

# Design Trade Agreement Letter of Agreement

Once eligibility is met, the Design Trade Program commission may be applied to any client purchase through Carolina Farmstead.

**Please contact us with any questions:**

[carolinafarmstead.com](http://carolinafarmstead.com)

720.460.8556

[designpartnerprogram@carolinafarmstead.com](mailto:designpartnerprogram@carolinafarmstead.com)



This Design Trade Program Letter of Agreement and any other written materials provided to Member (as defined herein) from time to time (collectively, the “Agreement”) sets forth the terms and conditions of the Design Trade Program of Carolina Farmstead (collectively, the “Company”). The Design Trade Program and the Agreement are subject to change from time to time at the Company’s sole discretion.

Once eligibility is met, and subject to the terms of this Agreement, Members participating in the Design Trade Program will receive a 10% commission for all client purchases through Carolina Farmstead, as well as access to the Design Partner Program. Rights and rewards under this Agreement are non-transferable.

### **TERMS OF ELIGIBILITY**

An applicant who is an accredited professional designer, including but not limited to an interior designer, architect or home stager (see professional organization list below), will be eligible for participation in this Design Trade Program (and referenced herein as a “Member”) upon approval by the Company after presentation of the following:

1. A Business Card indicating the applicant’s design profession or a design firm website listing the applicant’s name;
2. A completed and signed Application form; and
3. Either: a) a copy of the applicant’s Business License or Resale Certificate showing proof of a design-based business (with an additional signed resale certificate for each state where tax exemption is sought); or b) a valid membership card from one of the following professional organizations:

- AIA (American Institute of Architects) • APLD (Association of Professional Landscape Designers)
- ASID (American Society of Interior Designers)
- ASLA (American Society of Landscape Architects)
- CID (Certified Interior Decorators International)
- IDS (Interior Design Society)
- IIDA (International Interior Design Association)
- NKBA (National Kitchen and Bath Association)

- A staging organization, such as ASP, HSR, IRIS or IRN

The Company reserves the right to make all membership determinations at our sole discretion.

## **MEMBERSHIP**

- Member's name and business address must be provided on the application. Note: The eligible Member must be an individual and not a design firm or entity; multiple individuals employed by a single design firm or entity may apply individually by submitting individual application materials and gaining approval, but the design firm or entity itself may not become a Design Trade Program Member.
- It is the responsibility of the Member to notify the Company of any changes in his/her contact information. Members can update information by calling a Design Trade Program Specialist at 720.460.8556 or by emailing [designpartnerprogram@carolinafarmstead.com](mailto:designpartnerprogram@carolinafarmstead.com).
- Member will be provided his/her own exclusive Designer Member Code to be given to clients to track purchases and earn commission.
- Member is the only person authorized to make purchases using his/her exclusive Designer Member Code.
- Incomplete applications will not be accepted.
- Employees of the Company are not eligible for membership.
- The Company reserves the right to review and terminate a Member's eligibility if the Company believes, in its sole discretion, that Member has violated the terms of this Agreement. Company will notify the Member that he/she is no longer eligible to participate in the program.
- Members may cancel their membership at any time by calling a Design Trade Program Specialist at 720.460.8556 or by emailing [designpartnerprogram@carolinafarmstead.com](mailto:designpartnerprogram@carolinafarmstead.com).
- Company may discontinue program at any time and at Company's sole discretion.

## **COMMISSION**

- Eligible Members will receive a 10% commission on all sales made by clients brought to Carlina Farmstead by individual members.
- For all purchases, Member must provide client with Designer Member Code and instruct client to provide Carolina Farmstead code to track commissions:
  - For purchases online: enter Designer Member Code in the “Referred by” section at checkout.
  - For purchases made directly through invoice: provide Designer Member Code in email with Carolina Farmstead.
- Commission is earned upon delivery of product.
- Members shall have no responsibility in case of failure or suspension of said banking or savings institution. In the event of a dispute between Owner and the purchaser, Owner understands and agrees that Members cannot be responsible for financial recompense.
- Commission shall be delivered via personal check from Carolina Farmstead and shall arrive within 3-5 business days of delivery of product.

## **COMMUNICATION AND PRIVACY**

- Company may contact Members or design firm directly regarding changes to the Design Trade Program.
- Design Trade Program Member will automatically be opted-in to receive Company emails for marketing purposes. Member may unsubscribe from marketing emails at any time.
- Design Trade Program Member consents to the Company Privacy Policy available at: [carolinafarmstead.com/security-and-privacy](http://carolinafarmstead.com/security-and-privacy). By completing and signing the accompanying Application and submitting the required eligibility documentation (as set forth above), Member confirms he/she has read, understood and fully accepts and agrees to the terms and conditions set forth in this Agreement.