Intent: To clarify what a prudent reserve is. To give the groups, areas and regions a suggested guideline on how to set and manage a prudent reserve.

Rationale: Tradition 7 – Every group ought to be fully self- supporting, declining outside contributions.

A three month prudent reserve will allow the Service entities to operate on a self-supporting basis and support the WSO to carry out their duties worldwide.

Concept 11 – Nar-Anon funds are used to further our primary purpose to carry the message and must be managed responsibly.

It is the responsibility of the groups, areas and regions to responsibly budget their money and donate to the next level to help cover the cost of carrying the message of Nar-Anon worldwide.

Financial Impact: Cost of adding printed material to the Guide to Local Services is unknown by this group. Hopefully increased donations to WSO.

Motion 12: To change the wording in the Guide to Local Services, page 5-1 from “Areas are convenient segments into which a region is divided by the RSC with approval from the assembly voting members.” to “Areas are convenient segments into which a region may be divided. Approval for the formation of an Area rests solely with the groups within the proposed area.”

Motion applies to: Policy and Guidelines.

Maker: Florida Region, Motion #4

Intent: To further the growth of Nar-Anon by adhering to:

Concept 1 – To fulfill our fellowship’s primary purpose, the Nar-Anon Family Groups have joined together to create a structure that develops, coordinates and maintains services on behalf of Nar-Anon as a whole.

Concept 2 – The final responsibility and authority for the Nar-Anon services rests with the Nar-Anon Family Groups.

Concept 12 – In keeping with the spiritual nature of Nar-Anon, our structure should always be one of service, never of governance.

Rationale: The groups not located within the proposed Area should have no say or vote over the formation of an Area as it does not affect their local group, their Area or their Region as a whole. We as members, Group Service Representatives, Area Service Representatives and Region Service Committee members, should never be governing, but strive to be supportive of all decisions made by the Groups.

Financial Impact: No cost.

Motion 13: Submit a Flip Chart in Spanish for the H&I Outreach Committee.

Motion applies to: Outreach.

Maker: Mexico Region, Motion #1

Intent: To carry the Nar-Anon message to relatives and friends of addicts in Hospitals or other institutions who do not have full access to regular Nar-Anon meetings.

Rationale: It is important to carry the Nar-Anon message outside the local groups and introduce the basics of the Nar-Anon program to relatives and friends of addicts so new members can go to local meetings held in their own community later on.

Financial Impact: The Flip Chart is an information piece, which can be produced inexpensively and can be distributed for the area of service. It will not generate income of any kind.

WSC Committee comments: The graphics on the flip chart need to be verified. If they are not public domain, permission must be obtained to use them.

The material has not been fellowship reviewed (outside of the region of origin) per *Guide to World Services*, pages 23 – 26.

Motion 14: A Poster of the Seventh Tradition in Spanish.

Motion applies to: Literature.

Maker: Mexico Region, Motion #2

Intent: Awareness in the Nar-anon member, that to keep a group, Area, Region or WSO functioning it needs to be self supporting and always be available for family and friends of addicts.

Rationale: Because as members of Nar-Anon we should always be grateful for all that Nar-anon has given us.

Financial Impact: It will generate contributions to the areas, regions and WSO.

WSC Committee comments: The graphics on the poster need to be verified. If they are not public domain, permission must be obtained to use them.

The material has not been fellowship reviewed (outside of the region of origin) per *Guide to World Services*, pages 23 – 26.

Motion 15: To change the Guide to Local Services, Section 4.4, which reads:

Dual Membership in Nar-Anon/Narateen and NA

Nar-Anon/Narateen members who are also members of NA are eligible to hold office within their Nar-Anon or Narateen groups. Active members of Nar-Anon who are also members of NA may serve as the sponsor of a Narateen group by virtue of their Nar-Anon membership. These are vital group services and, at all times, emphasis should be placed on the Nar-Anon program.

Nar-Anon/Narateen members who are also members of NA, do not hold office (including GSR and alternate GSR) beyond the group level in order to maintain the focus on the Nar-Anon program and to avoid the possibility of a conflict of interest at the area service level and beyond.

The Michigan Region is submitting a Motion to change the guideline regarding "Dual Membership in Nar-Anon/Narateen and NA" to allow dual members to have full participation in holding office within the Nar-Anon/Narateen program above group level - to include GSR, Alternate GSR, Committee Chairs and Delegates or any other service positions.

Motion applies to: Policy and Guidelines.

Maker: Michigan Region, Motion #1

Intent: None given.

Rationale: As the Nar-Anon fellowship matures, there are many members who are also members of NA, who seek recovery in Nar-Anon. With them, they bring willingness and capability to perform service in the Nar-Anon fellowship.

Financial Impact: None given.

Motion 16: That the tally process be initiated (the Guide to World Services, page 20) to amend Tradition 4 from "Each group should be autonomous except in matters affecting other Nar-Anon Family Groups, or NA as a whole" to "each group should be autonomous except in matters affecting other Nar-Anon Family Groups or Nar-Anon as a whole".

Motion applies to: Literature.

Maker: Midwest Region, Motion #1

Intent: The current wording of Tradition 4 is in conflict with Traditions 3, 6 and 10, and Concept 2. The proposed change in wording of Tradition 4 removes problems in word construction or intent. This proposal also fully lends itself to the spirit of unity within this fellowship, one of Nar-Anon's hallmark spiritual principles. Although Tradition 6 requests that Nar-Anon "should always cooperate with Narcotics Anonymous," the decisions of our Family Home Groups and the Nar-Anon fellowship should never be made based on an outside organization (NA – Narcotics Anonymous). The only obligations we owe NA or our qualifier is: "encouraging and understanding our addicted relatives" (Tradition 5); cooperation with NA (Tradition 6); and, anonymity of all NA members (Tradition 11)."

Rationale: Although each Nar-Anon Family Group is autonomous in many matters, careful consideration should always be given to decisions that may affect or impact other Family Groups, the Area, Region or Nar-Anon as a whole. This is the spiritual basis of our Traditions. With all change, problems arise and potential conflict exists. This proposed change of wording will ask that one authority (the loving God of our understanding) and careful consideration of the impact or effect on Nar-Anon as a whole guide every decision (Family Group, Area, Region or fellowship).

Financial Impact: There will be financial impact to Nar-Anon, as any change in the Traditions requires the tally process to be instituted, ultimately requiring voting by all registered Home Groups. Furthermore, cost of reprinting all current literature will have a financial impact. Practically, all that is required is changing "NA" to "Nar-Anon". A change in the wording of Tradition 4 in all current literature, however, will have less impact now than in the future. As Nar-Anon continues to grow in worldwide membership, distribution of future literature and methods of literature distribution, the current financial impact will be less than in the future.

Motion 17: We request to compose a brochure for those Nar-Anon members, who lived the experience of lost their loved ones.

Motion applies to: Literature.

Maker: Moscow Service Committee, Russia, Motion #1

Intent: We believe it's important for this members to receive help from the fellowship even if they can't or don't feel to go to meetings. So through this text they can feel support from the fellowship in this difficult situation and one day return to the meeting.

Rationale: As we know from our group experience, our members who are living the loss of their loved ones, just stop to attend the meetings because they already can't say "I'm the mother of a drug addict". We have a theme group for this people, but they have difficulties, because they don't know what can they read in the group etc. We think it's very important for this people to continue their recovery even after the death of the addict.

Financial Impact: We see it like the classical type brochure where Nar-Anon members share their experience, so the cost of this will not be more than normally the fellowship spend for the composing and publishing, and the income will be from selling the literature.

Motion 18: Authorize the World Service Literature Committee to review and update errors in punctuation and old-fashioned language in literature (such as "ought" and "hence" used in the Twelve Traditions contained in the Nar-Anon Blue Booklet) without prior Conference Approval. Updated/corrected literature should not change the original meaning of the writings without prior Conference approval.

Motion applies to: Literature.

