



**BURTON  
ENRIGHT  
WELCH**

FINANCIAL PLANNING | INVESTMENT MANAGEMENT

## 2015 PRIVACY NOTICE REGARDING CLIENT PRIVACY

Maintaining the trust and confidence of our clients is our highest priority. We collect and store non-public personal information about you. We want you to understand how we safeguard that information and protect your privacy. This notice is provided to you on behalf of Burton Enright Welch.

### **Information We Collect:**

In connection with providing investment products, financial advice, or other services, we obtain non-public personal information about you, including:

- Information we receive from you on account applications, such as your address, date of birth, Social Security Number, occupation, financial goals, assets and income;
- Information about your transactions with us, our affiliates, or others; and
- Information received from credit or service bureaus or other third parties, such as your credit history or employment status.

### **Categories of Information We Disclose:**

We may disclose all information that we collect. Burton Enright Welch and its affiliates do not sell client lists or client information. We will not sell your name to telemarketers.

### **Categories of Parties to Whom We Disclose:**

We will not disclose information regarding you or your account with us, except under the following circumstances:

- To your authorized Financial Advisor and his or her manager; Burton Enright Welch permits Financial Advisors and Investment Advisers that terminate their affiliation with Burton Enright Welch to make copies of their client files.
- To entities that perform services for us or function on our behalf, including financial service providers, such as a clearing broker-dealer, investment company, or insurance company;
- To consumer reporting agencies,
- To third parties who perform services or marketing on our behalf;
- To your attorney, trustee or anyone else who represents you in a fiduciary capacity;

- To our attorneys, accountants or auditors; and,
- To government entities or other third parties in response to subpoenas or other legal process as required by law or to comply with regulatory inquiries.

We may disclose non-public personal information about you in connection with the transfer of your account to another financial institution at your request or the request of your advisor. If you do not want Burton Enright Welch to disclose your non-public personal information with your advisor's new financial institution, please contact us.

**How We Use Information:**

Information may be used by affiliate companies that perform support services for us, such as data processors, technical systems consultants and programmers, or companies that help us market products and services to you for a number of purposes, such as:

- To protect your accounts from unauthorized access or identity theft;
- To process your requests such as securities purchases and sales;
- To establish or maintain an account with an unaffiliated third party, such as a clearing broker-dealer providing services to you and/or Burton Enright Welch;
- To service your accounts, such as by issuing checks and account statements;
- To comply with Federal, State, and Self-Regulatory Organization requirements; and
- To keep you informed about financial services of interest to you.

**Our Security Policy:**

We restrict access to nonpublic personal information about you to those individuals who need to know that information to provide products or services to you and perform their respective duties. We maintain physical, electronic, and procedural security measures to safeguard confidential client information.

**Closed or Inactive Accounts:**

If you decide to close your account(s) or become an inactive client, our Privacy Policy will continue to apply to you.

**Changes to This Privacy Policy:**

If we make any substantial changes in the way we use or disseminate confidential information, we will notify you.

**Opt In - Opt Out Provision:**

If, at any time in the future, it is necessary to disclose any client personal information in a way that is inconsistent with this policy, Burton Enright Welch will give its clients advance notice of the proposed disclosure so that they will have the opportunity to either opt-in or opt-out of such disclosure, as required by applicable law.

Clients are advised that the Firm believes that sharing client private information under the circumstances noted above is either mandated by law or necessary for the Firm to conduct its business and to best service client accounts.

If you have any questions concerning this Privacy Policy, please contact us at: Burton Enright Welch, 1333 N. California Blvd., Suite 580, Walnut Creek, CA 94596, phone: (925) 932-8010, or email: [bpeters@bewinvest.com](mailto:bpeters@bewinvest.com).