



# SPRING GROVE POLICE DEPARTMENT

Chief - **Paul J. Folz**

118 1<sup>st</sup> Avenue NW  
Spring Grove, MN 55974

Office Phone: 507-498-2677

Fax Number: 507-498-5298

**Dispatch Phone Number (24 Hours) 507-725-3379**

E-mail: [chief.cityofsg@springgrove.coop](mailto:chief.cityofsg@springgrove.coop)

Web Site: [www.springgrove.gov-office.com](http://www.springgrove.gov-office.com)

February 19, 2019

TO: Spring Grove City Council

FROM: Paul J. Folz  
Chief of Police

SUBJECT: 2018 End of the Year Report

The following is a summary of the activities, and other information of the Spring Grove Police Department for the year 2018.

As always, if there is information that you would like clarification on or more details on, please feel free to contact me.

Thank-you for taking the time to look at this report.

Sincerely,

A handwritten signature in dark ink, appearing to read "Paul J. Folz".

Paul J. Folz  
Chief of Police

What does the Spring Grove Police Department do?



## “Incident Complaint Report (ICR) which we call, “CALLS FOR SERVICE”

The first section of this report refers to the activities that the police were involved in, in some fashion for 2018.

The first 2 pages shows a generic breakdown of the calls that were received in the City of Spring Grove and showing them in a general category. The next three pages are graphs that show the calls by day of the week, then the second graph shows the time of day that the call was reported. The third graph shows a comparison of the total calls received by year.

## 2018 CALLS FOR SERVICE

Calls for Service (As Reported)	
911 HangUp	13
Accident	9
Administrative ICR	3
Alarms	4
Animal Complaint	41
Assaults	11
Assist Other Agency	34
Attempt to Locate	1
Bomb	1
Burglary	3
Child	35
Civil Matter	15
Community Policing	7
Damage to Property	8
Death	2
Disorderly Conduct	1
Disturbance	8
Domestic	10
Escort	7
Extra Patrol	5
Fire	6
Fireworks	3
Found	11
Fraud	5
Funeral	7
Gun	1
Harassment	8
Harassment Restraining Order	1
House Check	5
Identity Theft	1
Illegal Dumping	1
Information	2
Intoxicated Person	4

## 2018 CALLS FOR SERVICE

Juvenile	4
Liquor	2
Lost	6
MAARC REPORT	1
Medical	64
Missing Person	1
Motor Vehicle Unlock	17
Motorist Assist	8
Narcotics	1
Noise Complaints	8
NSF Check	16
Open Door	7
Ordinance Violation	73
Parking Complaint	104
Probation Violation	1
Public Assist	18
Public Hazard	6
Public Urination	1
Scams	12
Sexual Assault	3
Sexual Exploitation	1
Standby	1
Suicide	1
Suspicious	47
Theft	34
Traffic Complaint	21
Traffic Stop	371
Trespassing	3
Trouble with Party	2
Void	2
VOR (Vehicle Off Road)	3
Vulnerable Adult	1
Warrants	4
Welfare Checks	28