Maker: Northern California Region, Motion #1

Intent: To give the World Service Literature Committee the authority to keep the literature already approved by Conference vote updated without requiring a CAR motion or Conference approval.

Rationale: There are many errors or language changes over time which can be corrected in new printings which would not change the intent of the already-approved message. This motion would empower the World Service Literature Committee to make these changes without the requirement of a CAR motion or Conference approval for revisions in each new edition.

Financial Impact: No additional cost should be incurred because literature updates are not published unless it falls within the two year conference cycle rule. This is to efficiently allow needed correction/language revisions to be made prior to scheduled/needed reprints of previously approved literature.

Board of Trustees comment: The WS Literature Committee already has the authority to do this. At the WSC 2006, a motion was passed that gives authority to the "Trusted Servants" of the WS Literature Committee – guided by the 12 Steps, 12 Traditions, and 12 Concepts and input from the fellowship, to update and correct any grammatical or language issues with existing literature. **Please note:** As noted on page 22 of the Guide to World Services, any changes to the Steps, Traditions, and Concepts, are required to go through the tally process and cannot be made by the WS Literature Committee.

Motion 19: World Service Conference act, setting as a high priority, completion by the World Service Literature Committee any Nar-Anon Blue Booklet changes already approved by any WSC.

Motion applies to: Literature.

Maker: Northern California Region, Motion #2

Intent: This action directs the World Service Literature Committee to act in a timely manner on changes to the Nar-Anon Blue Booklet approved at a WSC.

Rationale: The Nar-Anon Blue Booklet is one of the first readings that newcomers become familiar with when coming into Nar-Anon. Its readings make it one of the most helpful pieces of literature, easily carried by a member when away from home and available for reference when needed. Many meetings use the Blue Booklet for their meeting format so members can follow

along and become familiar with meeting readings. New informational pamphlets often contain excerpts that if included in the Nar-Anon Blue Booklet would continue to keep it a most useful piece of literature. There are prior WSC approved updates not yet incorporated into blue booklet revisions and updates will continue to be needed.

Financial Impact: No significant impact. Updated Blue Booklets will be printed as existing supplies of prior editions of Blue Booklets are exhausted, so there is no extra cost. By keeping the Blue Booklet editions up dated, this piece of literature will always be a revenue generator and groups will continue to order it, use it as part of their meeting format, provide it to newcomers and it will continue to generate at least as much income as it now does. Otherwise, it becomes dated and fewer copies will be purchased.

Board of Trustees comment: In 2008 the last changes to the Blue Booklet were completed by July 20, 2008, which was approximately 90 days after the conference. We are not aware of any conference approved changes to the Blue Booklet which have not been made. The highest priority of the World Service Literature and the World Service Policy and Guidelines Committees are the changes directed by the World Service Conference.

Motion 20: Replace the existing text included in the Nar-Anon Family Groups' Guide to World Services, Conference Agenda Report (CAR) "The World Service Board of Trustees will include their recommendations in order to provide the fellowship with as much information as possible to consider these motions." with the following:

"In order to provide the fellowship with relevant information, the World Service Board of Trustees will include their comments on the CAR regarding any financial impact that could result if the motion is passed."

Motion applies to: Policy and Guidelines.

Maker: Northern California Region, Motion #3

Intent: To remove the possibility of undue influence when taking group conscience votes by limiting the BOT's recommendations to that of fiscal impact.

Rationale: To indicate Board of Trustee (BOT) recommendations on motions included in the CAR, other than any fiscal impact, may influence the fellowship to exercise group conscience as BOT recommends. Fiscal impact information properly comes from the BOT. A BOT policy or program recommendation is more than information or background. The Nar-Anon fellowship is the voice of Nar-Anon, guided by the principals of the Twelve Steps, Twelve Traditions, and Twelve Concepts of Service. The *group conscience* decides if a motion should be passed or not. The BOT, may sometimes by some members, be thought of as the voice of Nar-Anon. The BOT, in educating members that they through their group conscience are the voice of Nar-Anon, should avoid even the appearance of potentially influencing votes, by refraining from voicing in the CAR any BOT recommendations on motions on any issue other than fiscal impacts. The BOT are currently given a voice and a vote, just as are Delegates at the Conference.

Financial Impact: None.

Motion 21: Adopt "Higher Power: Take My Thoughts and My Actions, Guide Me in My Recovery, and Show me How to Live" as a Nar-Anon Third Step Affirmation.

Motion applies to: Other.

Maker: Northern California Region, Motion #4

Intent: Establish a Third Step Affirmation for use by the fellowship.

Rationale: In keeping with the spiritual, not religious, principles of our fellowship the suggested Third Step Affirmation imparts this principle. It may also be used to complement the purpose of working the Third Step by giving members a simple non-religious affirmation for use when turning their lives over to the care of a Higher Power.

This is original Nar-Anon wording, adapted by and approved by local group conscience for use as in closing a meeting. The local group then forwarded it through the Region to WSC for approval by Nar-Anon as a whole. It was adapted from what is known as the NA Third Step prayer (who adapted from AA). It does not infringe on any copyright and is not plagiarism as it is Nar-Anon's own language.

[If NFG affirmation originality doubted-AA, NA, Al-Anon, etc. versions can be attached in CAR-but beyond 150 word limit].

Financial Impact: None.

Board of Trustees comment: This affirmation/prayer, although modified, comes from NA's Basic Text, page 25, which states: "Take my will and my life. Guide me in my recovery. Show me how to live." This is also known as NA's Third Step Prayer and can be found, as a prayer, in numerous sites on the internet. According to the definition of plagiarism from Harvard University, it states: "If you copy bits and pieces from a source (or several sources), changing a few words here and there without either adequately paraphrasing or quoting directly, the result is mosaic plagiarism." Additional information can be found at: <http://isites.harvard.edu/icb/icb.do?keyword=k70847&pageid=icb.page342054>

Our Seventh Tradition states "Every group ought to be fully self-supporting, declining outside contributions." The Seventh Tradition applies to every service level beyond the groups and includes contributions other than monetary. As we create our own daily readers, study materials and step books, we will no longer use literature we only had temporary permission to use. Our service committees are working diligently to produce literature written by and for our fellowship. It is through our members that we will become fully self-supporting with true Nar-Anon writings.

Motion 22: Establish a standard email address system to be adapted for use to contact NFG's area, region and national offices, such as info.ncwsr@nar-anon.org, for Northern California World Service Region, with link to rollover to person currently serving as delegate or regional designee (transmitted to WSO), for continuity and efficiency in contacting fellowship, while preserving anonymity.

Motion applies to: Outreach, Website, Email

Maker: Northern California Region, Motion #5

Intent: A standardized means of contacting the different levels of the Fellowship would allow both outside persons and members to reach the area, region or national office which they wish to contact. For WSO, the same EM addresses can be used in an EM group, without requiring an address change every time there is a change of or rotation in the person filling the position at the region, national office or area level. Only a change in the rollover addressee is required to keep the communication systems up to date—updating is not on WSO but on the area, regional or national office. The new person assuming the area, region or national office position responsible for receiving communication enters the destination EM.

Rationale: With a standardized email address structure, it is not necessary to know or to find the name or EM address of the person to be contacted, once one knows the standard EM Address method. Many larger organizations use such a system so everyone in the organization patterns their EM address in the same way. Protecting anonymity by designing a standard way that each

level of the service structure can be contacted promotes effective communication and enables 'attraction not promotion' to function.

Financial Impact: None.

Board of Trustees comment: If approved, there may in fact be a significant financial impact.

