

NAR-ANON 2008 WORLD SERVICE CONFERENCE COMMITTEE'S CONFERENCE AGENDA REPORT

Greetings from the Nar-Anon 2008 World Service Conference Committee. We are writing this report to send to all registered Regions, Delegates, Alternate Delegates, World Service Committees and the World Service Board of Trustees in preparation for our "Continuing the Vision" 2008 Nar-Anon World Service Conference (hereafter WSC), which will be held May 2 through May 5, 2008, at the Marina Hotel in San Pedro, California. This Conference Agenda Report (hereafter called "CAR") will only be available for this conference in English, but registered non-English speaking international regions may translate it into their own language.

Our first "official" Nar-Anon World Service Conference was held April 29 through May 2, 2006. We had 36 in attendance, which included Delegates from the United States, Canada, Mexico, Brazil and Japan, Alternate Delegates, members of the Board of Trustees, and Nar-Anon members. We accomplished a lot at our first conference. We wrote our Nar-Anon Preamble, and Vision/Mission Statement. We approved literature that was written by Nar-Anon members from around the world and we approved our very own 365-day daily reader called Sharing Experience, Strength and Hope "SESH." We also have new pamphlets and a yearly journal. We approved the Nar-Anon Guidelines for Assembly Region and World Service Conference Delegates, and officially approved the Bylaws of Nar-Anon. We voted in 6 new Trustees from members of the fellowship around the world. Our Delegates, Alternate Delegates and Trustees made a commitment to join the World Service Committees (literature, policies and guidelines, public information/hospitals and institutions, and events) so that the work we had started at the 2006 conference would be continued to further the growth of Nar-Anon. We left the 2006 conference with a feeling of accomplishment and a desire to continue moving forward.

This CAR is a tool through which we are able to communicate with the Delegates, Alternate Delegates, Trustees, World Service Committee members and all interested members of Nar-Anon, the issues that we hope to address at our 2nd WSC. By putting together this report, our hope is that each Region will pass this information to not only their Areas, but to each Nar-Anon Family Group, so that every participating member in our fellowship, worldwide, will be able to review and voice their opinion at the Group level. Our hope is that each Group's conscience will filter on to the Area and then to the Region, so that the Delegate or Alternate Delegate will be able to fully represent his or her Region.

The WSC is a time when the WSO staff, World Service Board of Trustees, World Service Committee members, Delegates, Alternate Delegates, and any other interested members join together to pursue our Fellowship's growth. As we continue to grow and develop in our fellowship, our primary purpose will remain the same, "to offer support for friends and families of addicts," and to listen to the groups' consciences of our Nar-Anon Family Groups.

In preparing for the 2008 WSC, we solicited motions from all Nar-Anon Regions around the world. Our deadline for receiving motions was October 15, 2007. We received 27 motions, which are included at the end of this report. We now ask that all Regions distribute the motions contained in this report to all the Nar-Anon Family Groups in their Region. By working the Twelve Steps, Traditions and Concepts, each Group can review and discuss these motions. The Group Service Representatives [hereafter GSRs] will then be able to discuss and inform their Area's and Region, and pass on to their Delegate their Group's conscience on these motions. The Delegate and/or Alternate Delegate will then attend the 2008 WSC and vote on behalf of their Region. If a Region does not have a Delegate or Alternate Delegate, they may send a Representative who will have a voice but no vote. Only Delegates (and Alternate Delegates if they are serving in place of their Delegates) and Trustees will have a vote at conference.

What is a Nar-Anon Delegate?

