



ASIAN TRADE CENTRE

Research Analyst Internship

The Asian Trade Centre is seeking a **Research Analyst** to join our team for an internship. Research Analysts are key contributors to the design, development and delivery of ATC's trade research, capacity building, thought leadership and advocacy products.

Throughout the internship, Research Analysts will:

- Analyse trade agreements negotiation and implementation in Asia related to the work of ATC's partners and customers;
- Collaborate in the completion of research design, literature review, data collection and analysis, economic policy and reform frameworks and advocacy materials on research papers prepared by the ATC for its customers;
- Draft internal and external briefing documents and materials (policy papers, recommendations, memos, etc.);
- Attend seminars, workshops, and conferences, and report to internal staff on the latest developments in international/regional trade and related fields;
- Monitor daily news sources of relevance for internal staff circulation and ATC publications, focused on major trade negotiations and agreements including US-China trade policy, digital trade and the future of CPTPP, RCEP, and AEC.

Candidates must be enrolled or have completed a bachelor's or graduate degree program in policy research, trade, trade policy, political science, economics, political economy, or international economic policy and law or be able to demonstrate relevant experience in any of those areas. We are looking for someone who is a team player, driven, passionate about research and the policy making process and ready to make an impact on ATC's ongoing research and advocacy projects.

Interested Candidates:

- Must be enrolled in a degree or show relevant experience in policy research, trade, trade policy, economics, political economy, or international economic policy and law.
- Have a broad understanding of trade, international business and international policies;
- Full professional proficiency in written and spoken English is required,
- Strong editing and analytical skills, as well as ability to think critically about research scope;
- Previous work experience;
- Able to commit full time for at least 12 weeks or part time for at least 26 months 2 - 3 days a week.
- Capacity to work independently, with excellent time management and organizational skills.

This internship is open to both Singapore and Internationally based candidates, who may telecommute for a portion or the entirety of their internship.

Please send your CV/resume along with a cover letter and a writing sample to sebastian@asiantradecentre.org, with the subject heading "[Application] Research Analyst".

In your cover letter please specify: proposed starting and end dates, part-time/full-time, Singapore/Internationally based.

ATC will review and accept and review candidates on a rolling basis for the rest of 2020.

The Asian Trade Centre (ATC) is the premier regional thought leader, advocate and educator for trade in the Asia Pacific region and serves as the resource for trade-related activities in Asia. We are trade policy and supply chain



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subject matter experts uniquely positioned to meet the trade related needs of businesses—small and large—and governments—regional and foreign—operating across the region.

Our expertise includes:

- Research analysis that incorporates qualitative and quantitative geo-strategic, economic and political analysis of the region;
- Sensible knowledge and input to multilateral organisations and government officials grappling with crafting modern trade agendas for the future;
- Capacity building for key personnel from MNCs and MSMEs trading in the region and trade officials;
- Strategic and creative thinking to navigate the political, economic and commercial complexities of Asia-Pacific markets and regional institutions;
- Supply chain assessment and redesign to establish sourcing and distribution set ups that optimize existing FTA benefits and mitigate trade barriers.

Website at <http://www.asiantradecentre.org>