WORLD SERVICE COMMITTEE MOTIONS:

Motion 23: To add to the Nar-Anon Family Groups' Guide to World Services the following description and explanation of the World Service Budget and Finance Committee formed at the 2012 WSC:

World Service Budget and Finance Committee

Duties and responsibilities: The responsibility of the World Service Budget and Finance Committee is to maintain a continuing review of the financial affairs of Nar-Anon Family Group Headquarters, Inc. Using this information, it is the committee's duty to make appropriate recommendations to WSO, the Executive Committee and/or the BOT regarding financial matters. The committee will review income, production costs, and expenses to prepare a budget for the upcoming year; review the financial information periodically as checks and balances and annually against the budget; and review income, production costs and expenses periodically to make recommendations or suggestions to WSO or the BOT of any cost savings or adjustments that would benefit the financial position of the corporation.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members should have an understanding of Concept Eleven: Nar-Anon funds are used to further our primary purpose to carry the message, and must be managed responsibly. Members should have knowledge and understanding of, or an interest in financial matters.

Motion applies to: Other.

Maker: World Service Budget & Finance Committee, Motion #1

Intent: To add to the Guide to World Services a description of the World Service Budget and Finance Committee.

Rationale: To explain in the Guide to World Services the duties, responsibilities, and qualifications of the World Service Budget & Finance Committee.

Financial Impact: None.

Motion 24: To revise the sentence found on page 27 of the Guide to World Services, under Copyright and Trademark Information, second paragraph, third sentence, which currently reads: "Area or regional committees may use quotes or reprint portions of Nar-Anon CAL that do not exceed 25% of the original piece or do not exceed 25% of a single chapter or section, if taken from a booklet or book." To read "Area or regional committees may use quotes or reprint portions of Nar-Anon CAL that do not exceed 25% of the original piece or do not exceed 25% of a single chapter or section, if taken from a booklet or book, with the exception of the Twelve Steps, Twelve Traditions, and Twelve Concepts of Service, which may be used in full from the Nar-Anon Blue Booklet."

Motion applies to: Policy and Guidelines.

Maker: World Service Literature Committee, Motion #1

Intent: To allow areas and regions to reprint the Twelve Steps, Twelve Traditions, and Twelve Concepts of Service in their complete form rather than merely 25% as is suggested.

Rationale: None given.

Financial Impact: None.

Motion 25: Regarding "Helping" on pages 13 and 14 of the *Blue Booklet (B-200)*, *Helping* pamphlet (P-114), and any other occurrences of this writing: To change the structure and formatting in the first paragraph and to use first person plural and gender neutral language throughout this reading. (NOTE: changes shown in bold – will not be bold in final text)

As it reads now in the first paragraph:

HELPING

Your role as helper is not to do things for the person you are helping, but to BE things, not to try to train and change his actions, but to train and change your reactions. As you change your negatives to positives — fear to faith; contempt for what he does to respect for the potential within him; rejection to release with love; not trying to make him fit a standard or image, or expecting him to measure up to or down from that standard, but giving him an opportunity to become himself, to develop the best within him, regardless of what that best may be; dominance to encouragement; panic to serenity; false hope, self-centered, to real hope, God-centered; the rebellion of despair to the energy of personal revolution; driving to guidance; and self-justification to self-understanding — as you change in such ways as these, you change the world about you and all the people in your world for the better.

As it reads now in the fourth paragraph:

Take no thought for the future actions of others.

Neither expect them to be better or worse as time goes on, for in such expectations we are really trying to create. This is God's job, not ours. Love alone can create. Love and let be.

As it reads now in the sixth paragraph:

Remember you, too, are always changing, and you can direct that change consciously if you so desire. Yourself, you can change. Others you can only love.

Change the first paragraph to read:

HELPING

Our role as helper is not to do things for those **we** are helping, but to be things, not to try to train and change **their** actions, but to train and change **our** reactions. **We** can change our negatives to positives:

- fear to faith;
- contempt for what **they** do to respect for the potential within **them**;
- rejection to release with love;
- not try to make **them** fit a standard or image, nor expect **them** to measure up to or down from that standard, but give **them** an opportunity to develop the best within **them**, regardless of what that best may be;
- dominance to encouragement;

- panic to serenity;
- false hope, self-centered, to real hope, God-centered;
- the rebellion of despair to the energy of personal revolution;
- driving to guidance; and
- self-justification to self-understanding.

As **we** change in such ways as these, **we** change the world about **us** and all the people in **our** world for the better.

Change the fourth paragraph to read:

Take no thought for the future actions of others, neither expecting them to be better nor worse as time goes on. For in such expectations, **we** are really trying to create. This is God's job, not **ours**. Love alone can create. Love and let be.

Change the sixth paragraph to read:

Remember we too are always changing, and **we** can direct that change consciously if **we** so desire. **Ourselves we** can change. Others **we** can only love.

Motion applies to: Literature.

Maker: Carolina Region in Partnership with World Service Literature Committee, Motion #2

Intent: Because of the length of the sentences in the first paragraph, this reading is sometimes cumbersome for the reader and the listener. The intent is to make it a more positive reading and listening experience and easier for members to understand the message by listing the statements in this way. Changing to gender neutral and using first person plural language makes this consistent with the rest of the reading.

Rationale: The first paragraph as it stands is confusing. The words or statements seem jumbled together. The sentences are too long and therefore the meaning sometimes gets lost. Paragraphs 2, 3, and 5 are already in first person plural and gender neutral language, so these changes will make the entire reading consistent.

Financial Impact: Nominal financial impact since the *Nar-Anon Blue Booklet* is continuously being printed.

Motion 26: The fifth sentence, in the second paragraph of "The Family" in the *Nar-Anon Blue Booklet*, page 4 reads:

"... we may never have had a childhood because we assumed the parental responsibilities of our parent at an early age."

We propose to change the sentence to read as follows:

"...our childhood may have been cut short because we assumed parental responsibilities at an early age."

Motion applies to: Literature.

Maker: World Service Literature Committee, Motion #3

Intent: Changing the structure of this sentence reduces the repetitive use of "parent".

Rationale: Re-writing this sentence will make the sentence flow better with the rest of the paragraph.

Financial Impact: The financial impact is unknown at this time.

Motion 27: "The Family" in the *Nar-Anon Blue Booklet*, page 4 currently reads as follows:

"Addiction is a family disease. It affects the relationships of those close to the addict: parents, spouse, siblings, children, long time friends, and employers. We who care the most suffer from the addict's erratic behavior. We try to control and are ashamed of the scenes caused. Soon, we begin to think we are to blame and assume the guilt, fears, and responsibilities of the addict. Thus, we become sick, too.

It is painful to watch our loved one slowly kill himself with drugs. We see him deteriorate before our eyes and are powerless to stop him. If the addict is a spouse, we may watch as our finances slip down the drain. When the addict is a child, all the hopes and dreams we may have for him begin to fade. When the addict is a parent, our childhood may have been cut short because we assumed parental responsibilities at an early age. For our addicted sibling, friend, and employee, we may cover for him, blame him, or excuse his unacceptable behavior. We worry, we take on the addict's responsibilities, we make excuses, and we try to cover up for him. This is our anxiety and as a result, we become enablers.

The obsession of the family becomes apparent when we try to control the addict's using. We become detectives and search the premises and his personal belongings for drugs and drug-related items. We become obsessed with where the addict is, what he is doing, and how we can control his using. We want to believe the problem has solved itself even though our gut feeling tells us this is not so. We pretend and begin to believe the addict's promises, but we are uneasy because common sense tells us there is something wrong. We become victims of denial.

In our despair, we have searched for an answer. We come to Nar-Anon because we are burdened with responsibilities and feel we are alone. We come here to change the behavior of the addict but soon find that it is our own thinking and attitude that must be changed if we are to have relief. We find people in Nar-Anon who understand what we are going through and are ready to share their experience, strength, and hope to help us. In Nar-Anon, we learn how to live one day at a time; we stop projecting. We learn how to deal with our feelings of fear, guilt, obsession, anxiety, and denial. We look at ourselves and put our energy where we do have some power over the choices in our own lives."