A World Service Delegate is a Regional Representative who has been elected World Service Delegate for a 3-year term by the GSRs at a Regional Election Assembly, which is held prior to December 31, at a convenient location in their Region every three years. The Election Assembly is attended by the World Service Committee of the Region, the other GSRs, and the Area Service Representatives [hereafter ASRs], who also vote only if they are GSRs. The Chairman asks the GSRs at the Election Assembly, who have a right to vote, to elect a Delegate, who is not also a member of N.A.* A Delegate may not succeed themselves, but may be re-elected after an interim three-year term. The World Service Delegate will be their Region's voice when they attend the WSC, which at this time is every two years. The Delegate will bring the views and the spirit of worldwide Nar-Anon back to their Region. Delegates and Alternate Delegates shall also make a commitment to serve on one of the World Service Committees during their term. A list of World Service Committees is on Page 3.

*A Nar-Anon/Narateen member holding dual membership is not eligible for office of GSR, therefore, the admission Committee of the Conference would refuse admission of a Delegate who holds dual membership in N.A. & Nar-Anon/Narateen.

Reports

Each Region of the United States and International Countries that are represented at the 2008 WSC, is asked to compile a Regional Report and submit it to the WSO in Torrance, California, no later than March 10, 2008. This will enable us to compile each Regional Report and have it presented with the finalized WSO and World Service Board of Trustees Reports, Budgets, and Agenda. This Regional Report is to be no longer than one page and should offer information regarding how many meetings, structure, and events, each Region has participated in since the last conference in 2006. We would also like to have a Regional Report for Regions that are not attending the WSC. By sharing your Regional Report at the WSC, even if your Region is not attending, will

allow us to better serve our Fellowship by knowing what is happening in the different Regions around the World.

Goals of the 2008 WSC

Our goal is to “Continue the Vision” which was adopted and approved at the 2006 WSC to move forward in our fellowship to adhere to our new structure, carry Nar-Anon’s message back to our Regions, and help to further educate our Nar-Anon community and ourselves.

At our 2008 WSC we would like to develop guidelines to set up a World Pool as is done in NA, whose structure we would like to align with. A World Pool would be a list of Nar-Anon members willing to make a commitment of at least two years, and up to six years, serving as a Trustee or on a World Service Committee. We will hold a workshop on this issue for brainstorming ideas to implement this new procedure in a workable timeframe.

Literature

The following literature was approved at the 2006 WSC: SESH; Journal; the pamphlets *It's Not About Yesterday but Today*; *Let's Talk About Anonymity in Nar-Anon*; *Let's Talk. Do You Need Nar-Anon?*; *Taking a Moment and Making a Choice It's My Life*; *What Happens After Treatment?*; *The Nar-Anon Focus*; *Becoming a Sponsor in Nar-Anon*; *Questions About Sponsorship*; and the Guidelines for the Assembly and World Service Conference Delegates.

The following literature was not approved at the 2006 WSC and was sent back to the Literature Committee to be reworked: *Principles We Practice Workbook* and the *12 & 12 & 12 = Nar-Anon's 36*. It was discovered that the *12 & 12 & 12* is a rewrite of Path's to Recovery and will need to be entirely rewritten. The Literature Committee is looking for members to start literature groups in their Areas to write on the steps, traditions and concepts. This is a massive project and we hope that we can have it ready for approval at the 2010 WSC.

The World Service Literature Committee has worked hard in editing the literature that was approved at the last conference. It has turned out to be more work than the committee thought it would be and therefore is taking longer than they thought it would take. Final editions of literature to be approved at the 2008 WSC will be delivered to the Regions and the Delegates by February 1, 2008. All Delegates will receive a list of literature for approval. If any Delegate does not receive a piece of literature on the list, please contact WSO so that a copy of the literature will be sent out to you. All Regional Delegates and/or Representatives will circulate the literature throughout their Region so that each Nar-Anon Family Group can review it, discuss it, and bring their group conscience, feedback and votes back to their Delegate.

World Service Committees:

Each Delegate, Alternate Delegate and Trustee will be assigned to a World Service Committee for the 2008 – 2010 Conference cycle. This procedure is utilized to ensure diverse representation on each committee.

