



WORLD SERVICE – BOARD OF TRUSTEES MEETING

April 23, 2017

Meeting was held by Skype and opened at 9:00 a.m. PST with the Serenity Prayer.

Roll call: 10 voting members present. Executive Director was absent.

Approval of Minutes: February 26, 2017

- Motion made and seconded to approve the February 26, 2017 Minutes as amended.
Vote: 10 yes (unanimous)

Secretarial Housekeeping:

- Motion made and seconded to confirm Polls 1-3. Vote: 10 yes (unanimous) (Polls are listed on page 3).

Financials:

- Reviewed committee budgeted items.
- There will be a special meeting in June to discuss this year's budget.
- Financial information for budget will be posted prior to June meeting.

Executive Committee Meeting Summary:

- LitCom discussed email from Russia which BOT has taken care of.
- Received report on literature sales and staff at WSO.
- Executive Director was asked to post contracts in folder on wsobot. We also asked for a blank royalty contract.
- Gave okay to WSO to send out World Pool Committee announcement in black and white.

Annual Meeting and Trustees in World Pool:

- Would like to ensure that candidates meet the requirements to be board members.
- Request more awareness/more formal procedure to make conference participants aware of election process at conference.
- Motion made and seconded to elect member from the world pool to the board of trustees. Vote: 10 yes (unanimous)

Old Business

World Service Committee Handbook: Draft handbook to be put on form with deadline dates for review so this can be moved forward.

World Service Committee Duties in GWS: Document drafted for board to review and discuss at special meeting in June.

Additional Board Meetings: Agreed to have meetings monthly. One month will be a regular board meeting and the next month will be a work session.



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Service Literature & Service Literature Committee: Discussed the service literature review process and form. The process is working better at this time. We will re-evaluate after the next few pieces go through the process.

New Regions Bulletin: Motion made and seconded to put the New Regions bulletin through the service literature review process. Vote was 10 yes (unanimous)

10:43 a.m. (10 minute break)

10:53 a.m. roll call: 10 voting members present

Non Response from Committee Chairs: It is a struggle to get committees to respond by email. It is important to acknowledge receipt of emails. Topic can be added to Committee Handbook. A blurb will be written to committees re timely response.

Trusted Servants and World Pool Qualifications: We want to ensure that trusted servants are qualified to serve.

Quarterly Reports: Reminders will be set up on the World Services Yahoo Group for when reports are due.

Board and Committee Inventories: Chair gave the results of the individual board inventory. From the results she suggests the board give the World Pool Committee a letter with a list of documents for each candidate to review prior to elections at conference. Next suggestion is for a board inventory (not individual).

Twelve Tools Pamphlet: The section on anonymity contradicts Tradition 11. LitCom has been asked to make a formal motion to fix the section on anonymity to reflect the 11th Tradition properly.

Copyright Policy for Draft Materials:

- Concern about policy for copyrighting literature.
- Another concern - some members putting draft material on websites for members to review. Draft material should not be posted on websites.
- Suggestion to add information about use of draft material and copyrighted draft material in separate paragraph in GWS. Issue to be taken to P&G.
- We can also have language regarding not posting draft material on websites on our own website when we post draft service/outreach literature. We can add language to the Website Handbook and add language when sending draft literature out to the fellowship. Also suggested to put language in GLS, page 9-2 under Publications by Members, Groups, Areas or Regions. P&G will work on this.
- LitCom will add language to email blasts to the fellowship that draft materials should not be posted on websites.



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Prudent Reserve:

- There was a \$70,000 profit for 2016. The Budget & Finance Committee put together a plan for a prudent reserve based on 3 months' operating expenses and percentage based on profit from previous year. It was suggested that funds from the prudent reserve are untouchable unless authorized by the board for absolute emergencies.
- Motion made and seconded for up to 15% of the net operating profits as a prudent reserve be paid bi-annually (2 times a year), as funds are available, until the reserve of three months' operating expenses have been fulfilled. Vote: 10 yes (unanimous)
- Motion made and seconded that we fund \$5,250 toward the prudent reserve. Vote: 10 yes (unanimous)

Nar-Anon Email Accounts: Still waiting for list of members who hold Nar-Anon email accounts.

BOT Meeting Schedule: 9 a.m. PT / Noon ET on June 4 (workshop on budget and committee descriptions), June 25, August 27, October 22, and December 17, 2017

BOT Meeting Schedule for Reading of 2018 WSC Motions: 9 a.m. PT / Noon ET on July 9, July 23, and August 6, 2017

Motion made and seconded to close the meeting. Vote: unanimous

The meeting closed with the Serenity Prayer at 12:27 p.m. PST

Respectfully submitted,
BOT Secretary

SECRETARIAL HOUSEKEEPING [Poll votes confirmed by the Board]

- 1.** Do you approve the pamphlet "Thinking About Attending a Nar-Anon Meeting?" to be finalized and go to WSO as a new piece for fellowship review? Poll vote was 4 yes / 7 yes with only minor changes suggested by the board.
- 2.** Do you approve the bulletin regarding the need for copyright release forms for literature submissions which will then be distributed as set out in the project form? Poll vote was 8 yes.
- 3.** Do you approve the response to Russia, as amended, re copyright release forms for their book? Poll vote was 7 yes.