We propose to change paragraphs 2, 3 and 4 to the following (NOTE: changes shown in bold – will not be bold in final text):

"It is painful to watch our loved **ones** slowly kill **themselves** with drugs. We see **them** deteriorate before our eyes and are powerless to stop **them**. If the **addicts are spouses**, we may watch as our finances slip down the drain. When the **addicts are our children**, all the hopes and dreams we may have for **them** begin to fade. When **the addicts are our parents, our childhood may have been cut short because we assumed parental responsibilities** at an early age. **We may cover up for addicted siblings, friends, and employees**; we may blame **them** or may excuse **their** unacceptable behavior. We worry, we take on **their** responsibilities, we make excuses, and we try to cover up for **them**. **This is our anxiety**, and as a result, we become enablers.

The obsession of the family becomes apparent when we try to control the **addicts'** using. We become detectives and search the premises and **their** personal belongings for drugs and drug-related items. We become obsessed with where **they are**, what **they are** doing, and how we **might** control **their addiction**. We want to **believe** the problem **can solve** itself even though our gut feeling tells us this is not so. **We want** to believe the **addicts'** promises, but common sense tells us there is something wrong. We become victims of denial.

In our despair, we have searched for an answer. We **have** come to Nar-Anon because we are burdened with responsibilities and feel we are alone. We come here to change the behavior of the **addicts**, but soon find that our own thinking and attitude must change if we are to have relief. We find people in Nar-Anon who understand what we are going through and are ready to share their experience, strength, and hope to help us. In Nar-Anon, we learn how to live one day at a time; we stop projecting. We learn how to deal with our feelings of fear, guilt, obsession, anxiety, and denial. We look at ourselves and put our energy where we have some power over the choices in our own lives.”

Motion applies to: Literature.

Maker: World Service Literature Committee, Motion #4

Intent: To pluralize this reading so it is compatible with the steps.

Rationale: Re-writing this section makes it easier to read and brings it in line with the steps.

Financial Impact: The financial impact is unknown at this time.

Motion 28: To add the following paragraph at the bottom of page 12 under “Keeping Our Meetings Healthy” in the *Nar-Anon Blue Booklet*:

An important tool in our meetings is Nar-Anon conference approved literature (CAL). It is the only literature used in Nar-Anon meetings. Written by and for our fellowship, and approved at our World Service Conference, it is an expression of Nar-Anon principles and the experience, strength, and hope of our members. Using only CAL ensures members are hearing the same message no matter where they attend a meeting. This unites our members and avoids affiliation with outside causes in accordance with our traditions.

Motion applies to: Literature.

Maker: World Service Literature Committee, Motion #5

Intent: To include a paragraph on the importance of using Conference Approved Literature (CAL) in meetings.

Rationale: Since “Keeping Our Meetings Healthy” is a reading in our Suggested Meeting Format, members will be reminded to keep the Nar-Anon message consistent by using only conference approved literature (CAL).

Financial Impact: Financial impact is unknown at this time.

Motion 29: In the Guide to World Services, page 22, under the topic “Changes to Nar-Anon’s Twelve Steps, Twelve Traditions, Twelve Concepts of Service, or Nar-Anon’s name, nature, purpose, or logo,” remove the following paragraph:

“Any WSC proposal or action to change Nar-Anon’s Twelve Steps, Twelve Traditions, Twelve Concepts of Service, or Nar-Anon’s name, nature, purpose, or logo must be approved directly by the groups through a group tally process according to the following guidelines:

Replace with the following paragraph:

“Any proposal or action to change Nar-Anon’s Twelve Steps, Twelve Traditions, Twelve Concepts of Service, or Nar-Anon’s name, nature, purpose, or logo is submitted by motion for placement in the Conference Agenda Report (CAR). If approved by the World Service Conference (WSC), the

proposal or action must then be approved directly by the groups through a group tally process according to the following guidelines.

Motion applies to: Policy and Guidelines.

Maker: World Service Literature Committee, Motion #6

Intent: To make it clear to the fellowship the exact process for making changes to Nar-Anon's Twelve Steps, Twelve Traditions, Twelve Concepts of Service, or Nar-Anon's name, nature, purpose, or logo.

Rationale: Changes to Nar-Anon's Twelve Steps, Twelve Traditions, Twelve Concepts of Service, or Nar-Anon's name, nature, purpose, or logo should be submitted to the fellowship in the CAR and approved by the WSC, before incurring the expense of the tally process. If the motion doesn't pass at the WSC, there is no financial impact.

Financial Impact: Cost of mailing tally ballot worldwide will only be incurred if a motion to change has been approved at the WSC.

Motion 30: Page 23 of the Guide to World Services, delete the second paragraph under Recovery Literature:

Requests for certain pieces of recovery literature may come from the fellowship. Nar-Anon and Narateen members are encouraged to write recovery literature and submit it to the World Service Literature Committee. It is preferred literature be submitted in English. The World Service Literature Committee may also create recovery literature. A *Nar-Anon Copyright Release Form* giving permission to NFGH, Inc. to edit and use these writings in any book or publication that may be produced must accompany each submission. A sample release form appears at the end of this guide. All material submitted with a signed release becomes the intellectual property of NFGH, Inc.

Replace with the following two paragraphs:

Requests for or submissions of recovery literature, come from the fellowship (members, groups, areas, regions, NSOs, world service committees, and the board of trustees). It is preferred literature be submitted in English. These requests and submissions must be sent to the World Service Literature Committee, who in turn will compile/summarize them biennially for presentation to the WSC for consideration and prioritization. After the WSC determine the priorities, the request or submission then goes to the World Service Literature Committee to be written, reviewed, expanded on, and/or edited before going through the approval process for recovery literature (see below).

Nar-Anon and Narateen members are encouraged to write recovery literature. A Nar-Anon Copyright Release Form giving permission to NFGH, Inc. to edit and use these writings in any book or publication that may be produced must accompany each submission. A sample release form appears at the end of this guide. All material submitted with a signed release becomes the intellectual property of NFGH, Inc.

Motion applies to: Policy and Guidelines.

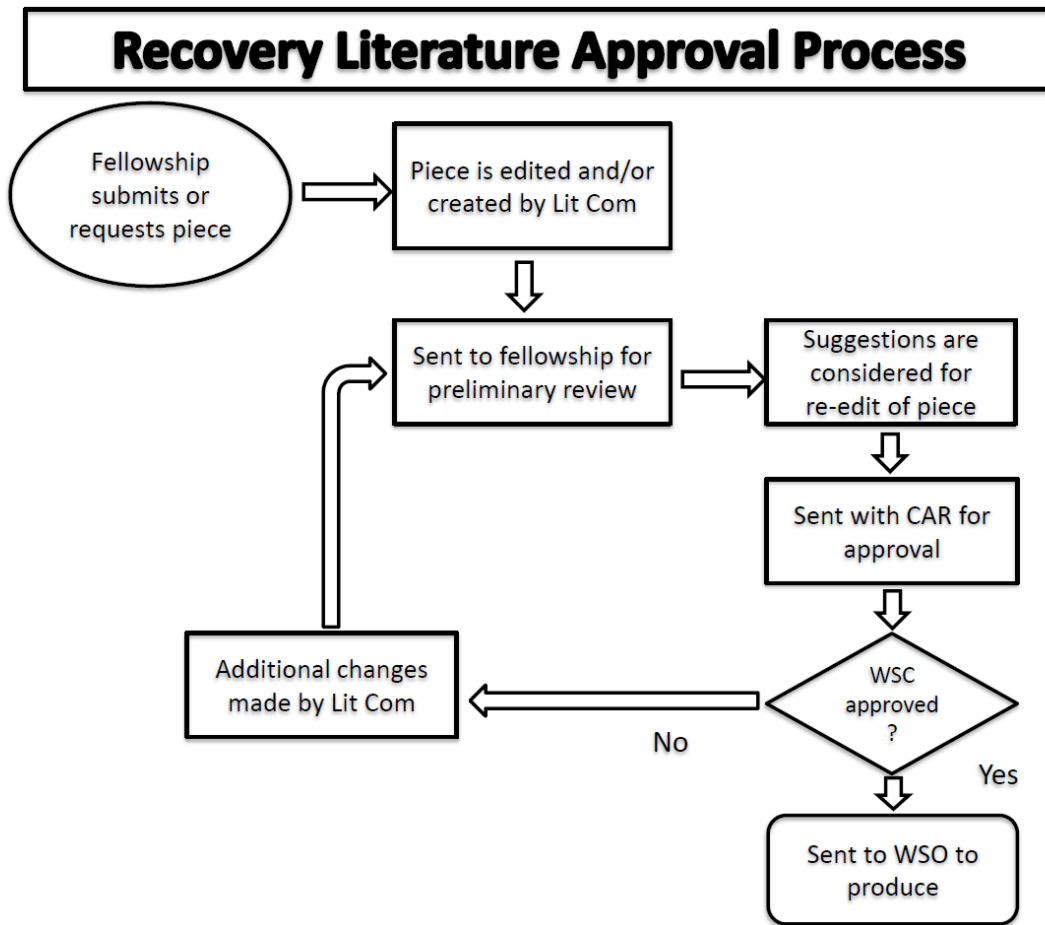
Maker: World Service Literature Committee, Motion #7A