**Total Calls for Service - 1145**

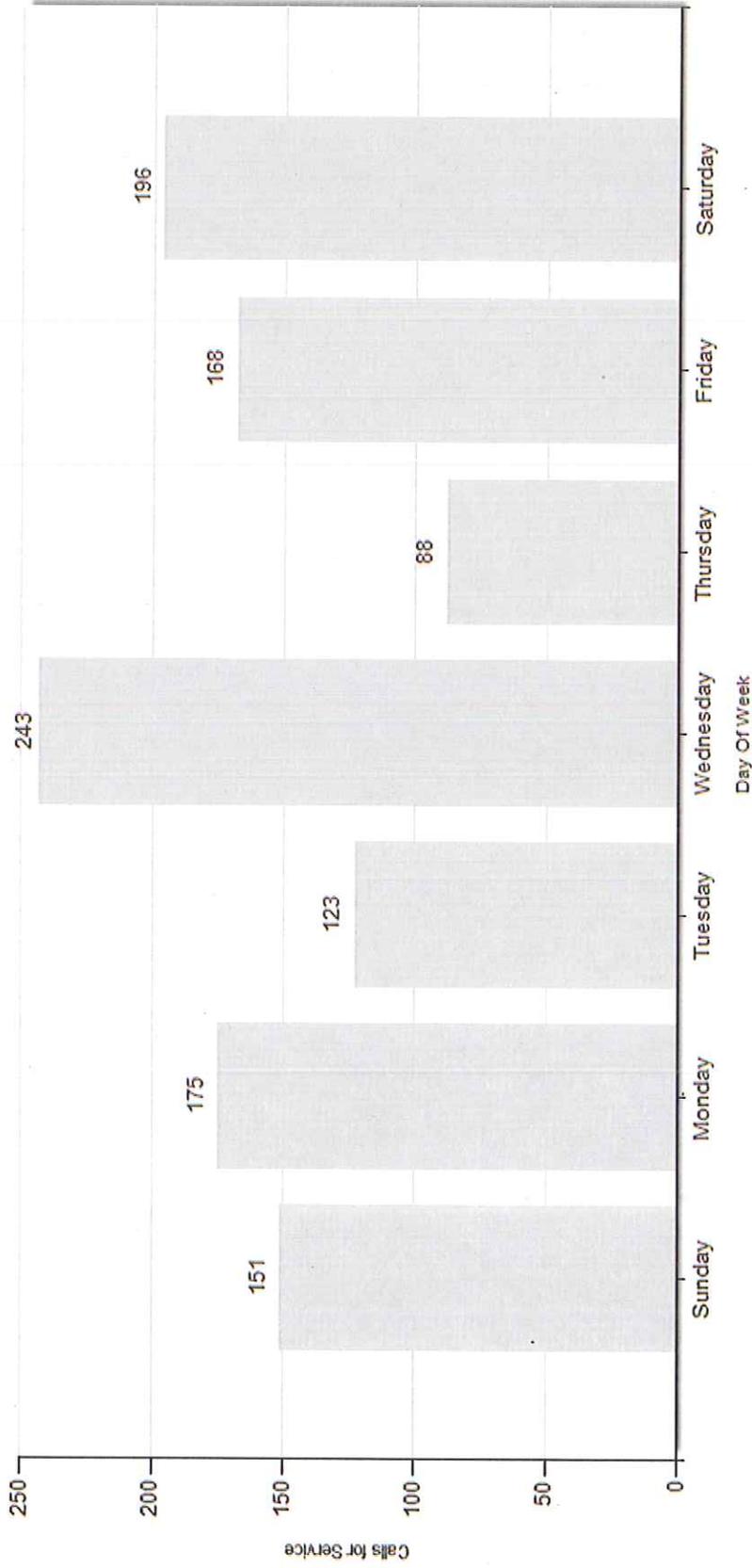


# Calls for Service Day Of Week

Start Date: 1/1/2018

End Date: 12/31/2018

Total Calls: 1145

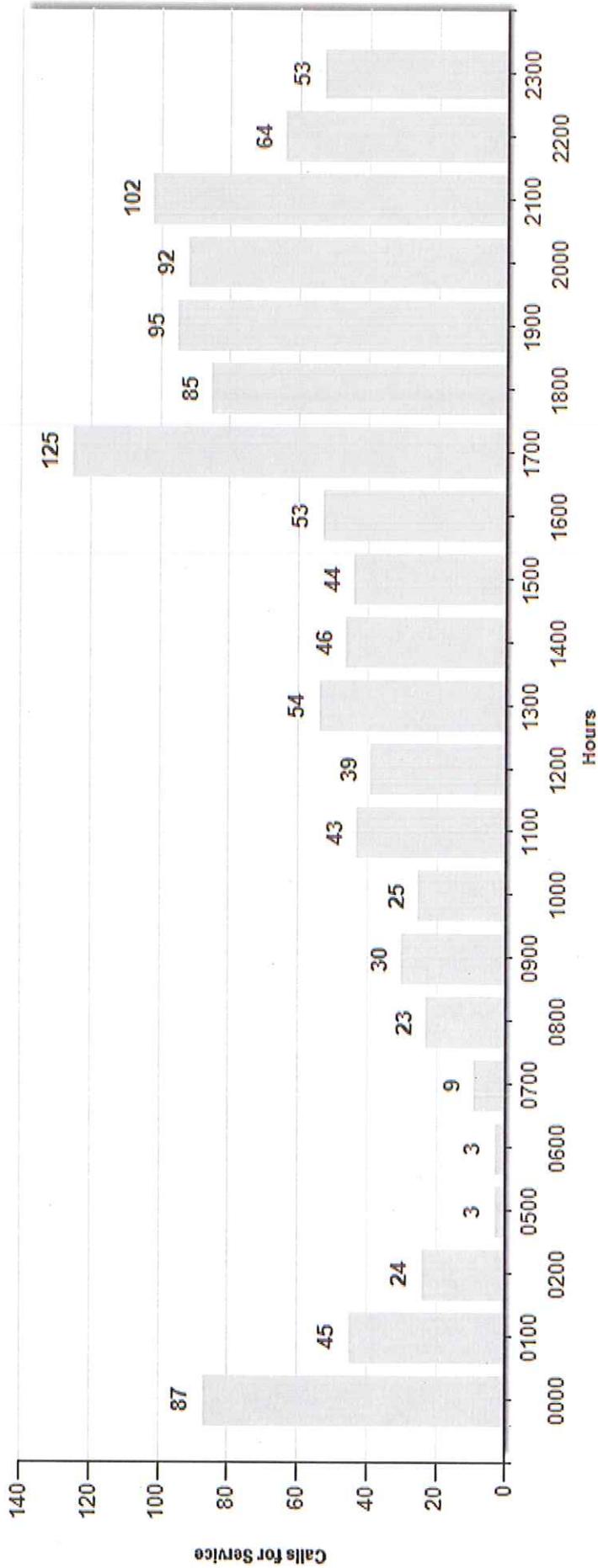




# Calls for Service Hourly

1/1/2018 to 12/31/2018

Total Calls: 1145



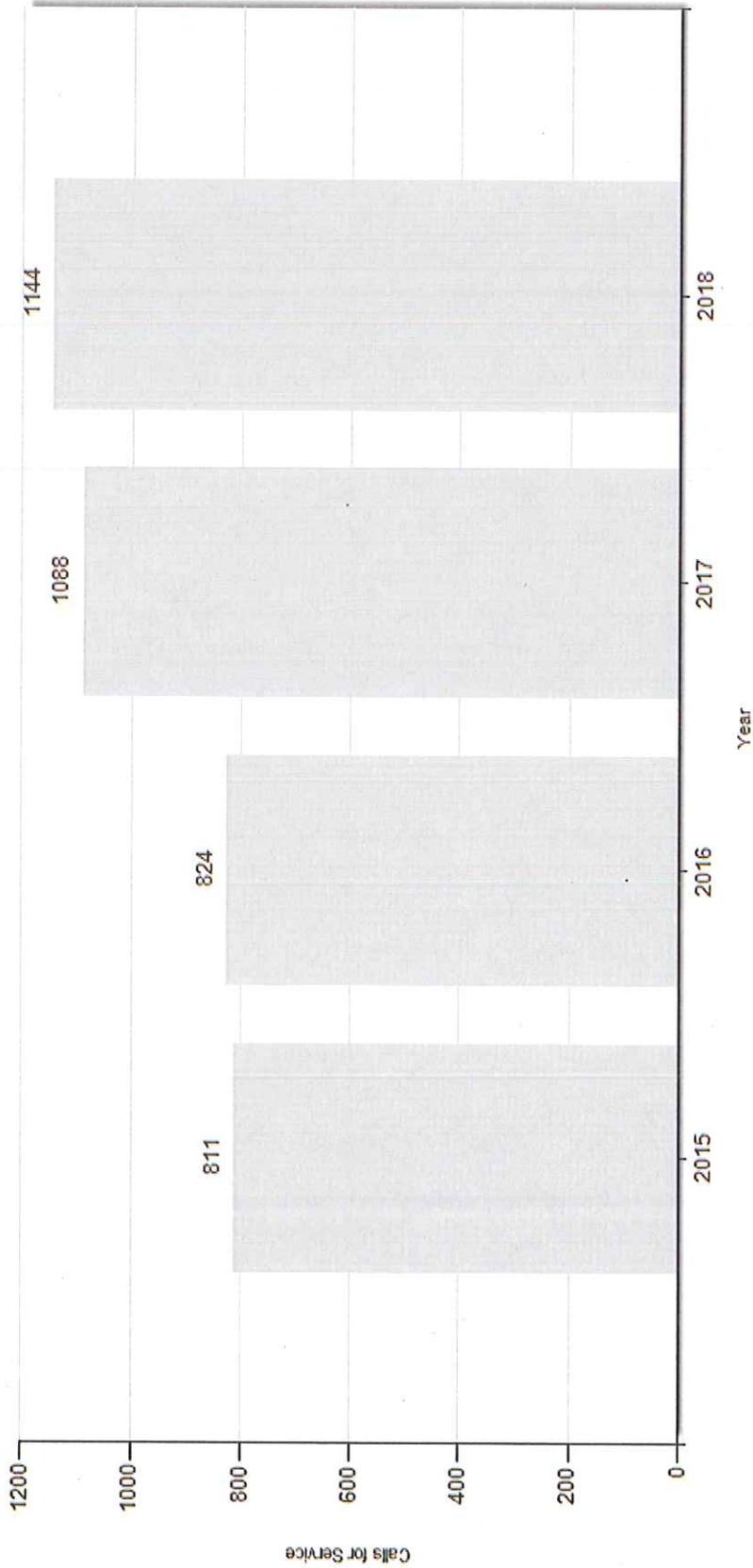


# Calls for Service Yearly

Start Date: 1/1/2015

End Date: 12/31/2018

Total Calls: 3867



## Criminal Cases Investigated

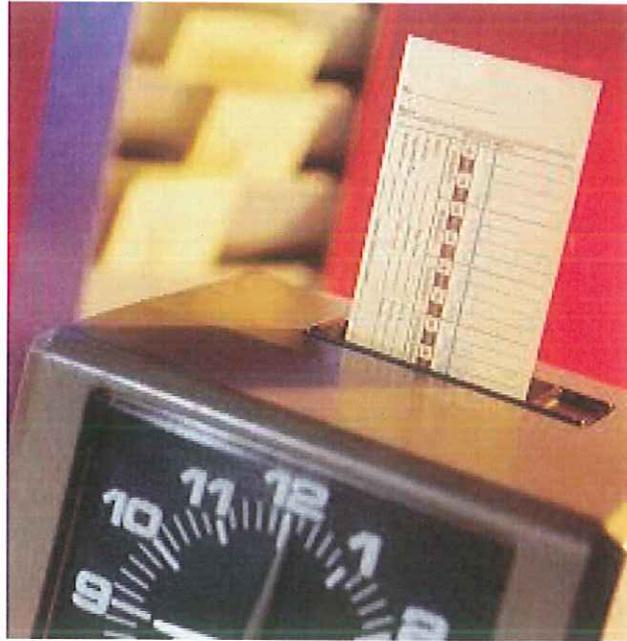
After an "ICR" has been recorded, then an officer responds, we now have two functions to perform. We take the necessary actions to complete the call. For example, in the case of where we are called to unlock a vehicle, because the owner locked the keys inside, and once the vehicle is unlocked, the call is complete and we have no further action. In the second event, we determine if there has been a crime committed, if the answer is true than an investigation is started. The evidence is collected and the victims and/or the witnesses are interviewed. There are also situations where the sheriff's department initially responds to the call, but the case is referred back to the police department for further investigations and follow-up.

On the next page, you will also find the page entitled "Spring Grove Police Department Case Disposition." This describes how the cases were brought to a final conclusion. Just a couple of notes, the Restitution made category will typically have the NSF Check cases but also situations like a "Gas Drive Off" where a customer came back and paid for the fuel and No Charges were filed because they paid for the fuel after we contacted them.

Last year we spent approximately **739.00 hours** of time conducting investigations. The calculation concludes that we had a case closure rate of 98.0% for the year.

How the Case was closed	
Still Under Investigation	22
City Attorney Declined to Prosecute	5
Cleared by Arrest	7
Cleared by Citation	173
Cleared by Long Form Complaint Filed	2
Cleared by Warning Citation	304
County Attorney Declined to Prosecute	4
Investigation Complete - No further action will be	196
No Crime Committed	67
Officer took care of at Scene	319
Referred to Another Agency or Jurisdiction	6
Restitution made - No criminal charges will be filed	21
Victim request no action	19

With all those things to do? How do they spend their time?

