



WORLD SERVICE – BOARD OF TRUSTEES MEETING

February 25, 2018

Meeting was held by Skype and opened at 9:03 a.m. PST with the Serenity Prayer.

Roll call: 10 voting members and the Executive Director were present.

Approval of Minutes: December 17, 2017

- Motion made and seconded to approve the December 17, 2017 Minutes. Vote: 9 yes / 1 abstain

Secretarial Housekeeping:

- Motion made and seconded to confirm Polls 1-7. Vote: 10 yes (unanimous) (Polls are listed on page 3).
- Motion made and seconded to confirm poll (not listed in Secretarial Housekeeping) "Do you approve an immediate interim salary increase of \$6,000 per annum, from \$39,000 to \$45,000 for our Executive Director?" Vote: 10 yes (unanimous)

Financials:

- Treasurer will send financial statements to WSC Committee to be added to the conference binder and world service report folder.
- Changes being made to online procedure for sales tax. Shopify is helping WSO add each city's individual sales tax.

WSO Update & Needs:

- Still looking for new staff, either 2 part time or 1 full time worker. Ad has been adjusted to attract the right applicants.
- Sold 21 cases of SESH in February. Production is heavy but they are handling it.
- Board needs to give their travel arrangements this week.

Executive Committee Meeting Summary:

- LitCom chair attended but nothing to report.
- WSO is still looking for new staff.
- Discussed 3 month, 6 month, and 9 month welcome chips. Executive Director is looking into it and will get back to the board.
- 5,000 Welcome Chips have been sold.
- Wording for "white literature" has been removed from website.
- New CPA has started work.
- Treasurer is to get financial info from Convention Committee.

Prioritize Agenda: Prioritized new business.



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Old Business

Use of Nar-Anon Literature on Websites and Social Media Groups:

- All agreed that Facebook, Twitter, Tumbler, LinkedIn, Foursquare, websites, and any others not mentioned or future social media sites, do not qualify as groups, service boards, or committees. The "groups" mentioned on page 28 of the GWS are Nar-Anon Family Groups.
- All are in agreement to develop process for handling of Nar-Anon literature being posted on websites and social media groups.
- All agreed the Executive Director will be the contact entity and to give them letter from the board. Executive Director will maintain a log so the board will know what things have been done.
- This will go through the development process and be completed within one month.
- Written process will be a tool to be used for dealing with these situations.
- A complaint was lodged with the site posting SESH but there has not yet been a response.

Copyright Updates:

- NFGH, Inc. now registered with Secretary of State and will be registered with IRS upon filing of tax return this week. We are now ready to move forward with copyrighting literature.
- Discussed not having a deposit account at this time because we only have 12 pieces to register.
- Motion made and seconded to designate the Executive Director of NFGH, Inc. as the certifying individual and the contact person for registering/copyrighting our literature. Vote: 10 yes (unanimous)
- Will need to renew each copyrighted piece after 70 years because the pieces are written by two (or more) people.
- Executive Director will keep a hard copy of the log of registered pieces. The digital literature numbering form (used by LitCom and WSO) will have added columns for dates pieces registered and when expired.
- Motion made and seconded to register with the U.S. Copyright Office all fully owned Nar-Anon literature. Existing literature not fully owned are indicated as such on the literature numbering and dates. Vote: 10 yes (unanimous)

Executive Committee Nominations: Board members need to submit their nominations to the conference facilitator.

BOT Meeting Schedule: 9:00 a.m. PT on March 25 (roundtable), and 9:30 a.m. PDT on April 26 at WSO (wrap up board meeting before conference), and 1:00 p.m. on April 30 at WSO (annual meeting)



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Motion made and seconded to close the meeting. Vote: unanimous

The meeting closed with the Serenity Prayer at 11:35 a.m. PST

Respectfully submitted,
BOT Secretary

SECRETARIAL HOUSEKEEPING [Poll votes confirmed by the Board]

- 1.** Do you approve the Knack proposal from the Website Committee? Straw Poll vote was 9 no.
- 2.** Do you want us to develop additional policies for chat rooms? Poll vote was 9 no / 1 abstain.
- 3.** Do you think the text at the end of the Logo Kit Usage Guidelines is necessary? Poll vote was 2 yes / 2 yes but with correcting the information about the background being clear / 5 no.
- 4.** Do you want to remove the language "Print on white paper only" in reference to outreach literature on the website? Poll vote was 10 yes.
- 5.** Do you approve Tony M serving as conference facilitator at WSC 2018? Poll vote was 8 yes / 2 no / 1 abstain.
- 6.** Do you approve sending the piece, Service Sponsors & Our Trusted Servants, to LitCom for review? Poll vote was 10 yes / 1 abstain
- 7.** Do you approve the Candidate Pool Project letter to be sent to the World Pool Committee? Poll vote was 9 yes