Meeting opened at 9:00 AM PT/12:00 PM ET/6:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

**Roll call:** 7 voting members present

Motion made and seconded to approve the August 22, 2021 minutes. Approved with one abstention.

Motion made seconded to approve the September 11, 2021 minutes. Approved with one abstention.

No polls since our last meeting.

**Financials:**
Bank balance – October 24, 2021  
General account: $57,746.06  
Prudent reserve: $20,000  
WSC account: $28,129.46  
Credit balance: ($15,453.16)

Available cash $62,292.90

There will be a discussion with the CPA regarding their cost.

The 2022 proposed budget will be brought to the December meeting.

**WSO Update & Needs**
- Sales are up from Jan – Oct 2020 compared to Jan – Oct 2021.
- Some specific increases in cases of SESH, the small Blue Booklet, Nar-Anon 36 workbook, and the Progress Not perfection Journal
- Total orders have increased from 3,111 in 2020 to 3,986 for the same time period in 2021
- Since the WSC we have sold 107 Grandparent’s Stories and 180 Our Traditions Principles for Groups and Beyond
- A banner will be going on the website for job opportunities at WSO. The Assistant Executive Director will be listed separately from the Conference Facilitator and Board of Trustees.
- The contribution button will be active by December. This will stop contributions from going through the web store.

**Old Business**
WS committees that said yes to using Zoom for their meetings are now using the Zoom account.

Committee participation is improving.

The financials are in the June newsletter and the minutes that are posted after approval.

New Business

Copyright registration will continue.

Recovery literature polls are out for Traditions Three, Four, and Five, the Introduction, and Part One of Two of the Fourth Step Workbook

The Narateen Safety Handbook is with the BOT for review and comments.

Changes to the language in the contract for translations will be emailed to each board member.

There will be one Spanish translation.

Translated documents should be going to the Translation committee.

A motion was made to remove the delegate email address, 6 yes, 1 no

There will be a meeting with the Delegate Representative, then the email address will be removed.

A report from the Conference Committee will be on the December agenda

The secretary left the meeting at 2:00 PM ET. The meeting closed with the Serenity Prayer but uncertain of the exact time.

The next regular meeting is December 12, 2021 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.