



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES  
BOARD OF DIRECTORS  
REGULAR MEETING - MINUTES**

**June 29, 2021, 2020 | 5:30-7:30 PM**

---

On June 29, 2021, a regular meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held via Zoom teleconference per the Governor's order regarding suspension of specific facets of the Brown Act to allow for appropriate social distancing during the COVID-19 health crisis.

The approved number of Directors of the Board is 5. The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

---

**I. Opening Items**

**A. Call the Meeting to Order**

Jack Faherty called the meeting to order at 6:05 pm.

**B. Record Guests & Attendance.**

There were present the following three directors representing a quorum: Gary Fraser, Chris Copolillo and Jack Faherty. The Executive Director of the School, Vanessa Jackson, was also present as were Shawn Rubin, VP Finance, ExED and Ani Meymarian, who will serve as the School's Executive Director effective July 1, 2021.

**C. Initial Public Comment.**

No members of the public chose to comment.

**D. Approval of current agenda.**

Upon motion duly made and seconded it was  
RESOLVED: To approve the agenda as presented.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All  
Against: None

### **E. Approval of May 26, 2021 Meeting Minutes**

The board reviewed the meeting minutes of the May 26, 2021 board meeting.

Upon motion duly made and seconded it was

RESOLVED: To approve the meeting minutes of the May 26, 2021 board meeting as presented.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

Against: None

## **II. Items for Board Discussion**

### **A. Executive Director's Report.**

Ms. Jackson delivered the Executive Director's report summarizing student learning and achievement, organizational development milestones, and operational highlights.

Ms. Jackson also noted that the School has zero suspension year-to-date for the 2020-21 school year and zero lifetime expulsions.

Ms. Jackson reported out that all certificated and classified personnel employed by the School are properly credentialed and background-checked.

### **B. Financial Report, Dashboard Review, Board Review of Check Register & Board Review of the ConApp.**

Ms. Rubin shared the financial report. The board reviewed the financial performance dashboard, P&L statement, balance sheet, cash flow statement, and check register.

## **III. Items for Board Action**

### **A. Public Hearing & Resolution 06.29.2021.01: Adoption of the 2021-22 LCAP.**

The board held a public hearing to solicit and hear stakeholder input regarding the Schools 2021-22 LCAP.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To approve and adopt the 2021-22 Local Control & Accountability Plan as presented.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

Against: None

### **B. Resolution 06.29.2021.02: Approval of the 2021-22 School Operating Budget.**

The board reviewed the School's 2021-22 operating budget presented by Shawn Rubin, VP of Finance for ExED and by Vanessa Jackson, Executive Director.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To adopt the 2021-22 School Operating Budget as presented.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

Against: None

### **C. Fall 2021 Local Indicators Report.**

The board reviewed and discussed the School's 2021-22 LCAP local indicators report.

### **D. Resolution 06.29.2021.3: Adoption of Revised 2021-22 Employee Compensation Schedule (Effective January 1, 2022).**

No board action taken.

### **E. Resolution 06.29.2021.4: Approval of EPA Spending Plan.**

The board reviewed the proposed EPA Spending Plan.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To approve the EPA Spending Plan as presented.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

### **F. Resolution 06.29.2021.5: Approval of Spring Consolidated Application.**

No board action was taken.

### **G. Resolution 06.29.2021.06: Adoption of 2021-22 Board Meeting Calendar.**

The board reviewed the proposed 2021-22 Board Meeting Calendar.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To adopt the 2021-22 Board Meeting Calendar as presented.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

### **H. Resolution 06.29.2021.07: Election of Board Officers - Chairperson**

No board action was taken.

**I. Resolution 06.29.2021.08: Election of Board Officers - Vice-Chairperson**

No board action was taken.

**J. Resolution 06.29.2021.09: Election of Board Officers - Treasurer**

No board action was taken.

**K. Resolution 06.29.2021.10: Election of Board Officers - Secretary**

No board action was taken.

