Sample Group Business Meeting

Agenda

Call to Order
• Read the Serenity Prayer
• Read the Twelve Traditions and/or the Twelve Concepts of Service
• Roll call
• Approval of latest meeting’s minutes (additions or corrections are made)

Reports
• GSR’s report on the business of the area service committee (ASC) and assembly
• Treasurer’s report
• Subcommittees’ reports

Sharing Session
• General discussion of group concerns and issues

Old Business
• Motions regarding business from previous meetings

New Business
• Motions regarding business from this meeting

Announcements

Adjournment

VISION STATEMENT
We will carry the message of hope throughout the world to those affected by the addiction of someone near to them.

We will do this by
• letting them know they are no longer alone;
• practicing the Twelve Steps of Nar-Anon;
• encouraging growth through service;
• making information available through outreach encompassing public information, hospitals, institutions, and websites; and
• changing our own attitudes.

(Text taken from S-300 The NFG Guide to Local Services – Pages 4-3, 4-4, 4-5)
**Group Conscience**

**Tradition 1**
Our common welfare should come first; personal progress for the greatest number depends on unity.

**Tradition 2**
For our group purposes there is but one authority – a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants – they do not govern.

**Concept 6**
Group conscience is the spiritual means by which we invite a loving Higher Power to influence our decisions.

A group conscience is the collective viewpoint on matters affecting the group. Group conscience occurs anytime members make a decision in the best interest of a group, area, region, etc., or Nar-Anon as a whole. Arriving at a group conscience requires informative discussion by its members using the Guides to Local and World Services and adhering to the steps, traditions, and concepts of Nar-Anon in order to reach a decision. As members of a spiritual program, we invite our Higher Power to guide us throughout this process. When we treat each member with respect and learn by listening to one another, we can achieve unity. The group conscience is a spiritual principle in the Nar-Anon program. All members share responsibility for the healthy functioning of the group. The principle of group conscience is used for decision making at all levels of Nar-Anon. Any member of the group can request a group conscience.

**Business Meetings**

**Concept 3**
The Nar-Anon Family Groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it.

**Concept 6**
Group conscience is the spiritual means by which we invite a loving Higher Power to influence our decisions.

**Concept 7**
All members of a service body bear substantial responsibility for that body’s decisions and should be allowed to fully participate in its decision making processes.

**Concept 9**
All elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making processes.

Business meetings are held regularly to discuss any issue pertaining to the welfare of the group. Each group is autonomous but still has an obligation to work within the guidelines of Nar-Anon when determining how their business meetings are conducted and when they are held. Through group conscience and group autonomy, our groups make decisions such as:

- types of meetings held by the group (e.g., beginner meetings, step meetings, tradition meetings);
- scheduling regular group inventories in order to keep meetings healthy;
- holding group elections;
- group participation in area, region, or world events;
- issues to be discussed at business meetings (e.g., group, area, region, and world service matters, such as the Conference Agenda Report (CAR));
- establishing committees when necessary (e.g., outreach, literature, group anniversary, finding a new location); and
- donating to the area, region, and WSO.