



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES
BOARD OF DIRECTORS
REGULAR MEETING - MINUTES**

January 27, 2020, 2020 | 5:30-7:30 PM

On December 9, 2020, a regular meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held via Zoom teleconference per the Governor's order regarding suspension of specific facets of the Brown Act to allow for appropriate social distancing during the COVID-19 health crisis.

The approved number of Directors of the Board is 5. The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

I. Opening Items

A. Call the Meeting to Order

Jack Faherty called the meeting to order at 5:30 pm.

B. Record Guests & Attendance.

There were present the following five directors representing a quorum: Jack Faherty, Gary Fraser, Linda Sanchez, and Chris Copolillo. The Executive Director of the School, Vanessa Jackson, was also present, as were Shawn Rubin (VP, Finance for ExED) and Evelyn Rodriguez (Director of School Operations for the School).

C. Initial Public Comment.

No members of the public chose to comment.

D. Approval of current agenda.

Upon motion duly made and seconded it was
RESOLVED: To approve the agenda as presented.

Moved: Chris Copolillo

Seconded: Linda Sanchez

In favor: All

Against: None

E. Approval of December 9, 2020 Meeting Minutes.

Upon motion duly made and seconded it was

RESOLVED: To approve the minutes of the December 9, 2020 meeting of the board, as presented.

Moved: Linda Sanchez

Seconded: Jack Faherty

In favor: All

Against: None

II. Items for Discussion

A. Executive Director's Report.

Ms. Jackson delivered the Executive Director's report summarizing student learning and achievement, organizational development milestones, and operational highlights.

Ms. Jackson also noted that the School has zero suspension year-to-date for the 2020-21 school year and zero lifetime expulsions.

Ms. Jackson reported out that all certificated and classified personnel employed by the School are properly credentialed and background-checked.

B. Financial Report, Dashboard Review & Board Review of Check Register.

Ms. Rubin shared the financial report. The board reviewed the financial performance dashboard, P&L statement, balance sheet, cash flow statement, and check register.

C. Form 700 Submission.

Ms. Jackson noted that Evelyn Rodriguez, the School's Director of School Operations, has mailed out Form 700. Ms. Jackson reminded the directors of their responsibility as director of the School to submit their Form 700 by the statutory deadline.

D. Executive Director Annual Evaluation.

Ms. Jackson reminded the board of their responsibility to conduct a mid-year performance review of the executive director prior to setting compensation and/or making an offer of employment for the ensuing fiscal/academic year.

III. Items for Board Action

A. Resolution 01.27.2021.01: Authorization for Executive Director to Enter into Contract with PowerSchool for Student Information System and Related Services and Products.

Ms. Rodriguez reminded the board that the School must select and contract with a new student information system (SIS) vendor for the 2021-22 fiscal/academic year, as the School's current SIS vendor (Illuminate Education) is in the process of shutting down their SIS product. Ms. Rodriguez presented the board with a detailed and comprehensive review of the three SIS vendor products that the board and officers considered: PowerSchool, Aeries, and Infinite Campus.

Upon motion duly made and seconded it was

RESOLVED: To authorize the Executive Director to enter into the contract, as presented, for services with PowerSchool for a student information system (SIS) and related services and products.

Moved: Chris Copolillo

Seconded: Linda Sanchez

In favor: All

Against: None

B. Resolution 01.27.2021.02: Approval and Adoption of the Meal Fiscal Policy.

Ms. Rodriguez presented the meal fiscal policy to the board.

Upon motion duly made and seconded it was

RESOLVED: To approve and adopt the meal fiscal policy as presented.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

Against: None

C. Resolution 01.27.2021.03: Approval and Adoption of the School Wellness Policy.

Ms. Rodriguez presented the school wellness policy to the board.

Upon motion duly made and seconded it was

RESOLVED: To approve and adopt the school wellness policy as presented.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

Against: None

D. Resolution 01.27.2021.04: Approval and Adoption of Application to CSC.

Ms. Rubin presented the application to CSC.

Upon motion duly made and seconded it was

RESOLVED: To approve for submission the application to CSC as presented.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

Against: None

E. Resolution 01.27.2021.05: Approval of Contract for Services with Coverify.

No board action taken.

F. Resolution 01.27.2021.06: Approval and Adoption of Restricted Funds Individual Gifts Policy.

G. Resolution 01.27.2021.07: Approval and Adoption of Conflict of Interest Policy.

No board action taken.

H. Resolution 01.27.2021.08: Approval and Adoption of Electronic Communication Retention Policy.

No board action taken.

V. Closing Items

A. New Business

There were no new items of business brought before the board.

B. Adjournment

At 7:25 pm, there being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None