Intent: To clarify and expand on the process to initiate recovery literature.

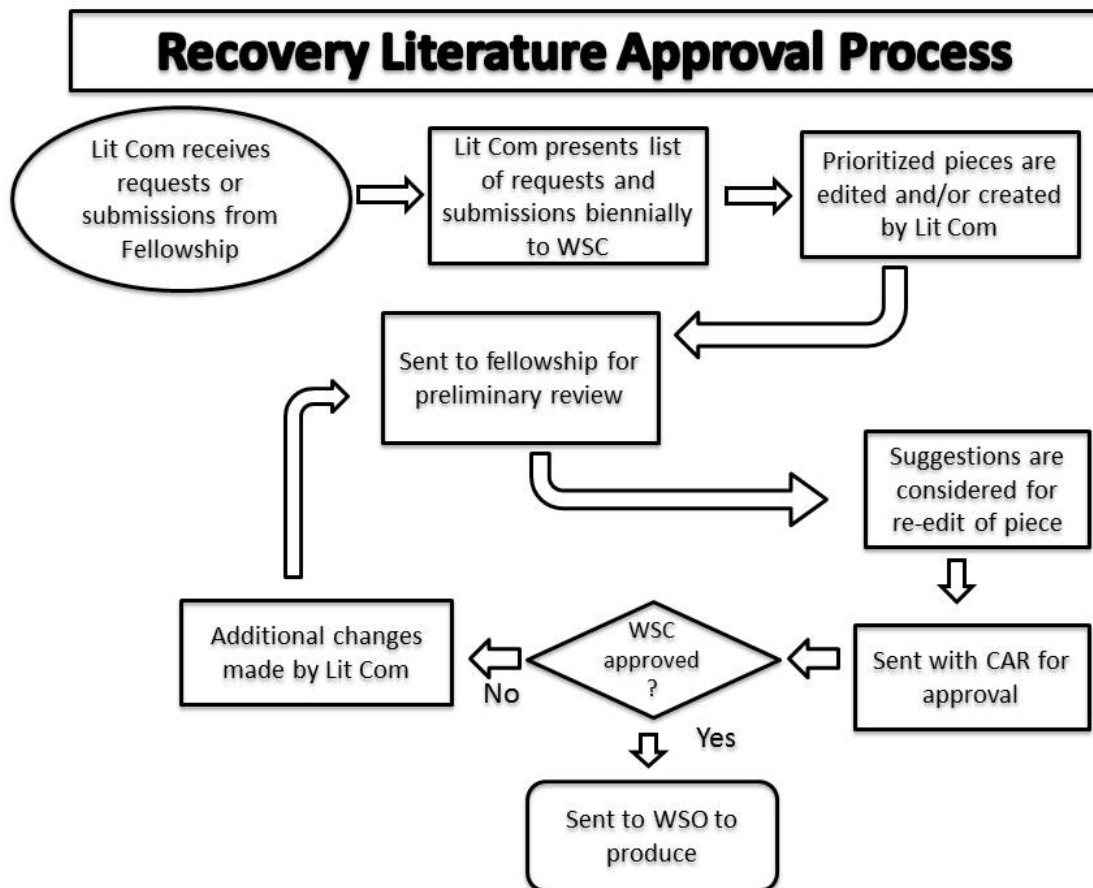
Rationale: There was some ambiguity in the second paragraph to be deleted. With these changes the fellowship has a clear process on how to proceed with recovery literature requests and submissions.

Financial Impact: None.

Motion 31: To delete the Recovery Literature Approval Process flow chart on page 24 of the Guide to World Services:



Replace with the following Recovery Literature Approval Process flow chart:



Motion applies to: Policy and Guidelines.

Maker: World Service Literature Committee, Motion #7B

Intent: To have the flow chart match the recovery literature process as revised in World Service Literature Committee Motion #7A.

Rationale: With these changes the fellowship has a clear process on how to proceed with recovery literature requests and submissions.

Financial Impact: None.

Motion 32: To approve the attached Step Four – Step Nine to be used by the fellowship until it is incorporated in *The Nar-Anon Thirty-Six*. Once approved, they will be joined with the first three steps already approved in 2012. A moratorium on motions to change the Step Four – Step Nine does not apply until the complete Twelve Step volume of *The Nar-Anon Thirty-Six* has been altered for the first time by the conference.

Motion applies to: Literature

Maker: World Service Literature Committee, Motion #8

Intent: To make these steps available to the Nar-Anon Fellowship while work is continuing on the remainder of the Twelve Step Volume of *The Nar-Anon Thirty-Six*.

Rationale: These steps have gone through the entire recovery literature process and are the voice of the fellowship.

Financial Impact: Once approved, many members will wish to have the newest version of the Nar-Anon 36. This will have a positive financial impact in raising needed funds for our World Service Office to continue providing its invaluable services to our worldwide fellowship.

Motion 33: To change page 2-1 of the Guide To Local Services, paragraph one:

Remove: "The founding of a group and its functions are the responsibility of those qualified for membership. WSO will register any group designating itself a Nar-Anon Family Group (NFG) or Narateen group with the understanding that it will abide by the Twelve Traditions and the Twelve Concepts and meetings will be open to any Nar-Anon or Narateen member. Group registration forms are available online at www.nar-anon.org and at the end of this guide. WSO cannot register any group that is solely for Nar-Anon members who are also recovering addicts and members of Narcotics Anonymous (NA) because the group does not qualify to have a group service representative (GSR).

Replace with: The founding of a group and its functions are the responsibility of those qualified for membership. WSO will register any group designating itself a Nar-Anon Family Group (NFG) or Narateen group with the understanding that it will abide by the Twelve Traditions and the Twelve Concepts and meetings will be open to any Nar-Anon or Narateen member. Group registration forms are available online at www.nar-anon.org and at the end of this guide.

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #1

Intent: Because a group does not qualify to have a group service representative (GSR) if it is solely comprised of members of Narcotics Anonymous (NA), it cannot in effect be truly answerable to Nar-Anon's Twelve Traditions or Twelve Concepts. As this violates those guidelines, then it is obviously apparent that the group cannot be registered. This change removes a limiting sentence but in no way alters the message of group registration.

Rationale: As presented currently, the sentence promotes confusion. In addition, relevant information is presented elsewhere in the Guide (present page 12-1, "Cooperation with Narcotics Anonymous").

Financial Impact: None anticipated.

Motion 34: To change page 2-1 of the Guide to Local Services, Registration of Groups:

Delete: "Find a meeting place, usually in a church, school, community center, hospital, or rehabilitation center. Some choose a location and time coordinated with an NA meeting. Churches usually want a small donation for a meeting place. This may be paid for by passing the Seventh Tradition basket at the meeting. After a meeting place is found, contact WSO and your region to purchase a new group packet. The packet includes all necessary information and literature to start a meeting along with the group registration form. A permanent mailing address, such as the group secretary's, will assure your group continues to receive the benefits of WSO's services."