**L. Resolution 06.29.2021.11: Approval of Contracts for Services with ExED for the Fiscal Year Ending June 30, 2022: Accounting Services & CALPADS Services.**

The board reviewed the Contracts for Services with ExED for the Fiscal Year Ending June 30, 2022.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To adopt the Contracts for Services with ExED for the Fiscal Year Ending June 30, 2022.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**M. Resolution 06.29.2021.12: Termination of Authorization as a Check Signer for Peter Hennessey, Former Collegiate Board Member and Board Treasurer, on the School's Bank Account.**

The board acknowledged the need to terminate former Board Treasurer Peter Hennessey as a check signer on the School's bank account.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To terminate authorization as a check signer for Peter Hennessey, former Collegiate board member and Board Treasurer, on the School's bank account.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**N. Resolution 06.29.2021.13: Termination of Authorization as a Check Signer for Vanessa Jackson, Executive Director, on the School's Bank Account Pending Her Resignation Effective July 1, 2021.**

The board acknowledged the need to terminate outgoing Executive Director Vanessa Jackson as a check signer on the School's bank account.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To terminate authorization as a check signer for Vanessa Jackson, Executive Director, on the School's bank account pending her resignation effective July 1, 2021.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**O. Resolution 06.29.2021.14: Authorization of Jack Faherty, Board Member and Board Treasurer, as a Check Signer on the School's Bank Account.**

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To authorize Jack Faherty, board member and Board Treasurer, as a check signer on the School's bank account, effective immediately.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**P. Resolution 06.29.2021.15: Authorization of Ani Meymarian, Executive Director, as a Check Signer on the School's Bank Account Effective July 1, 2021.**

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To authorize Ani Meymarian, Executive Director, as a check signer on the School's bank account, effective July 1, 2021.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**Q. Resolution 06.29.2021.16: Termination of Authorization for Vanessa Jackson (Executive Director) and MaryAnn Holland (Principal) to Utilize the School's Credit Card Effective July 1, 2021.**

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To terminate authorization for Vanessa Jackson (Executive Director) and MaryAnn Holland (Principal) to utilize the School's credit card Effective July 1, 2021.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**R. Resolution 06.29.2021.17: Authorization for Ani Meymarian (Executive Director), Liliana Bustos Garcia (Principal), and Evelyn Rodriguez (Director of School Operations) to Utilize the School's Credit Card for Approved Purchases Effective July 1, 2021.**

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To authorize Ani Meymarian (Executive Director), Liliana Bustos Garcia (Principal), and Evelyn Rodriguez (Director of School Operations) to utilize the School's credit card for approved purchases Effective July 1, 2021.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**S. Resolution 06.29.2021.18: Approval of Contract for Services with CharterSafe for the Fiscal Year Ending June 30, 2022.**

The board reviewed the contract for services with CharterSafe for the fiscal year ending June 30, 2022.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To approve the contract for services with CharterSafe for the fiscal year ending June 30, 2022.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**T. Resolution 06.29.2021.19: Approval of Contract for Services with Vanessa Jackson, Independent Consultant, Commencing on or After July 1, 2021.**

The board reviewed the contract for services with Vanessa Jackson, noting that she will no longer serve as an officer or employee of the School effective July 1, 2021.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: Contract for Services with Vanessa Jackson, Independent Consultant, commencing on or after July 1, 2021 with an amendment to extend the contract period to August 30, 2021.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**U. Resolution 06.29.2021.20: Approval of Contract for Services with Cross Country for the Fiscal Year Ending June 30, 2022.**

The board reviewed the contract for services with Cross Country Education for the fiscal year ending June 30, 2022.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To approve the contract for services with Cross Country Education for the fiscal year ending June 30, 2022.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**V. Resolution 06.29.2021.21: Approval of Contract with Partnership to Uplift Communities (PUC) for the Provision of Clinical Counseling Intern Supervisory Services.**

The board reviewed the contract for services with Partnership to Uplift Communities (PUC) for the provision of clinical counseling intern supervisory services.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To approve the contract for services with Partnership to Uplift Communities (PUC) as presented.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**W. Resolution 06.29.2021.22: Adoption of 2021-22 School Instructional Days Calendar.**

The board reviewed the 2021-22 School Instructional Days Calendar.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To approve the 2021-22 School Instructional Days Calendar as presented.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**X. Resolution 06.29.2021.23: Adoption of 2021-22 Bell Schedule.**

The board reviewed the 2021-22 Bell Schedule.

There being no further discussion, and upon motion duly made and seconded it was

RESOLVED: To approve the 2021-22 Bell Schedule as presented.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

**IV. Closing Items**

**A. New Business**

There were no new items of business brought before the board.

## **B. Adjournment**

At 8:03 pm, there being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None