The committees that have been established at this time by the World Service Board of Trustees are:

1. Executive Committee
2. Policies & Guidelines Committee
3. World Events Committee
4. Literature Committee
5. Hospitals & Institutions/Public Information Committee

Description of Committees:

Executive Committee

The Executive Committee is comprised of the following members:

- ✓ Chairperson of the World Board of Trustees
- ✓ Vice-Chairperson of World Board of Trustees
- ✓ Treasurer of the World Board of Trustees
- ✓ Secretary of the World Board of Trustees
- ✓ The Executive Director of the WSO - in a voice but no vote capacity

Roles and Responsibilities:

The Executive Committee upholds the roles and responsibilities of the duties of the corporation and its officers in accordance with its by-laws and guidelines. It approves the annual performance review of the Executive Director of the WSO; interacts with the Executive Director between board meetings; is responsible for the general administrative duties of the WSO, and makes all necessary decisions when the World Board is not in session, always keeping in mind the policies and procedures that were previously established by the World Board. The Executive Committee, except the Executive Director of the WSO, is elected by a majority vote of the Board. Any officer of the Board may be removed from office of the Board with a two-thirds majority vote.

Policies & Guidelines Committee

The Policies and Guidelines committee consists of assigned Board Members with additional committee members being selected as necessary from any of the following: Delegates, Alternate Delegates, and past Delegates until a World Pool is formulated. A Nar-Anon member who has done service work above the Group level may also be considered.

The Policy and Guidelines committee is responsible for adapting NA Policy and Guidelines to Nar-Anon. The committee is also responsible for updating the existing guidelines until the new guidelines have been developed and adopted.

World Events Committee

The World Events Committee is comprised of a Chairperson, designated from the World Board, with additional committee members selected from the fellowship. At the 2006 WSC the Events Committee was further divided into two Sub-Committees, with each Sub-Committee having a Chairperson and Co-Chairperson. The WSC Sub-Committee is responsible for all delegate correspondence, planning and holding WSC Committee meetings, preparing the CAR, obtaining Regional Reports, writing WSC reports and preparing the WSC preliminary agenda for the WSC, with final approval by the Executive Committee. The World Convention Sub-Committee is responsible for the planning of conventions, planning and holding World Convention meetings, preparing reports and correspondence, and preparing a preliminary agenda for the World Convention, with final approval by the Executive Committee.

Literature Committee

The Literature Committee is comprised of a Chairperson, designated from the World Board with additional committee members from the fellowship. The Literature Committee is responsible for overseeing the development of our fellowship's new literature and any revisions of existing literature.

Public Information

The Public Information Committee is comprised of a Chairperson, designated from the World Board with additional committee members from the fellowship. This Committee will also guide the way that we inform the public about Nar-Anon, including all public relations with the medical profession, the justice system, educational and governmental organizations, including the media. The Public Information Committee is also responsible for carrying the message and interacting with Hospitals and Institutions. This Committee also oversees and alerts the Website (s) of any changes that affect our fellowship.

**The World Service Board reserves the right to establish new committees as the future of Nar-Anon progresses. The ideas surrounding the inception of any new committees will be brought to the WSC with final approval from the World Board.*

PROPOSED CONFERENCE RULES OF ORDER

At the onset of the 2008 WSC, all voting members will be polled to establish that the voting members present have submitted the proper minutes, etc., to be recognized at the WSC.

Our WSC will strive to be an issue and discussion based event. After adequate discussions have occurred, the conference formalizes its consensus by taking a vote. The consensus of the WSC is determined by a majority vote except for those decisions that require a different majority as spelled out in these Rules of Order. All activity of the WSC strives to achieve the spirit of consensus-based decision making.

When conducting business, the WSC utilizes the following WSC Rules of Order, adapted from the latest edition of Robert's Rules of Order (hereinafter referred to as Robert's). These WSC Rules of Order have been found to meet the general needs of the conference in the process of conducting business of the biennial meeting when they are not in conflict with other conference policies or the principles of Nar-Anon, including the Twelve Concepts for Nar-Anon Service.