Replace with: "Find a meeting place, usually in a church, school, community center, hospital, or rehabilitation center. Some choose a location and time coordinated with an NA meeting. Our 7th Tradition states: Every group ought to be fully self-supporting, declining outside contributions. The expenses include a small donation in recompense for the meeting room. After a meeting place is found, contact WSO and your region to purchase a new group packet. The packet includes all necessary information and literature to start a meeting along with the group registration form. A permanent mailing address, such as the group secretary's, will assure your group continues to receive the benefits of WSO's services."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #2

Intent: This action will introduce principles found in our Twelve Traditions as specific reference points to the group's existence and maintenance.

Rationale: The inclusion of a Tradition provides a more meaningful response to coordination of efforts between the public and the Nar-Anon members starting a group.

Financial Impact: None.

Motion 35: To change page 2-3 of the Guide to Local Services, Institution Groups and Limited Access Groups:

Remove:

Institution Groups

Institution groups are Nar-Anon groups that meet at hospitals, treatment centers, correctional, and other residential facilities. Membership is transient; there are no GSRs. Experienced Nar-Anon members share responsibilities for forming these groups and leading meetings. Some institution groups fall into the category of limited access groups (e.g., those meetings in correctional facilities, abused families' residences, and juvenile homes). Surrounding groups can be encouraged to help with the cost of literature and other expenses either directly or through the area.

Limited Access Groups

Limited access groups meet in locations where our general membership may not be able to attend. Groups meeting in industrial, military, or school settings would fall into this category. These are Nar-Anon or Narateen groups but membership may be limited because of location.

Replace with:

Institution/Limited Access Groups

Institution groups are Nar-Anon groups that meet at hospitals, treatment centers, correctional and other residential facilities. Surrounding groups are encouraged to help with the cost of literature and other expenses either directly or through the area.

Limited access groups meet in locations where general membership may not be able to attend. Some institution groups fall into the category of limited access groups. Groups meeting in correctional facilities, abused families' residences, juvenile homes, military bases, Native American reserves, or school settings would fall into this category. These are Nar-Anon or Narateen groups but membership may be limited because of location.

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #3

Intent: These actions will eliminate a non-essential heading (the two paragraphs explain the title of the sub-section and should be presented together) and simultaneously provide a more coherent explanation of the various group designations.

Rationale: The two paragraphs on page 2-3 of the Guide to Local Services really provide more consistent information in a combined unit rather than different subtitles. In addition, the replacement wording provides better inclusion information for the suffering family member.

Financial Impact: None anticipated.

Motion 36: To insert for the leader to say, on page 3-2 of the Guide to Local Services, Sample Format for Nar-Anon Meetings, after Opening Prayer and Welcome:

"Please silence all electronic/digital devices."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #4

Intent: This action will ensure that the sample format will provide the group leader with specific instructions that are beneficial to the group as a whole.

Rationale: We are living in a digital age, one in which almost each person carries a wireless device of some kind; if not reminded to silence these items, the meeting's focus is interrupted by the sounds emanating from them. As our First Tradition states: "Our common welfare should come first..." When a member must leave their phones on, they can set it to vibrate rather than sound.

Financial Impact: None anticipated.

Motion 37: To delete page 3-6, Narateen Welcome, in the Guide to Local Services:

Narateen Welcome

We welcome you to the _____ Narateen Group.

We hope you will find the help and friendship we have come to appreciate.

When you come into the Narateen group you are no longer alone but among true friends who understand your problems as few others could. We discover no situation is hopeless. You can find serenity and happiness whether the addict is using or not.

Our program is based on the Twelve Steps of Nar-Anon which we try, one day at a time, to apply to our lives along with the slogans and the Serenity Prayer.

Many of us have found help in dealing with addiction by working these steps. So much depends on our own attitudes as we learn to place our problems in their true perspective.

The loving interchange of experiences and daily reading of our literature make us ready to receive the gift of serenity. Keep an open mind and attend as many meetings as possible. You will soon make new friends and will feel very much a part of the group.

Everything said in a meeting is held in confidence. In this way we can feel free to say what is on our minds and in our hearts. This is how we help one another in Narateen.

Maker: World Service Policy & Guidelines Committee, Motion #5

Intent: This will delete a page that is already a printed part of the Narateen meeting packet, it is already mentioned as part of the meeting format in the Guide, and thus needs no reference page here or the "welcome" itself.

Rationale: The Narateen Welcome is already part of the material included in the Narateen meeting group package. The Nar-Anon Welcome page is not included in the Guide; the Narateen Welcome will be consistent with this. There is no need to have this as repetition in the Guide.

Financial Impact: None anticipated.

Motion 38: To change the fourth paragraph (Step Meetings) on page 3-7 of the Guide to Local Services:

Delete: "Experience has shown it is valuable to study the steps. This can be done once a month using the step that corresponds with the month. There are helpful readings about each step in the Nar-Anon Twelve Step Program booklet and in our daily reader, SESH. Members have an opportunity to comment on the step and how it applies to their lives."

Replace with:

"Experience has shown that it is valuable to emphasize study of the steps. The group can encourage this by once a month having as a topic the step that corresponds with the month. There are helpful readings in our Nar-Anon literature. Members, including newcomers, will have an opportunity to comment on the step and how it applies to their lives."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #6

Intent: The present wording of this paragraph indicates that "it is valuable" to study the steps, yet doesn't convey the message of two essential functions: 1. It is not indicated that not only is it valuable, working the steps plays an essential role in all of the members' recovery; and 2. It doesn't include specifically newcomers, so that step work can be introduced to them. This change will emphasize these two items yet not be inconsistent if/when literature is removed from CAL status.

Rationale: The Nar-Anon twelve steps are the keys to working a successful program of recovery for our members, whether new to the program or not. The new wording provides encouragement to implement study of the steps in a non-aggressive but effective manner.

Financial Impact: None anticipated.

Motion 39: To change the fifth bullet under General Suggestions For a Six-Week Series of Beginner Meetings on page 3-8 of the Guide to Local Services:

Remove: "Explain Narateen and the help it offers to children of addicts"

Replace with: "Explain Narateen and the help it offers."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #7

Intent: Not to be exclusionary to only children of addicts, this change makes it possible to include all who meet the requirements for membership.

Rationale: While there are many addicts whose children need and attend Narateen, there are also siblings of addicts and others who are related to Nar-Anon members. The original statement is exclusionary in this regard, deleting the one phrase opens up the membership in Narateen to include all who fit the requirement for membership as stated in our Third Tradition.

Financial Impact: None anticipated.

Motion 40: To rewrite the paragraph in the section Organizing a Nar-Anon/Narateen Family Group on page 4-1 of the Guide to Local Services:

Remove: "Organizing a group should be kept simple. Officers are elected by group conscience to serve for a period decided by the group, often from three to six months. Regular rotation of service positions gives all members the privilege of serving. Every group needs a meeting leader, sometimes called a chair. A small group will also need a member to act as secretary. The secretary often acts as treasurer until the group is large enough to divide duties among other members. Each group also has a group service representative who participates in the wider service organization of Nar-Anon. Officers are trusted servants, they do not govern."

Replace with: "Organizing a group should be kept simple. Officers are elected by group conscience to serve for a period decided by the group, often from three to six months. Regular rotation of service positions gives all members the privilege of serving. Officers are trusted servants, they do not govern. Every group needs a meeting leader, sometimes called a chair. A group will also need a member to act as secretary. The secretary often acts as treasurer until the group is large enough to divide duties among other members. Each group also has a group service representative who participates in the wider service organization of Nar-Anon."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #8

Intent: These actions will simply move an existing reference to traditions to a different placement in the paragraph; and deleting the one word adjective describing a group (small).

