Dear Nar-Anon Members:

The Human Resource Committee is searching for qualified members to apply for the conference facilitator position for the 2020 World Service Conference (WSC 2020). Qualified members will have been active in Nar-Anon service for a minimum of four years and have served as an area/regional officer, delegate, or alternate delegate. It is also preferable that they have attended at least one WSC. Once appointed, the conference facilitator may not serve on any world service committee.

The following qualifications for nomination and election are written to express the variety of skills and experience necessary for a conference facilitator. These qualifications should not be viewed as a list of absolute requirements, but rather as an expression of the qualities and experience that will be helpful in presiding over the WSC:

- A demonstrated ability to preside over business meetings;
- A working knowledge of WSC Standing Rules of Order;
- A working knowledge of Robert’s Rules of Order and parliamentary procedures;
- A working knowledge of Nar-Anon’s Twelve Steps, Twelve Traditions and Twelve Concepts of Service;
- Familiarity with the Nar-Anon service structure;
- Familiarity with the Guide to Local Services and Guide to World Services; and
- Strong organizational skills.

As the conference facilitator you would have the following responsibilities:

1. Preside over the World Service Conference.
2. Be able to attend the World Service Conference over a five day period. Travel days may add an additional day or two.
3. Attend meetings of the Board of Trustees or World Service Conference Committee, as needed.

Application forms in pdf are available at www.nar-anon.org. Application forms in an interactive Word document are available upon request by contacting the Human Resource Committee at wshrcommittee@nar-anon.org.