

Employment Application

The Coffee House at Chestnut & Pine

492 N Pine St, Burlington, WI 53105

Personal Data:

Last Name:	First Name:	Middle:	Date of Application:
Permanent Address:			Phone Number:
Email Address (required):			Alternate Number:

Are you over 18 years of age? Yes _____ No _____

Have you ever been convicted of a crime? (A conviction will not disqualify you from employment) Yes _____ No _____

Of what were you convicted? _____ When? _____ What State? _____

Education:

High School/GED: _____ Some College: _____ 2 Yr Degree: _____ 4 Yr Degree: _____

Currently Attending: _____

Days and Hours Available to Work-Temp or Permanent: (please list)

If there are dates you will not be able to work (scheduled vacation, etc) that you know of please advise here.

Work Experience:

Company:	Job Title:	Date's Worked:
_____	_____	Mo _____ Yr _____ to Mo _____ Yr _____
Address:		Direct Supervisor:
_____		_____
Phone Number:	Wage:	Reason for Leaving:
_____	_____	_____
Work Performed:		

Company:	Job Title:	Date's Worked:
_____	_____	Mo _____ Yr _____ to Mo _____ Yr _____
Address:		Direct Supervisor:
1400 8th Ave.		_____
Phone Number:	Wage:	Reason for Leaving:
_____	_____	_____
Work Performed:		

Company:	Job Title:	Date's Worked:
_____	_____	Mo _____ Yr _____ to Mo _____ Yr _____
Address:		Direct Supervisor:
_____		_____
Phone Number:	Wage:	Reason for Leaving:
_____	_____	_____
Work Performed:		

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Why are you interested in working at The Coffee House?

Additional Information that might be of interest to us:

Wage Expectations: _____

References: (preferably list those that might know about your experience.)

Name:	Title of Reference/How known?	Contact Information:

We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, marital status or disability. The information provided on this application is subject to verification. Falsification or misrepresentations may disqualify you from consideration for employment, or if hired, may be grounds for termination at a later date. Do you want to be informed before we contact your present employer? Yes _____ No _____

With my signature below (typed or written) , I certify that all information on this and all attached pages is true, correct and complete to the best of my knowledge and contains no willful falsifications or misrepresentations. I understand that misrepresentations or omissions of any kind may result in denial of employment or be a cause for subsequent dismissal if I am hired.

I understand that upon receiving an offer of employment, a drug screening may be required.

I recognize that this application is not and should not be considered a contract of employment. I understand that employment at the company is on an at-will basis and that my employment may be terminated with or without cause, and without notice, at any time at my option or the company's unless specifically provided otherwise in a written employment contract. I understand that no company or representative has the authority to enter into a contract regarding duration or terms and conditions of employment other than the officer or official of the company, and then only by means of a signed, written document.

I authorize all former employers to release job related information they may have about me and I release all persons or companies from any liability or responsibility for providing such information.

Signature: _____ **Date:** _____

Please Return to:
Human Resources
The Coffee House – 492 Pine St, Burlington, WI 53105
Or e-mail as an attachment to: hr@burlingtoncoffeehouse.com