Rationale: The paraphrasing of the 2nd Tradition is more relevant at the beginning of the paragraph; and whether the group is small or larger, it would still need a secretary even if that person was required by group limitations to handle more duties than one.

Financial Impact: None anticipated.

Motion 41: To insert an additional bullet on page 4-2, section on Treasurer, in the Guide to Local Services stating:

"Monitors/maintains other expenses as listed in Section 8, pages 8-2 and 8-3, "Use of Group Funds"

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #9

Intent: This action will add further information to the listed items without creating additional pages.

Rationale: There is important information in Section 8 regarding use of group funds; however, no mention is made in the Group Structure section. If the group Treasurer is not aware of the additional information, it may hamper the group's donations to other service entities or activities.

Financial Impact: None anticipated.

Motion 42: To replace the acronym "WSO" in bullet 8, page 5-1 of The Guide to Local Services,

Delete:

"Encourage submission of writings to the World Service Literature Committee, and articles of interest to WSO and region newsletters"

Replace with:

"Encourage submission of writings to the World Service Literature Committee, and articles of interest to World Service Newsletter Committee and region newsletters"

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #10

Intent: These actions on page 5-1 of the Guide to Local Services will correctly identify the World Service Newsletter Committee in bullet 8 as the communicating entity.

Rationale: The insertion of the correct entity for newsletter submission will create better understanding of the process. And the addition of the new bullet information will eliminate misunderstandings and confusion on this issue.

Financial Impact: None anticipated.

Motion 43: To change the paragraph on page 6-1, Section RSC Officers in the Guide to Local Services:

Remove: "Officers of the RSC are the chair, vice chair, secretary and treasurer. In the absence of a chair or vice chair, there may be an interim chair until an election assembly is held. Officers are elected to serve for three (3) years. The term of service shall begin following the election."

Replace with: "Officers of the RSC are the chair, vice chair, secretary and treasurer. In the absence of a chair or vice chair, there may be an interim chair until an election assembly is held. Officers are elected to serve for three (3) years. The term of service shall begin following the election. To be of utmost benefit to those they serve, it is recommended that officers attend Nar-Anon meetings on a regular basis."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #11

Intent: To encourage elected officers to maintain responsible service as stated in the 9th Tradition by attending Nar-Anon meetings regularly.

Rationale: Regional officers should be aware of what is happening in the meetings in their region; in addition, the attendance is important for their own recovery.

Financial Impact: None anticipated.

Motion 44: To change the first sentence, second paragraph on page 6-1 of the Guide to Local Services, Section Regional Structure.

Remove: "The RSC's purpose is to plan for the general improvement of groups and areas, and to conduct assemblies. Members of the RSC perform the duties described in these guidelines and follow any parliamentary procedures (Robert's Rules of Order) adopted at the assembly. Its members strive to work for the common good of Nar-Anon as a whole, guided by the conscience of their groups. All members and officers should be bound by Nar-Anon's Twelve Traditions and Twelve Concepts of Service."

Replace with: "The RSC's purpose is to plan for the general improvement of groups and areas by holding regular business meetings, and to conduct assemblies. Members of the RSC perform the duties described in these guidelines and follow any parliamentary procedures (Robert's Rules of Order) adopted at the assembly. Its members strive to work for the common good of Nar-Anon as a whole, guided by the conscience of their groups. All members and officers should be bound by Nar-Anon's Twelve Traditions and Twelve Concepts of Service."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #12

Intent: This action will result in a minor change to the sentence, while providing a more complete description of scheduled activities of the region.

Rationale: Mention should to be made here regarding the regularly held meetings; those are the ones that on a regular basis resolve issues other than assemblies. This will enable the region's officers to better plan around their schedules.

Financial Impact: None anticipated.

Motion 45: To change page 6-1, under sub-section Vice Chair, in the Guide to Local Services.

Remove: "The recommended experience for this position is two (2) years continuous service in Nar-Anon."

Replace with: "The recommended experience for this position is three (3) years continuous service in Nar-Anon."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #13

Intent: This action will change the experience level description to one that matches the officer's position.

Rationale: As the vice-chair occasionally will sub for the Chair and the Chair's experience level is 3 years, it should be the same for the vice-chair.

Financial Impact: None anticipated

Motion 46: To change page 6-2, under sub-section Secretary, in the Guide to Local Services.

Remove: "The recommended experience for this position is one (1) year of service in Nar-Anon."

Replace with: "The recommended experience for this position is two (2) years of service in Nar-Anon."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #14

Intent: This action will change the sentence to show the experience level description of the officer's position.

Rationale: There are a lot of duties and responsibilities listed in the Guide for this position, much more globally than a group secretary; therefore this needs a higher experience level.

Financial Impact: None anticipated.

Motion 47: To change page 6-3, under sub-section Treasurer, in the Guide to Local Services:

Insert bullet:

"Note that four co-signers are listed on the accounts, but only two (2) are needed to sign checks."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #15

Intent: All of the regional officers' duties include being a co-signer of the RSC bank account. This change will clearly state that only two officers are needed at a time to sign checks.

Rationale: Each RSC Officer is listed as a co-signer on the region's checks; with no other instruction to inform them that there is need for only two to be able to sign checks at any given time, it creates confusion. This one statement will make it clear to all parties involved.

Financial Impact: None anticipated; in fact, with this clarification, additional expense on locating signers in a timely manner will be alleviated.

Motion 48: To change page 12-1, under sub-section Speakers From The Helping Professions, in the Guide to Local Services:

Delete: "The purpose of Nar-Anon is personal growth through applying the Twelve Steps and sharing our experience, strength, and hope. It is from Nar-Anon and Narateen members that we hear ideas and experiences that put us on the road to recovery. Outside speakers at Nar-Anon and Narateen meetings may divert the focus from our recovery. It would be well to make sure the occasional guest speaker is knowledgeable about the Nar-Anon program. Professionals in the field of drug addiction can provide valuable information but they may be heard in other places. It is suggested that outside speakers be asked to discuss a specific topic and be made aware of our Sixth Tradition which states "Our Family Groups ought never to endorse, finance or lend our

name to any outside enterprise, lest problems of money, property and prestige divert us from our primary spiritual aim..."

Replace with: "The purpose of Nar-Anon is personal growth through applying the Twelve Steps and sharing our experience, strength, and hope. It is from Nar-Anon and Narateen members that we hear ideas and experiences that put us on the road to recovery. Outside speakers at Nar-Anon and Narateen meetings may divert the focus from our recovery. Professionals in the field of drug addiction can provide valuable information but they may be heard in other places."

Motion Applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #16

Intent: This change will aid groups/members to stay within our 12 Traditions in the public arena.

Rationale: The Traditions provide our guide to achieving Nar-Anon's primary goal, that of carrying the message of recovery to families and friends of addicts. That message is clearly found through the sharing through member to member and forms the basis of our unity.

Financial Impact: None anticipated.

Motion 49: To change page 20 of the Guide to World Services, World Service Conference Election Procedures:

Delete:

"Nominations to the World Service Board of Trustees

After review of the candidate application forms, the World Pool Committee will conduct interviews with the applicants and contact their references. At the WSC, the World Pool Committee will provide voting members with a packet that contains information about those candidates best qualified to serve on the BOT. World Pool Committee members will be available throughout the WSC to answer questions from the participants regarding the nominations process, without violating the confidentiality of the candidates or their references."

Replace with:

"Nominations to the World Service Board of Trustees and World Service Conference Facilitator

After review of the candidate application forms, the World Pool Committee will conduct interviews with the applicants and contact their references. At the WSC, the World Pool Committee will provide voting members with a packet that contains information about those candidates best qualified to serve. World Pool Committee members will be available throughout the WSC to answer questions from the participants regarding the nominations process, without violating the confidentiality of the candidates or their references."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #17

Intent: This action will include in the sub-heading a new position that will be integral to the Conference, that of the Conference Facilitator. In addition, deleting the phrase "on the BOT" will simplify the inclusion of this position in this paragraph which explains the nomination process of both entities.