In cases where the WSC Rules of Order are not comprehensive enough, the latest edition of Robert's is used. This use is solely in cases where we have not written our

own rules of order. If there is a conflict or discrepancy, WSC procedures take precedence over Robert's.

The intent of using rules of order is to provide an orderly way to conduct business, to protect each member's rights, to protect the WSC's rights, and to protect the free exercise of debate. If we understand the principles and use the procedures appropriately, the use of parliamentary procedure will enhance, not hinder, the accomplishment of the business of the WSC.

Standing Rules:

1. Each WSC Delegate and Trustee will have a voice and a vote. Alternate Delegates and Regional Representatives will have a voice but no vote.

2. No member may speak on a motion more than once unless others desiring to speak on the motion have exercised their opportunity. Alternate Delegates are considered to be the same "member" as their respective Delegates when acting as a participant.

3. There is a time limit on debate by any member. No member may speak longer than three minutes on a motion for each time they are recognized by the Chair to speak.

However, the Chair may exercise discretion to extend the time limit when in the Chair's opinion such action is warranted. To otherwise extend debate, a motion to extend debate must be adopted.

4. There is a limit on the number of speakers on any motion. No more than three members may speak in favor (pro) of any motion, and no more than three members may speak in opposition (con) to any motion.

However, the Chair may exercise discretion to extend the number of speakers when, in the Chair's opinion, such action is warranted. To otherwise extend debate, a motion to extend debate must be adopted.

5. Every main motion must be presented in writing on a WSC Motion Form and contain the name and position of the member proposing the motion and the name and position of the member seconding the motion. Motions must be turned in to the motions table before the Chair will recognize the maker. Motions presented by the World Board do not require a second. Motions should be worded in the positive to provide clarity on the effect of the motion. A motion should be clear, concise, comprehensive, and have the intent visibly reflected, as the members will be voting on the actual wording of the motion, not the maker's intent of its effects. All motions are displayed in writing before debate or voting.

After a motion is made and seconded, the Chair restates the motion clearly to the conference. The motion is now pending and before the conference; it is only at this

point that the motion belongs to the conference and must be disposed of in some manner.

6. Every amendment to a main motion must be presented in writing on a WSC Motion Form and contain the name and position of the member proposing the amendment and the name and position of the member seconding the amendment. Amendments must be turned in to the motions table before the Chair will recognize the maker. Amendments presented by the World Board do not require a second. All amendments are displayed in writing before debate or voting.

Any second merely indicates that another member wishes the matter to come before the assembly; it does not necessarily mean that the member who seconds the motion is in favor of the motion.

7. Debate follows (if the motion is debatable), and/or the making of an amendment to the motion (if the motion is amendable).

Debate addresses the motion or the amendment, not the member making it. Motives should never be questioned.

Members should address each other through the presiding Chair. The Chair addresses members by name. Discussion (debate) is not between two members but through the Chair.

No member may speak on a motion more than once unless all others desiring to speak on the motion have exercised their opportunity.

8. When ready, the conference votes to adopt (carry) or reject (fail) the motion. This is also known as the Chair putting the question. The member who is chairing the conference, conducting a vote, or officially counting a vote does not have a vote while serving in this capacity.

9. Voting shall be by a voice vote while standing. All in favor of the item are asked by the Chair to stand and remain standing for a count of the vote. Then those in favor will be asked to sit down, and the procedure will be repeated for those opposed and in abstention to the item in question.

10. A majority vote (simple majority) is a vote of more than one-half of the voters.

11. A two-thirds vote (2/3 majority) is a vote of at least 2/3 of the voters.

12. Every motion to amend the WSC guidelines of Nar-Anon must receive favorable votes from 2/3 or more of all participants eligible to vote at the WSC.

13. These standing rules of the conference are in conjunction with Robert's Rules of Order and provide the basis for procedures that are not detailed in the World Service Handbook.