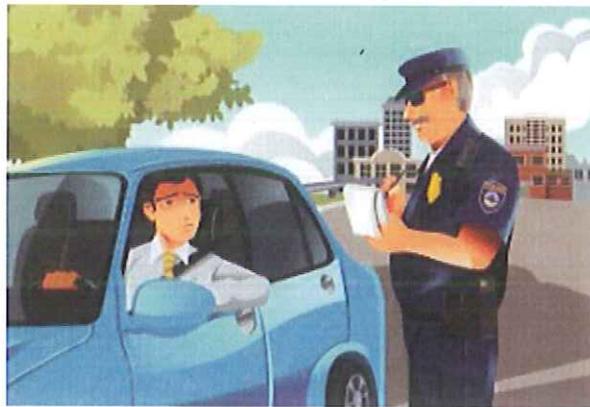


## Hours worked by Catagory

	A	B
1		
2		
3	Holiday	216.00
4	Patrol	2,516.00
5	Accidents	1.50
6	Administrative	2.50
7	Assist Other Agency	10.50
8	Assist Public	28.50
9	Commissions and Meetings	105.30
10	Court	3.00
11	Drop off Citations/Rprts or Inv	2.50
12	Emergency Management Hours	2.00
13	Foot Patrol (Door Checks)	0.50
14	Investigations	739.00
15	Medical & Fire Assists	23.00
16	Office - Mail & Messages	195.80
17	Office - Review Reports (Old & New)	10.50
18	Office - Writing Reports	31.80
19	Office Detail	269.30
20	Personal Time Off	537.00
21	Public Relation & Events	67.50
22	Training	173.00
23	Transcription	813.00
24	Transferring data into LETG	17.00
25	Vehicle & Office Maintenance	19.50
26		
27		
28	<b>Grand Total Hours Logged:</b>	<b>5,777.50</b>
29		

# Spring Grove Police Department

## Citations issued in 2018



**Spring Grove Police Department  
Citations Issued for 2018**

	A	B
1	2ND DEGREE DWI	1
2	72 Hour Maximum Parking	11
3	Driver Must Carry Proof of Insurance when Operating Vehicle	2
4	Driving After Revocation	7
5	Driving After Suspension	3
6	Duty to Drive with Due Care	1
7	Expired Drivers License - Driver Over 21	2
8	No MN DL	2
9	No Parking 2 AM to 6 AM	18
10	Noise Violation	1
11	Operate Vehicle With Expired Registration	3
12	Owner Who Is Not Driver Must Later Produce Proof of Insurance If	2
13	Parked in front of private or public driveway	1
14	Seat Belt Required	1
15	Speed - Excess of 55 mph Limit	2
16	Speed - Excess of 30 mph Limit	27
17	Speed - Excess of 45 mph Limit	4
18	Winter Snow Parking Violation	56
19		
20	<b>Total citations Issued for Traffic Offenses</b>	<b>144</b>
21		

# Budget Comparison by Year

	A	B	C	D	E	F	G
	YEAR	BUDGETED AMOUNT	ACTUALLY SPENT	UNDER/OVER BUDGET	PERCENTAGE UNDER BUDGET	INCOME GENERATED BY YEAR	ACTUAL COST OF DEPARTMENT
1							
2	2005	\$185,985.00	\$164,639.00	\$21,346.00	11.48%	No Information	\$164,639.00
3	2006	\$209,288.00	\$188,607.00	\$20,681.00	9.88%	No Information	\$209,288.00
4	2007	\$226,684.00	\$196,119.00	\$20,681.00	9.12%	No Information	\$226,684.00
5	2008	\$212,749.00	\$173,375.00	\$39,374.00	18.51%	\$16,090.00	\$157,285.00
6	2009	\$199,533.00	\$170,975.00	\$28,558.00	14.31%	\$18,454.00	\$152,521.00
7	2010	\$210,383.00	\$169,330.00	\$41,053.00	19.51%	\$21,577.00	\$147,753.00
8	2011	\$212,268.00	\$189,257.00	\$23,011.00	10.84%	\$22,593.00	\$166,664.00
9	2012	\$211,430.00	\$119,887.00	\$91,543.00	43.30%	\$20,816.00	\$99,071.00
10	2013	\$167,013.00	\$147,877.00	\$19,136.00	11.46%	\$16,398.00	\$131,479.00
11	2014	\$197,482.00	\$193,494.00	\$3,988.00	2.02%	\$22,108.00	\$171,386.00
12	2015	\$234,188.00	\$207,450.00	\$26,738.00	11.42%	\$24,471.37	\$182,978.63
13	2016	\$224,659.00	\$214,151.00	\$10,508.00	4.68%	\$26,856.00	\$187,295.00
14	2017	\$247,196.00	\$241,447.00	\$5,749.00	2.33%	\$26,935.00	\$214,512.00
15	2018	\$256,143.00	\$244,351.47	\$11,791.53	4.60%	\$26,526.37	\$217,825.10

## In Closing

I hope that this report gives the council a more appreciative look at the duties that the police department performs on a daily basis.

My hope of this report is that it is a continuation of a dialogue between the members of the council and the police department. For the sake of the council, there is a large amount of information that is not covered in this report.

As always I thank the council for taking their time to review this report.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Paul J. Folz".

Paul J. Folz

Chief of Police