Rationale: As the nominations process is much the same for the BOT and the Conference Facilitator, the inclusion in this existing paragraph will provide clarification for the World Pool Committee and applicants.

Financial Impact: None.

Motion 50: To delete from page 20 of the Guide to World Services, sub-title World Service Conference Election Procedures, first paragraph:

"Nar-Anon members who meet the criteria to serve on the World Service Board of Trustees may submit a candidate application to the World Service World Pool Committee (World Pool Committee) at worldpool@nar-anon.org. An interactive form is available by contacting the World Pool Committee, or a pdf form is available on the Nar-Anon World Service website. Applications may be submitted to the World Pool Committee any time, but to be considered for a conference they must be submitted by October 31 in the year prior to the WSC."

Replace with:

"Nar-Anon members who meet the criteria to serve on the World Service Board of Trustees may submit a candidate application to the World Service World Pool Committee (World Pool Committee) at worldpool@nar-anon.org. An interactive form is available by contacting the World Pool Committee, or a pdf form is available on the Nar-Anon World Service website. Applications may be submitted to the World Pool Committee any time, but to be considered for a vote at conference they must be submitted by October 31 in the year prior to the WSC."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #18

Intent: This action will add the phrase "for a vote at" to the last sentence in this paragraph which will aid the Board of Trustee applicants in complying with the restrictions upon timeliness for voting inclusion in any upcoming World Service Conference.

Rationale: The present information in the paragraph does not mention that there is a specific time period for applications to the World Pool Committee to be submitted in order to be considered for a vote at the World Service Conference.

Financial Impact: None anticipated.

Motion 51: Insert new sub-heading AFTER "Election of Trustees from the World Pool" and BEFORE "Challenging a Nomination" in the Guide to World Services, page 20/21:

"Election of World Service Conference Facilitator

The election of the WSC Facilitator will be conducted at the WSC by secret ballot, in a closed session for the Conference participants only. Each voting member of the WSC will receive a ballot with a list of all candidates for whom they have one vote. The candidate with votes above 50% will be elected as the WSC Facilitator for the following conference. In the event no candidate has votes above 50%, the two candidates with the most votes will be voted on in a second ballot."

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #19

Intent: The addition of this sub-heading and paragraph will provide necessary information about the election of a Conference Facilitator in this portion of the Guide to World Services. This is new

information about a new position at the Conference, so it is placed with other election process information to be consistent.

Rationale: This information about a new position at the Conference is not contained in any other part of the Guide, and this is information that will clarify the process for all the participants.

Financial Impact: None anticipated.

Motion 52: Insert new sub-heading AFTER sub-heading “Challenging A Nomination” and BEFORE “Changes To Nar-Anon’s Twelve Steps, Twelve Traditions, Twelve Concepts of Service, or Nar-Anon’s name, nature, purpose or logo” in the Guide to World Services:

WORLD SERVICE CONFERENCE FACILITATOR

The conference facilitator, who is elected by the WSC, presides over the business meeting of the conference. Qualified candidates will have been active in Nar-Anon service for a minimum of four years and have served as an area/regional officer, delegate, or alternate delegate. It is also preferable that they have attended at least one WSC. Once elected, the conference facilitator may not serve on any world service committee.

The following qualifications for nomination and election are written to express the variety of skills and experience necessary for a conference facilitator. These qualifications should not be viewed as a list of absolute requirements, but rather as an expression of the qualities and experience that will be helpful in presiding over the WSC:

- A demonstrated ability to preside over business meetings
- A working knowledge of WSC Standing Rules of Order
- A working knowledge of Robert’s Rules of Order and parliamentary procedures
- A working knowledge of Nar-Anon’s Twelve Steps, Twelve Traditions and Twelve Concepts of Service
- Familiarity with the Nar-Anon service structure
- Familiarity with the Guide to Local Services and Guide to World Services
- Strong organizational skills

The conference facilitator will have the following responsibilities:

1. Preside over the business meeting of the World Service Conference.
2. Be able to attend the World Service Conference over a five day period. Travel days may add an additional day or two.
3. Attend meetings of the Board of Trustees or World Service Conference Committee, as needed.

The conference facilitator is elected to serve a one conference cycle term and may serve one additional consecutive term if re-elected. Upon completion of service for two consecutive conferences, a break in service equal to no less than one conference cycle must take place.

Motion applies to: Policy and Guidelines.

Maker: World Service Policy & Guidelines Committee, Motion #20

Intent: This action will place information in the Guide to World Services about a new position that will be an important part of the World Service Conference, ensuring that information is available to use as an election guide and follows from the preceding election process explanations.

Rationale: The Conference Facilitator is a new position within the Conference; candidates vying for such a position, and those who are the eligible voting participants all need information about what is required of a Facilitator and what comprises the person's duties. This insertion explains this and provides clarity to the process.

Financial Impact: None anticipated.

Motion 53: To dispose of the project plan to develop a fund raising project plan for Regions' support of the WSC that will replace the existing equalized expense funding process with WSO funding, which was from the 2010 WSC Together We Can.

Motion applies to: Project Plan.

Maker: Board of Trustees, Motion #1

Intent: A motion was made to investigate fund raising for the delegates' expenses to the WSC, and the project plan now needs to be disposed of. After investigating the meaning of the concepts, responsibilities of WSO along with the cost analysis and donations received, it is not feasible to fund the conference from WSO. The final authority and responsibilities rests with the groups. All donations that go to WSO ultimately come from the groups, so therefore the burden rests with the groups to fund their delegate's expenses, whether it is from donations to WSO or to their region. WSO's purpose is to be a clearinghouse for literature, answer calls and outreach. All funds received by WSO are deposited to the general fund to support those services. Only regions, areas and groups can perform fund raising events such as Narathons, conventions and spiritual banquets. The sole purpose of our world service committees is to carry out the wishes of the conference and should not be diverted from their primary purpose for fund raising. Please see Project Plan for more detailed information.

Rationale: The project plan is complete and is included in the CAR.

Financial Impact: None given.

OUT OF ORDER MOTIONS:

Motion 54: That there be a version code on literature and/or a version code (date) on the literature order form.

Motion applies to: Literature.

Maker: Ontario Region, Motion #1

Intent: It will help groups keep literature current; ensure groups don't over-order literature that will be replaced shortly.

Rationale: This action will minimize waste.

Financial Impact: It shouldn't cost anything to introduce this measure. It will save group/member money spent on literature.

The WSC Committee ruled this motion "Out of Order": Page 14 of the Guide to World Services states "Motions submitted to the WSC cannot be substantially the same as motions from the CAR that failed at either of the prior two conferences." The committee found this motion to be substantially the same as Motion 3, which failed at WSC 2012:

"That an online version control document be maintained to reflect all changes to our Nar-Anon literature." FAILED, 2/22/1



TRUST IN THE SPIRIT OF UNITY

NAR-ANON WORLD SERVICE CONFERENCE 2014 **CONFERENCE AGENDA REPORT (CAR)**

LITERATURE INCLUDED WITH THE CAR:

Recovery Literature:

1. The Nar-Anon Thirty Six, Steps Four – Nine (Motion #32)
2. Aplicación de los Doce Pasos (Spanish - Motion #8)
3. Nar-Anon Twelve Steps Application (English – Motion #8)

Service Literature:

1. A Donde Va Tu Septima (Spanish – Motion #14)
2. Where Does Your Contribution Go? (English – Motion #14)

Outreach Literature:

1. Rotafolio Para HI (Spanish – Motion #13)
2. Flip Chart for HI (English – Motion #13)

OTHER MATERIAL INCLUDED WITH THE CAR:

Project Plans:

1. WS Resource Development Committee Project Plan for Events Translation (Motion #6)
2. Board of Trustees Project Plan for Funding the Conference (Motion #53)