Official Report for Bullying and Harassment

This document is protected by state and federal student privacy laws.

Name of Parent/Official Guardian: ________________________________
Child's Name: __________________________________________________
Telephone Number: _____________________________________________
School: __________________________________________________________
Grade Level: _____________________________________________________

Deliver this form to the School Compliance Officer (identified in the school's policies) or the Principal.

Definition of bullying: any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student more than once and the behavior both causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment.

Definition of harassment: an intentional written, verbal, electronic, or physical act that a student or group of student exhibits toward another particular student based on that persons race, sexual orientation, color, religion, gender, national origin, age, or disability. This behavior can happen only once or more than once and causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment.

Do you believe your child is a victim of: (Check all that apply)

Bullying_____ Harassment_____ Both _____

Date of the Incident(s): ____________________

Time of the Incident(s): ____________________
Name of the individual(s) who allegedly bullied/harassed your child:
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Location of the Incident:
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

What kind of bullying/harassment was it? (Check all that apply)
   Physical_____    Verbal _____    Online _____

Provide a brief description of what occurred during the incident:
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
How did your child respond to the incident?

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Names of any possible witnesses:

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Any suggested outcomes/steps for a resolution:

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Attach copies of related documents or screenshots of the alleged incident(s).